INDIANA COMMISSION FOR HIGHER EDUCATION

New Program Proposal Form
For BPE Authorized Institutions

2025-2026

Practical Nursing
To Be Offered by VicTory Training at Hobart High School

Program Details	
Degree Award Level1 :	Award of at Least One but Less than Two Academic Years
Mode of Delivery (In-person or Online1):	In- person
Career Relevant/Out-of-Classroom Experiences1 :	Clincial and Externship
Academic Unit(s) Offering Program College: School: Department:	VicTory Training School of Health Sciences Department of Practical Nursing
Suggested CIP Code for Program:	51.3901
Author Details	
Name of Person Preparing this Form:	Dr. R. Beard, RN
Telephone Number and Email Address:	(219)613-0032 info@victorytraining.net
Date the Form was Prepared (Use date last revised):	10/6/25

1. Program Objectives

a. Program Rationale

- Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

VicTory Training Practical Nursing Program is designed to prepare students for safe, competent, and compassionate entry-level nursing practice as Licensed Practical Nurses (LPNs)**.** The program's primary goal is to equip graduates with the knowledge, technical skills, clinical judgment, and professional behaviors required to deliver quality care across a variety of healthcare settings, including hospitals, long-term care facilities, clinics, and community health environments. Graduates will be prepared to meet licensure requirements through successful completion of the National Council Licensure Examination for Practical Nurses (NCLEX-PN)**.**

The program is structured as a 14-month, 1000-clock-hour part-time curriculum**,** combining classroom instruction, laboratory practice, and supervised clinical experiences. Coursework progresses from foundational concepts—such as anatomy and physiology, fundamentals of nursing, and pharmacology—to advanced specialty areas including medical-surgical, maternal-newborn, pediatric, geriatric, and mental health nursing. Skills labs and simulations allow students to develop clinical competencies in a controlled environment before applying them in real patient care settings. The curriculum integrates NCLEX preparation and professional development courses throughout to reinforce learning and ensure readiness for licensure. This comprehensive structure supports students in mastering program competencies and achieving the ultimate objective of becoming confident, practice-ready Licensed Practical Nurses.

b. Program Structure

- List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

<table>
<tr><td rowspan="2">Total Course Hours:

980</td><td colspan="3">Check one:</td></tr>
<tr><td>Quarter Hours
☐</td><td>Semester Hours
☐</td><td>Clock Hours
X☐</td></tr>
<tr><td>Tuition: $16,000</td><td colspan="3" rowspan="2">Length of Program: 14 months</td></tr>
<tr><td>Special Fees: $1500.00</td></tr>
</table>

SPECIALTY COURSES:		
Course Number	**Course Title**	**Course Hours**
PN 101	Fundamentals of Nursing (Theory)	70
PN 101C	Fundamentals Clinical	50
PN 116	NCLEX Success (NCLEX Prep, meets 2 days/week)	50
PN 111	Nursing Skills Lab & Simulation	80
PN 103	Pharmacology (Theory only)	60
PN 117	NCLEX Success – (reinforcement & test-taking	20
PN 105	Medical-Surgical Nursing I (Theory)	70
PN 105C	Medical-Surgical Nursing I (Clinical)	70
PN 106	Medical-Surgical Nursing II (Theory)	70
PN 106C	Medical-Surgical Nursing II (Clinical)	70

SPECIALTY COURSES:		
Course Number	**Course Title**	**Course Hours**
PN 107	Maternal & Newborn Nursing (Theory)	40
PN 107C	Maternal & