

Indiana Commission for Higher Education
Indiana Board for Proprietary Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution	<u>Harrison College – Fort Wayne and Indianapolis East</u>
Name of Program	<u>Surgical Technology</u>
Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.)	<u>AAS</u>
Name of Person Preparing this Form	<u>Katie Morrison</u>
Telephone Number	<u>317.447.6866</u> <u>Application Type</u>
Date the Form was Prepared (Revise date after any revision)	<u>4.6.2015</u> Initial

Revised on 5/18/2015

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

This program is designed to provide students with an academic and clinical background in the field of surgical technology. Students develop the skills necessary to be a knowledgeable, professional and responsible member of the surgical team. The program prepares students for entry-level positions in a number of health care facilities including hospitals, medical centers and public and private surgical centers.

Upon graduation, students will be able to:

- 1. Acquire a foundation in the basic sciences to synthesize and understand the various patient-focused events that occur in a surgical setting.*
- 2. Demonstrate mastery of manual dexterity skills in the use of basic surgical instruments and supplies to ensure quality patient care and safety.*
- 3. Exhibit a high level of surgical conscience identified by the Association of Surgical Technologist Code of Ethics.*
- 4. Acquire and apply surgical technologist skills as an integral part of the team of medical practitioners providing surgical care to patients in a variety of fast-paced surgical environments.*
- 5. Prepare to sit for the national certification and respond to changes in technology in the field through professional development opportunities.*

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: _____ Surgical Technology

Total Course Hours: 90 Check one: Quarter Hours X
 _____ Semester Hours _____
 _____ Clock Hours _____

Tuition : \$36,000 Length of Program: 90 weeks

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
ANP1040	Human Anatomy and Physiology I	4
ANP1050	Human Anatomy and Physiology II	4
EXT2850	Surgical Technology Clinical II	12
MED1010	Medical Terminology	4
PHY1260	Pathophysiology	4
PHY1800	Microbiology	4
SUR1450	Hazards, Laws and Ethics	4
SUR1500	Introduction to Surgical Technology	4
SUR2000	Basic Surgical Skills	4
SUR2140	Surgical Procedures I	4
SUR2150	Surgical Procedures II	4
SUR2160	Surgical Procedures III	4
SUR2170	General Surgical Techniques	4
SUR2800	Surgical Technology Clinical I	4
SUR2900	Surgical Technology Capstone	4

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
COM1050	Composition I	4
MAT1500	Introductory Algebra	4
PSY1060	Psychology	4
HUM1500 or SOC1050 or SOC2050	Introduction to Humanities OR Sociology OR Societal Problems	4
CD1000	Career Development	0
GS1000	Success Strategies	6

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
----------------------	---------------------	---------------------

Number of Credit/Clock Hrs. in Specialty Courses: 68 / 90 Percentage: 76%

Number of Credit/Clock Hrs. in General Courses: 22 / 90 Percentage: 24%

If applicable:
Number of Credit/Clock Hrs. in Liberal Arts: / Percentage:

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

Fort Wayne

Location: The library (called the Learning Resource Center) is located on the campus at: 6413 North Clinton Street, Fort Wayne, Indiana. All Harrison College students can also retrieve library resources and services from the LRC website accessible at all times from any web-connected computer. The LRC website at www.harrison.edu/LRC features links to a materials catalog and the online resources.

Hours: The library is fully staffed Monday - Thursday 8:15 AM – 5:30 PM, Friday 8:00 AM – 4:00 PM. In addition, live online librarian staffed chat reference is available during normal business hours, plus Saturday from 9:00 AM – 1:00 PM and Sunday evenings, 5:00 PM – 9:00 PM.

Staff: One full-time librarian is available in the LRC with the assistance of one college work study student at 10-20 hours per week to cover lunches, meetings, or other times the librarian is out of the LRC. Students are also served by over 15 full time professional librarians from other Harrison College campuses around the state who participate cooperatively in live chat and email reference, resource and collection development, and delivering instructional presentations.

Indianapolis East

The library (called the Learning Resource Center) is located at the Harrison College - Indy East campus at 8150 Brookville Road, Indianapolis, Indiana. All Harrison College students can also retrieve library resources and services from the LRC website accessible at all times from any web-connected computer. The LRC website at www.harrison.edu/LRC features links to a materials catalog and the online resources.

The hours of operation are: Monday-Thursday 7:30 AM to 8:30 PM, and Friday 8:00 AM to 2:00 PM.

Staff: There is one full time librarian, and one part-time librarian staffing the area. Students are also served by over 15 full time professional librarians from other Harrison College campuses around the state who participate cooperatively in live chat and email reference, resource and collection development, and delivering instructional presentations.

2. Number of volumes of professional material:

Fort Wayne

The physical collection represents over 700 titles, picked specifically to support the program areas offered locally. This collection includes both circulating and reference materials. In addition, the library offers direct access to over 45,000 ebooks.

Indianapolis East

The physical collection represents over 850 titles, picked specifically to support the program areas offered locally. This collection includes both circulating and reference materials. In addition, the library offers direct access to over 45,000 ebooks.

3. Number of professional periodicals subscribed to:

Fort Wayne

The campus provides access to over 30,621 electronic journal titles from a number of vendors, in addition to subscribing to 15 print journals chosen to support the various program areas, to meet the general education requirements of this campus, and to promote life-long learning.

