

Family Violence Prevention & Services Act (FVPSA) Grant Program

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Senior Grant Manager

JULY 21, 2026



Welcome and Thank You for Joining 2026 FVPSA RFF Webinar



Keep lines **MUTED**
during presentation



Webinar is being
RECORDED and will be
posted on ICJI website
along with Q & A.



Utilize **CHATBOX**
during webinar.



Time allowed at end
for **Q & A**.

AGENDA

- » ICJI Website Navigation
- » Application & Award Process
- » Application Changes
- » Request for Funding
- » Allowable Activities and Costs
- » Unallowable Activities and Costs
- » Requirements
- » Attachments
- » Q & A

Locating Request for Funding (RFF) Online

- » Family Violence Prevention and Services Act
- » Forms, Resources and Guidance



[*Click Here to Access RFF Webpage*](#)



Application and Awards



Application Due Date

August 10, 2026, at **12:00 PM EST (Noon)**



Application Location

All applications must be submitted via IntelliGrants



Award Period

October 1, 2026 – September 30, 2027



Reporting

- Program Reports will be due quarterly.
- Fiscal Reports will be due monthly/quarterly.

Request for Funding Timeline

July 13, 2026

RFF Released and Application Available in IntelliGrants

July 21, 2026

RFF Webinar

July 24, 2026

RFF Questions Due

July 28, 2026

RFF Answers Posted to ICJI Victim Services Webpage

August 10, 2026

Application Submissions Due

September 8, 2026

Applicants Notified of Award Determination

Application Changes

- » **Programmatic Information Form** has been revised with new questions.
- » Questions in **Problem Statement and Analysis Form** have been moved to other areas within application.
- » **Evidenced-Based Practice & Use of Volunteers** Forms have been removed.
- » **Benefit Form** requires only one line for total cost of all benefits requested per year for each personnel and there will only be one drop down, “**Fringe Benefits.**”
- » On the **Budget Narrative Form**, agencies will not be required to provide lists of general supplies.
- » **Total Agency Budget** modifications:
 - » **Non-Profit applicants** no longer complete “**Employee Tab**”, as this section has been removed.
 - » Governmental agencies are **required** to complete **Total Agency Budget “Governmental Agencies”** tab.
- » **Attachments** no longer required:
 - » **Sustainability Plan**
 - » **Timeline**

Application Changes: Programmatic Information Form

Problem Statement now located on Programmatic Information page.

PROGRAMMATIC INFORMATION

Instructions:

1. All required fields are marked with an *.
2. Use the **SAVE** button to save information and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. To proceed to the next page, you may use the **SAVE/NEXT** or **NEXT** buttons above
5. To return to the Forms menu, click the Forms Menu link above.

PROBLEM STATEMENT

Provide a summary of the problem to be addressed by your proposed STOP program in this application. This is your Problem Statement. *

0 of 300

Application Changes: Programmatic Information Form

Sustainability Questions – Existing Programs

SUSTAINABILITY

Does your proposed program already exist or is your proposed program new and being established? *

- ☒ PROGRAM IS ALREADY IN EXISTENCE
- ☐ PROGRAM IS NEW AND IS BEING ESTABLISHED

Provide a detailed description of the source(s) of funds your agency currently receives to support this program.

0 of 4000

Application Changes: Programmatic Information Form

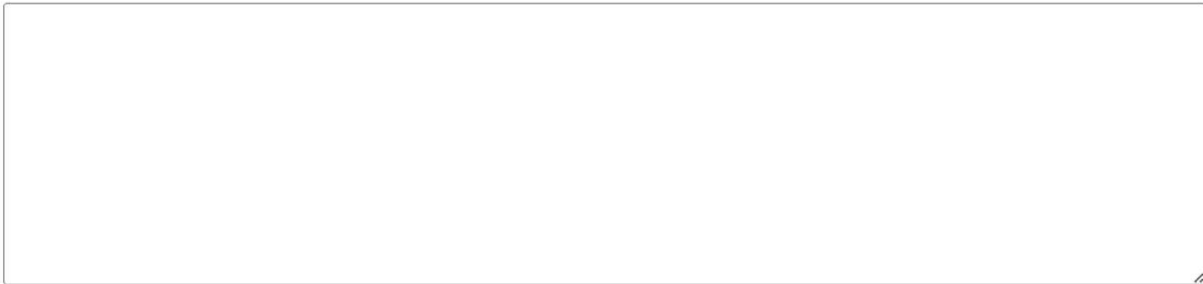
Sustainability Questions – Program New and Being Established

