

Indiana Commission for Higher Education  
Indiana Board for Proprietary Education

Out-of-State Institutions and  
In-State Proprietary Institutions Offering Instruction in Indiana  
with a Physical Presence in the State

**DEGREE APPLICATION**  
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution Harrison College – Indianapolis Downtown

Name of Program Logistics

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) AS

Name of Person Preparing this Form Katie Morrison

Telephone Number 317.447.6866 Application Type

Date the Form was Prepared 3/21/2015 Initial  
(Revise date after any revision) Revised on 5/18/2015

**I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.**

*This program seeks to provide students with a thorough understanding of theory and application related to the advanced demand of planning and designing systems of movement for goods and services. Students are able to collect and analyze data, identify alternative solutions and select the most appropriate course of action for product and service delivery. Graduates of the program are prepared to serve as supervisors, managers, analysts, logisticians and other leadership roles in the logistics industry. Upon graduation, students will be able to:*

- 1. Efficiently plan, organize and design logistical support activities for the movement of goods and services.*
- 2. Develop project management documents such as plans, schedules and responsibility and compliance matrices.*
- 3. Identify strategies for fostering relationships with external and internal stakeholders significant to logistics activities.*
- 4. Continuously seek and learn innovative logistics advances to improve processes and delivery.*
- 5. Adhere to local and international laws associated with logistics activities.*

**II. PROGRAM STRUCTURE:** List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: \_\_\_\_\_ Logistics AS

Total Course Hours: 90 Check one: Quarter Hours X  
 Semester Hours \_\_\_\_\_  
 Clock Hours \_\_\_\_\_

Tuition : \$36,000 Length of Program: 90 weeks

**SPECIALTY COURSES:**

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
<b>BUS1000</b>	Principles of Business	4
<b>BUS2990 or INT2990</b>	Lower Division Capstone or Internship	4
<b>LOG1010</b>	Introduction to Logistics	4
<b>LOG1150</b>	Introduction to Procurement/Sourcing	4
<b>LOG2100</b>	Materials Management	4
<b>LOG2400</b>	Regulatory Environments	4
<b>LOG2450</b>	Transportation Management	4
<b>LOG2500</b>	Quality Systems	4
<b>LOG2600</b>	Operations Management	4
<b>LOG2950</b>	Management Systems	4
<b>MGT2000</b>	Management	4
<b>MGT2600</b>	Project Management I	4
<b>MGT2650</b>	Project Management II	4
<b>MGT3000</b>	Business Ethics	4
<b>CPU1000</b>	Computers and Office Automation	4
<b>CD1000</b>	Career Development	0
<b>GS1000</b>	Success Strategies	6
<b>ECN2000</b>	Macroeconomics	4

**GENERAL EDUCATION / LIBERAL ARTS COURSES:**

<b><u>Course Number</u></b>	<b><u>Course Title</u></b>	<b><u>Course Hours</u></b>
<b>COM1050</b>	Composition I	4
<b>COM2060</b>	Composition II	4
<b>MAT1500</b>	Introductory Algebra	4
<b>SPC1010</b>	Presentation Skills	4
<b>PSY1060 or SOC1050</b>	Psychology OR Sociology	4

**GENERAL EDUCATION / LIBERAL ARTS COURSES:**



### **Indianapolis Downtown Campus**

*Location: The library (called the Learning Resource Center) is located on the campus at: 550 East Washington Street, Indianapolis, Indiana. All Harrison College students can also retrieve library resources and services from the LRC website accessible at all times from any web-connected computer. The LRC website at [www.harrison.edu/LRC](http://www.harrison.edu/LRC) features links to a materials catalog and the online resources.*

*Hours: The library is fully staffed Monday - Wednesday 8:30 AM – 8:30 PM, 8:30 AM – 6:30 PM Thursday and Friday 8:00 AM – 4:00 PM. In addition, live online librarian staffed chat reference is available during normal business hours, plus Saturday from 9:00 AM – 1:00 PM and Sunday evenings, 5:00 PM – 9:00 PM.*

*Staff: One full-time librarian is available in the LRC with the assistance of one graduate student intern at 10-20 hours per week to cover extended evening hours. Students are also served by over 15 full time professional librarians from other Harrison College campuses around the state who participate cooperatively in live chat and email reference, resource and collection development, and delivering instructional presentations.*

## **2. Number of volumes of professional material:**

### **Indianapolis Downtown Campus**

*The physical collection represents over 3600 titles, picked specifically to support the program areas offered locally. This collection includes both circulating and reference materials. In addition, the library offers direct access to over 45,000 ebooks.*

