

ORDINANCE NO. 2025-13

**AN ORDINANCE ESTABLISHING FEES AND COSTS FOR RECORDS AND DOCUMENTS
PRODUCED BY CASS COUNTY EMERGENCY MEDICAL SERVICES DEPARTMENT**

WHEREAS, the Cass County Emergency Medical Services produce and maintain technician reports for emergency medical ambulance runs which are frequently requested by insurers, attorneys and patients for legal and financial purposes.

WHEREAS, the Director of the Cass County Emergency Medical Services has reviewed other government subsidized emergency medical service practices and has recommended that the County Emergency Services charge for producing technician reports consistent with the schedule of fees, as permitted in Rule 71 of the rules of the Indiana Department of Insurance as follows:

WHEREAS, the Board of Commissioners of Cass County, Indiana, finds that the following fees are reasonable and comply with Rule 71 of the Indiana Department of Insurance.

**NOW, THEREFORE, IT IS ORDAINED BY THE BOARD OF COMMISSIONERS OF
CASS COUNTY, INDIANA AS FOLLOWS:**

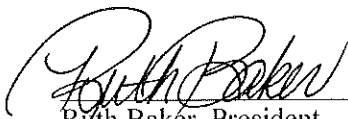
Cass County Emergency Services shall charge for the recovery, copying and reproduction of technician Reports as follows:

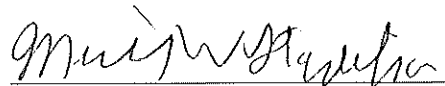
- A. \$20 for the first 10 pages.
- B. \$0.50 per page for pages 11-50
- C. \$0.25 per page for pages over 50
- D. Mailing cost to be added once report(s) are prepared.
- E. \$10.00 fee in addition, if the request is to be fulfilled within two (2) working days.
- F. \$20.00 fee may be charged if certification is requested.

G. Charges may be waived or reduces for treating providers or the patient, in cases of financial hardship.

THIS ORDINANCE HAVING BEEN APPROVED AND ADOPTED by the Board of Commissioners of Cass County, Indiana, this 20 day of October, 2025.

**BOARD OF COMMISSIONERS
CASS COUNTY, INDIANA**


Ruth Baker, President


Michael W. Stajduhar, Vice President


Mike Deitrich, Commissioner

Attest: 
Alicia Pifer, Cass County Auditor