Indianapolis East

The campus provides access to over 30,621 electronic journal titles from a number of vendors, in addition to subscribing to 30 print journals chosen to support the various program areas, to meet the general education requirements of this campus, and to promote life-long learning.

4. Other library facilities in close geographical proximity for student access:

Fort Wayne Campus

The Indiana University – Purdue University Fort Wayne library is located approximately 3.5 miles from campus. This library provides access as a state funded institution to materials on site.

The Allen County Public library is located approximately 4.7 miles from campus. This library provides cards to any resident of Allen County. Materials are able to be utilized on-site by any.

Indianapolis East Campus

There are five library facilities within close proximity for students. They are: the University of Indianapolis (8.8 miles), Indiana University Purdue University Indianapolis (9.3 miles), Indianapolis Central Library (8.6 miles), Warren Township Branch (5.0 miles), and the Franklin Road Branch (2.7 miles).

IV. FACULTY Fort Wayne: Attach completed Instructor's Qualification Record for each instructor.

**** Include** all required documentation **pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	9	Full-time:	3	Part-time:	6
-------------------------------------------	----------	-------------------	----------	-------------------	----------

Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Christina Bard	M.B.A.	24	4	2		x
Angela Bojrab	B.S.	5	2	0		x
Ami Cook	BS	5	4	0	X	
Cynthia Crist	BS	26	2	7		X
Jean Dunbar	M.A.	31	3	9		x
Lynda Hatfield	BA	33	16	5	X	
Laura Lemert	M.S.	15	3	13		x
Amanda McCain	A.A.S.	9	3	0		x
Jennifer Nelson	C.S.T. Diploma	24	5	0	x	

IV. FACULTY EAST: Attach completed Instructor's Qualification Record for each instructor.

**** Include** all required documentation **pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	10	Full-time:	9	Part-time:	1
-------------------------------------------	-----------	-------------------	----------	-------------------	----------

Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Fish, Jennifer	BS	10	3	5 mo.	X	
Stanley Ballinger	MA	25	7	17	X	
Lisa Boswell	B.S.	12	10	0	X	
Keah Cuautle	MBA	5	3	.5	X	

Susan Fisher	A.A.S.	45	10	12	X	
Cleve Johnson	M.A.	9	9	0	X	
Morgan Ronan	B.S.	8	8	0	X	
Sarah Schalk	B.S.	16	8	0	X	
Megan Smith	A.A.S.	5	4	0		X
Stephen Walker	M.S.M	10	6	8	X	

*Indiana Commission for Higher Education
Indiana Board for Proprietary Education*

Supplementary Information on Licensure, Certification, and Accreditation

Institution: **Harrison College**
Degree Program: **Surgical Technology AAS**
Locations: **Fort Wayne and Indianapolis - East**

State Licensure

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

If so, please identify
The specific license(s) needed:
The State agency issuing the license(s):

+++++

Professional Certification

What are the professional certifications that exist for graduates of similar program(s)?

The professional certifications available for graduates of CAAHEP accredited Surgical Technology programs is the

- ***Certified Surgical Technologist (CST) administered by the National Board of Surgical Technology and Surgical Assisting (NBSTSA)***

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

Graduates of the program will be prepared and eligible to take the CST exam. Indiana code requires individuals hold and maintain the Certified Surgical Technologist Credential administered by the National Board of Surgical Technology and Surgical Assisting (NBSTSA) and must register the credential with the state to be employed as a surgical technologist.

If so, please identify
Each specific professional certification:
The national organization issuing each certification:

- ***Certified Surgical Technologist (CST) administered through the National Board of Surgical Technology and Surgical Assisting (NBSTSA) to become credentialed by the Association of Surgical Technologist (AST)***

Please explain the rationale for choosing each professional certification:

The Certified Surgical Technologist (CST) administered through the National Board of Surgical Technology and Surgical Assisting (NBSTSA) is the only Surgical Technology credential recognized by the state of Indiana.

Please identify the single course or a sequence of courses that lead to each professional certification?

The SUR2900 Surgical Technology Capstone course includes a comprehensive review and knowledge assessment in preparation for taking the national credentialing exam.

+++++

Professional Industry Standards/Best Practices

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

Yes.

If so, please identify

The specific professional industry standard(s) and/or best practice(s):

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

The program incorporates the Standards and Guidelines of the Commission on Accreditation of Allied Health Programs (CAAHEP) and quality education requirements of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA). In addition, the program focuses on the core curriculum of the Association of Surgical Technologist (AST) in preparation for the Certified Surgical Technologist (CST) exam, along with professional principles of the health care industry.

+++++

Program Accreditation

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

If so, please identify the specialized accrediting agency:

The Harrison College Surgical Technology AAS program is accredited by the Commission on Accreditation and Allied Health Education Programs (CAAHEP), upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA).

Commission on Accreditation of Allied Health Education Programs (CAAHEP)

1361 Park Street
Clearwater, FL 33756
(727) 210-2350
<http://www.caahep.org>

+++++

Transferability of Associate of Science Degrees

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

N/A

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

If so, please list the baccalaureate degree(s):

+++++

Job Titles

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

Job titles may include surgical technician, surgical technologist, and sterile processing technician. Job categories include surgical technology, labor/delivery/emergency care, inpatient/outpatient surgery, and central supply processing.