## **3. Number of professional periodicals subscribed to:**

### **Indianapolis Downtown Campus**

*The campus provides access to over 30,621 electronic journal titles from a number of vendors, in addition to subscribing to 33 print journals chosen to support the various program areas, to meet the general education requirements of this campus, and to promote life-long learning.*

## **4. Other library facilities in close geographical proximity for student access:**

### **Indianapolis Downtown Campus**

*The Indianapolis Marion County Public Library Central Library is approximately 1.3 miles from the campus. There are 22 branches of the Indianapolis Marion County Public Library located throughout the city and county as well as an online catalog and databases available to card holders.*

*The Indiana University Purdue University Indianapolis (IUPUI) University Library is located 1.8 miles from the campus. As a state supported institution their library collections are available to all Indiana residents.*

**IV. FACULTY:** Attach completed Instructor's Qualification Record for each instructor.  
**\*\* Include all required documentation pertaining to the qualifications of each instructor.**

<b>Total # of Faculty in the Program:</b>	<b>7</b>	<b>Full-time:</b>	<b>4</b>	<b>Part-time:</b>	<b>3</b>
<b>Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)</b>					

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Nicol Bradberry	MS	10	7	0	X	
Cheryl Gannaway	MA	13	3	13		X
Diane Heavin	MA	34	29	5	X	
Anthony Jean-Louis	Ed S	11	4	11		X
Susan Salamo	MA	41	6	35		X
Greg Sciffl	MA	21	4	4	X	
Stephen Walker	MS	17	1	10	X	

**Supplementary Information on  
Licensure, Certification, and Accreditation**

Institution: **Harrison College**  
Degree Program: **Logistics AS**  
Locations: **Indianapolis - Downtown**

**State Licensure**

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

***Graduates of this program do not need to be licensed by the State to practice their profession in Indiana.***

If so, please identify  
The specific license(s) needed:  
The State agency issuing the license(s):

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**Professional Certification**

What are the professional certifications that exist for graduates of similar program(s)?

***Graduates of this program do not need national professional certification in order to obtain employment in the field.***

***Certifications in the logistics field require additional field experience and/or a Bachelor's degree to be eligible. Harrison College's broad based Logistics AS program does not specifically match its curriculum to any professional certifications. Graduates are prepared to serve as supervisors, managers, analysts, logisticians, and other leadership roles in the logistics industry. Students certainly may choose to obtain a certification after gaining the appropriate work experience or continuing their educations beyond the Associate level.***

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

If so, please identify  
Each specific professional certification:  
The national organization issuing each certification:

Please explain the rationale for choosing each professional certification:

Please identify the single course or a sequence of courses that lead to each professional certification?

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**Professional Industry Standards/Best Practices**

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

*Each logistics course taught within the program focuses on a different concentration or group of industry standards and/or best practices. Certifications and licensure is not required for entry level logistic positions. Harrison College reached out to business and community representatives to help guide the development and ongoing review of the program.*

If so, please identify

The specific professional industry standard(s) and/or best practice(s):

*The following are examples of key summary level Logistics program concepts that incorporate professional industry standards and/or best practices:*

- *Global business considerations*
- *Stakeholder satisfaction*
- *Logistics performance measurement*
- *Cost analysis*
- *Multi-functional operations*
- *Forecasting and demand management*
- *Material planning and control*
- *Transportation, safety and control regulations and compliance*
- *Environmental considerations and factors*
- *Six Sigma and quality design principles*
- *Quality assurance*
- *Inventory Management*
- *Enterprise Resource Planning (ERP)*
- *Project Management Standards (Project Management Institute)*
- *Business ethics*

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

*Original course development incorporated significant input from Conexus Indiana, the state’s initiative that focuses on strategic priorities in manufacturing and logistics, including education. Members come from a variety of firms including FedEx, UPS, Langham Logistics and others. Ongoing input comes from advisory board input that represents a diverse cross section of industry experts working for logistics and related firms based in Indiana and Ohio that serve the national and global marketplace.*

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**Program Accreditation**

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

**N/A**

If so, please identify the specialized accrediting agency:

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**Transferability of Associate of Science Degrees**

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

**Yes.**

If so, please list the baccalaureate degree(s):

***The Logistics AS program requires students to complete 25 courses. 17 of which are required courses within the Business Management Bachelor of Science degree program. Seven of the remaining eight Logistics AS fulfill Business Management Bachelor of Science elective course requirements.***

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**Job Titles**

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

***Job titles may include supervisor, manager, analyst, logistician, buyer/purchasing agent, and shipping-receiving clerk. Job categories include logistics, operations, inventory control, transportation, supply chain management, distribution, and warehouse management.***