SUSTAINABILITY

Does your proposed program already exist or is your proposed program new and being established? *

- ☐ PROGRAM IS ALREADY IN EXISTENCE
- ☒ PROGRAM IS NEW AND IS BEING ESTABLISHED

If the proposed program is new and is being established due to a recognized need in the community or to fill a gap in services, identify the need or gap in services.



0 of 4000

Application Changes: Benefits

- » There will no longer be multiple budget lines per budget year for each employee benefit.
 - » One line per budget for each employee with drop down option only for “**Fringe Benefits**”. (Health, Vision, LTD, STD, Retirement, etc.)
 - » Agencies will include list of Fringe Benefits in **Budget Narrative**.
- » Supporting documentation to claim fringe benefits on fiscal reports will still be required.

EMPLOYEE BENEFITS

Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button to save information and calculate data on each page.
- To add additional rows, click the **SAVE** button.
- Save at least every 30 minutes to avoid losing data.
- To proceed to the next page, you may use the **SAVE/NEXT** or **NEXT** buttons above.
- To return to the Forms menu, click the Forms Menu link above.
- Percentage of Benefit is the percentage of the benefit type that the subgrantee is seeking reimbursement from grant funds or will be using as match.
- Cost of Benefit is the annual monetary amount of the benefit type.

Name	Position	Employee Type	Fund Type	Benefit Type	Percentage of Benefit	Cost of Benefit	COST
☐			Grant v	Fringe Benefits	%		
☐			v	Fringe Benefits	%		



[Click here for Supporting Documentation Policy](#)

Application Changes: Benefits - Budget Narrative

- » In the narrative, **provide list of benefits included in your fringe benefit requests** for your application. It is NOT necessary to list benefits per position or employee or cost of benefits.

EMPLOYEE BENEFITS

Describe the employee benefits that will be paid by the EMPLOYER for each position listed under Personnel. For each benefit requested, list the percentage or cost paid by the employer.

Example- John Doe- Investigator- FICA (7.65%), PERF (11.2%), Medical Insurance (\$500 biweekly), Dental (\$10 monthly and HSA (\$1,000 yearly).

Total Fringe per person includes FICA, PERF, Deferred Comp, Health Insurance, Dental Insurance, LTD/STD, Life Insurance, Vision Insurance, HSA (Health Savings Account)

Contents of this text box are an example only.

170 of 1500

Application Changes: Budget Narrative

Are you requesting an increase in the percentage of funding for any of these positions?* ☐ Yes ☒ No

If YES - please provide an explanation for requesting an increase in the percentage of funding for each affected position, including information regarding prior funding sources, current funding sources, and why these funding sources are no longer being utilized for these positions.

N/A

3 of 4000

Application Changes: Total Agency Budget - Nonprofit Example

Revenue Details			
Reminder: This form should only be completed for 1 year, this may result in you having to prorate some of your grant/funds			
STEP 1: Enter the dates for either the calendar or fiscal year you are completing this form for	Calendar Year		
	Fiscal Year	07/01/2025-06/30/2026	
STEP 2: Enter all State Grants/Contracts your agency receives and the dollar amount associated for each	<i>State Grants/Contracts</i>		<i>Amount</i>
	DVPT		\$674,852.00
	SAVAF		\$535,000.00
	DCS		\$75,000.00
	ESG		\$47,500.00
STEP 3: Enter all Federal Grants/Contracts your agency receives and the dollar amount associated for each	<i>Federal Grants</i>		<i>Amount</i>
	FVPSA		\$100,000.00
	SASP		\$25,000.00
	SSBG		\$16,000.00
	STOP		\$25,000.00
	TII		\$12,500.00
	RRH - Rapid Rehousing		\$100,000.00
	OVCHT		\$250,000.00
	DOE		\$93,645.00
	HUD		\$1,250,000.00
NOTE: Your agency may receive a			

STEP 3: Enter all Federal Grants/Contracts your agency receives and the dollar amount associated for each NOTE: Your agency may receive a federal grant from a state agency, however ensure that in your review that grant/contract is either a state or federal grant and placed in the correct category on this form	Federal Grants		Amount	Total Section Amount (auto calculate)
		FVP/SA	\$100,000.00	\$1,878,145.00
		SASP	\$25,000.00	
		SSBG	\$16,000.00	
		STOP	\$25,000.00	
		TI	\$12,500.00	
		RRH - Rapid Rehousing	\$100,000.00	
		OVC HT	\$250,000.00	
		DCE	\$99,645.00	
		HUO	\$1,250,000.00	
STEP 4: Enter the Grant and Amount you are requesting funding for on this application under the respective category	Current Application Request		Amount	Total Section Amount (auto calculate)
	FEDERAL	VOCA-2026	\$1,075,000.00	\$1,075,000.00
	STATE			\$0.00
	Total Grants/Contracts:			\$4,285,497.00
Maximum Operating Allocation Percentage for this Application				25.08%
STEP 5: Enter any notes that you think would be beneficial for CJ Staff to know	Additional Information about your Revenue			
	This document is only completed for our Victim Services program and not our entire agency.			

Please note this is an example budget only and does not actually reflect any awarded amount C.B or C.II Victim Services actually receives.

Please note this is an example budget only and does not actually reflect any awarded amount C.J. or C.J. Victim Services actually receives.

Application Changes: Total Agency Budget – Governmental Example

*If you need assistance with how to determine the FTE (Full Time Equivalent) for your program, visit CJI Victim Services Resources Website (https://www.in.gov/cjivictim-services/resources/) and refer to the FTE Calculator. The FTE Calculator will walk you through each step to determine your FTE and has some FAQs that are helpful when		
<i>Reminder: This form should only be completed for the application you are applying for funding on</i>		
STEP 1: Enter the number of FTE for your entire Victim Services Program	Total Number of FTE for your Victim Services Program (NOT just CJI Funded)	
	14.00	
STEP 2: Enter the number of FTE that are funded by the current application request for CJI Victim Services Grant	Number of Grant-Funded FTE for this application for your Victim Services Program (CJI ONLY Funded)	
	4.90	
STEP 3: This section will auto-calculate	Percentage that CJI Victim Services Grant Funds are to the Agency's Overall Victim Service Program Budget	35.00%
STEP 4: Enter any notes that you think would be beneficial for CJI Staff to know	Additional Information about this form	
	CJI Victim Services has a total of 14 staff, who are split funded amongst all grants; 4.90 is the FTE amount that populated when using the FTE calculator	



2026 FVPSA RFF OVERVIEW



[Click Here to Access RFF Webpage](#)



Program Scope

- ❖ Activities are determined by **state and federal statutes, federal regulations, executive orders, and ICJI policies.**
 - ❖ Projects must follow all rules in this solicitation, any special conditions, and 2 CFR 200.
 - ❖ All CJI Victim Services grants are **reimbursement-based**
 - Verification of expenses along with verification of payment of expenses must be provided to ICJI on a monthly or quarterly basis prior to reimbursement of expenses.
-

2026 FVPSA Purpose Areas

Funds under this program shall be used to provide shelter, supportive services or prevention services to **adult and youth victims of family violence, domestic violence, or dating violence (and their dependents)**.

Awarded funds may be used for the following purpose areas:

1. Immediate shelter and related supportive services, including paying for operating & administrative expenses of facilities for such shelter;
 2. Assistance in developing safety plans and supporting efforts of victims to make decisions related to their ongoing safety and well-being.
 3. Provision of individual and group counseling, peer support groups, and referral to community-based services to assist in recovering from effects of violence.
 4. Provision of services, training, technical assistance, and outreach to increase awareness and increase accessibility of services.
 5. Culturally & linguistically appropriate services
 6. Services for children including age-appropriate counseling, supportive services, and services for the non-abusing parent, which may include services that work with the non-abusing parent and child together.
 7. Comprehensive advocacy and case management supporting victims, including financial assistance programs, legal and medical advocacy, securing safe housing, transportation and childcare, job and financial empowerment, and parenting/educational support.
-

Accessibility

To comply with federal law, services must be widely accessible to all victims of family violence, domestic violence, and dating violence, and their dependents. Grantees must not discriminate on the basis of age, sex, disability, race, color, national origin, or religion (42 U.S.C. § 10406(c)(2)).

- **Individuals with disabilities** shall not be excluded or denied benefits.
 - Programs must implement **evidence-based programming strategies**.
 - Safely screen for and identify **victims of human trafficking** who are also victims/survivors.
 - Agencies may not impose **inappropriate screening questions** for admission to shelter or services.
 - Services & resources supported by FVPSA may not have **income eligibility requirements**.
 - FVPSA-funded services must be provided without requiring **immigration status**.
 - Ensure victims with **Limited English Proficiency** have equal access to services.
 - Services must be **widely accessible** to all victims and must not discriminate.
 - Programs shall not discriminate on basis of **religion** or **religious belief**.
 - No person shall be denied benefits on ground of actual or perceived **sexual orientation**.
 - Services must be provided on a **voluntary basis** and not have conditions applied.
-

System of Award Management (SAM)

- » Must not expire within 30 days of application.
- » Must not be set to Private

Unique Entity ID (UEI)

Enrollment in E-Verify

- » Enrolled in and verified work eligibility status of all employees

Audit Requirements

- » Non-federal entity expending \$1M or more during fiscal year
- » Government Entities submit County/City Audit

Entity's Good Standing with Indiana...

- » Department of Revenue (DOR)
- » Department of Workforce Development (DWD)
- » Secretary of State (SOS)



Program Type

PROGRAM TYPE

Indicate the Primary Purpose of your proposed program: *

- ☐ Providing immediate shelter and supportive services to adult and youth victims of family violence, domestic violence, or dating violence, and their dependents. *Immediate shelter includes emergency shelter and other housing provisions including rental subsidies, hotel or motel vouchers and temporary refuge. Housing must not be transitional and comprehensive supportive services must be provided.*
- ☐ Providing supportive services and prevention services to victims of family violence, domestic violence, or dating violence, and their dependents.

Services

SERVICES

FVPSA grant funds must be used to address specific purpose areas. A list and description of each purpose are found in the Request for Funding (RFF) for this opportunity.

Review the purpose areas and select the purpose area(s) below that best correlate to the program for which you are requesting FVPSA funding.

Choose the applicable purpose area(s) for your program from the list below. *

NOTE: To select more than one purpose area, hold control (CTRL) and select multiple purpose areas from the drop box.

Shelter and Related Supportive Services (including operation and administrative expenses) ▲

Developing safety plans and supporting victims' safety and well-being

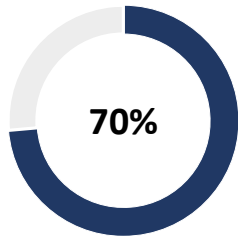
Counseling, Support Groups, and Referral for community-based services

Increase Awareness and Accessibility of Services (training, assistance, and outreach) ▼

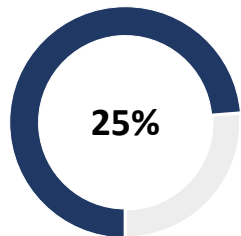
How will your proposed program support each purpose area selected above?

FVPSA Funding Allocation Requirements

Under the FVPSA grant program, a specified percentage of funding must be allocated by the state to initiatives that provide both immediate shelter and supportive services, as well as to programs that focus solely on supportive services.



No less than 70% of total funds must support programs providing immediate shelter and supportive services for victims of family, domestic, or dating violence and their dependents.



No less than 25% of total funds must support programs providing supportive and prevention services for victims including counseling, advocacy, and self-help services to victims and dependents.

MATCH REQUIREMENT

20%

Match Requirement

Matching funds MUST:

Be verifiable from subgrantee's records;

Not be included as contributions for any other federal award;

Be necessary and reasonable for accomplishment of project or program objectives;

Be allowable and conform to all provisions under 2 C.F.R. 200.400;

Not be paid by federal government under another federal award, except authorized by federal statute;

Be included in the subgrantee's approved budget.

Match Requirement

Determining Match:

STEP 1: Award amount $\div$ % of Federal Share = Total Project Cost

STEP 2: Total Project Cost $\times$ % Award Amount = Required Match

Example Match Requirement:

\$150,000 Award in federal funding with 20% match requirement.

- **STEP 1:** $\$150,000 \div 80\% = \$187,500$ Total Project Cost
- **STEP 2:** $\$187,500 \times 20\% = \$37,500$ Recipient Share (Required Match)

Supplanting

Federal funds must be used to supplement existing funds for program activities and ***cannot replace or SUPPLANT non-federal funds that have been appropriated for the same purpose.***



Allowable Costs

Personnel, benefits, cost of supplies, and travel to perform the following activities are allowable costs:

- **Prevention Services:** Outreach, support of parents, employment training, educational services, promotion of good nutrition, disease and substance use prevention
- **Counseling:** With respect to family violence, peer, group or individual counseling or other supportive services and referral to community services.
- **Safety Plan:** Development and supporting efforts of victims related to ongoing safety and well-being
- **Culturally and Linguistically** appropriate services
- **Technical Assistance:** For victims in obtaining financial assistance under Federal and State programs
- **Housing, Medical and Legal Advocacy:** Assistance in locating and securing safe housing, referrals for healthcare services (including mental health, alcohol, and drug abuse treatment) and assistance through the civil and criminal courts, and legal assistance.
- **Children's Counseling & Supportive Services:** Childcare services for children who witness or are victims of family violence.

Allowable Costs

Allowable costs **for shelters** who provide emergency housing to victims:

- **Operating expenses**
 - (rent, utilities, etc.) of the facilities for a domestic violence shelter at a prorated amount.
- **Supplies for shelter**
 - food, clothing, cleaning supplies. and toiletries.

Allowable costs for the purpose of **preventing** future incidence of violence:

- **Transportation**
 - public transportation, ride share, car repairs, or gas cards
- **Temporary Refuge**
 - Emergency and immediate shelter including safe homes, rental subsidies, utilities and hotel vouchers.

Contractors and Consultants

When a grant recipient contracts for work or services, the following is required:

Contractual services must be obtained through a procurement method. Verification of this method must be supplied upon completion of contract.

Consultant and contractual services shall be supported by written contracts signed by all parties stating services, rate of compensation, and length of time services will be provided.

Copy of all written contracts for contractual or consultant services shall be attached in IntelliGrants to grant file upon their ratification.

Payments shall be supported by statements outlining the services rendered, date of service, and cost of service.

Any consultant costs exceeding the allowable rate (maximum of \$81.25 per hour or \$650 per day) will not be allowed.

Indirect Costs

Indirect costs are costs not readily assignable to specific projects but necessary to operation of organization and performance of project. Indirect costs benefit more than one activity and are common or joint purpose costs.

1. Indirect Cost Rate Agreement (ICRA)

- a. Formal rate agreement between organization and cognizant federal agency.
- b. Letter or other documentation that lists rate.

2. De Minimis Rate

- a. For agencies that never had federally approved ICRA.
- b. May use rate of up to 15% of MTDC
- c. List of indirect costs and calculations used to determine amounts charged.



Administrative Costs

- Limited to **10%** of total grant funded budget
- Administrative Activities include time used to complete:
 - FVPSA-required time & attendance sheets
 - Programmatic documentation
 - Reports and required statistics
 - Satisfaction surveys
 - Needs assessments used to improve services delivery within the FVPSA-funded project.

Travel and Program Costs

TRAVEL COSTS

Expenses and reimbursements must follow most current **IDOA State Travel Policy** or more restrictive subrecipient travel policy.

Travel is limited for:

- DIRECT SERVICE travel.
- FVPSA-funded personnel to attend in-state training related to FVPSA duties.



[Click here for Supporting Documentation Policy](#)

PROGRAM COSTS

Must be **necessary and reasonable** for stated purpose of grant.

Must be in **accordance with general accepted accounting principles**.

Must be **consistent with policies & procedures** of this grant program and applied uniformly.

Must be **adequately documented** with supporting materials, including receipts, invoices, timesheets, paystubs, etc.

Must conform to any limitations and exclusions in 2 CFR Part 200 FVPSA requirements

Unallowable Costs

Grant funds under this program may not be used for the following:

- » Lobbying, except with explicit statutory authorization
- » Fundraising and time spent procuring funding including completing federal and state funding applications
- » Construction, capital improvement, or land acquisition (purchase of real property), physical modifications to buildings including minor renovations
- » Purchase of vehicles
- » Direct financial assistance to victims (cash, gift cards, or checks)
- » Alcohol, food (except emergency food for victims), and entertainment costs
- » Immigration fees

Restrictions on Lobbying

- » Awarded agencies **cannot use Federal funds** for the purposes of **lobbying**.
- » Applicants must attach:
 - » **Lobbying Certification**
 - » **Disclosure Form to Report Lobbying**



[Click Here for Resources Page](#)



Mike Braun, Governor
Douglas W. Huntzinger, Executive Director

Lobbying Certification

On behalf of the Subrecipient, and in support of this grant agreement, I certify under penalty of perjury to the U.S. government and to the Indiana Criminal Justice Institute ("ICJI") that all of the following are true and correct:

I have the authority to make the following representations on behalf of this organization.

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, I certify and assure (to the extent applicable) the following:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

Approved by OMB
0348-0046

1. Type of Federal Action: ☒ a. contract ☐ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. Status of Federal Action: ☒ a. bid/offer/application ☐ b. initial award ☐ c. post-award	3. Report Type: ☒ a. initial filing ☐ b. material change For Material Change Only: year quarter date of last report
4. Name and Address of Reporting Entity: ☐ Prime ☒ Subawardee If known:		5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Indiana Criminal Justice Institute 402 West Washington Street Room W 469 Indianapolis, IN 46204

Links to **REQUIRED**
attachments located
on ICJI website:
**[in.gov/cji/victim-
services/resources](https://www.in.gov/cji/victim-services/resources)**



MENU



Indiana Criminal Justice Institute

Forms

- [Determination of Suitability Certification \(DOJ GRANTS ONLY\)](#)
- [Certification Regarding Out-of-Scope Activities \(STOP Only\)](#)
- [Confidentiality Notice Form \(STOP ONLY\)](#)
- [Example Consultation Form \(STOP ONLY\)](#)
- [Example Legal Assistance Certification Letter \(STOP ONLY\)](#)
- [Prosecutor Office Certification Form for Continuing Programs \(STOP ONLY\)](#)
- [Prosecutor Office Certification Form for New Programs \(STOP ONLY\)](#)
- [STOP Requirements Certification \(STOP ONLY\)](#)
- [Disclosure Form to Report Lobbying \(Standard Form LLL\)](#) – Open in desktop application
- [Lobbying Certification Form](#)
- [Sample Program Time Distribution Sheet](#)
- [Total Agency Budget Form](#)
- Victim Financial Assistance Request Form ([Word](#)) or ([PDF](#))
- Match Waiver Request Form (VOCA ONLY) ([PDF](#))
- [Volunteer Waiver Request Form \(VOCA ONLY\)](#)



QUESTIONS?



THANK YOU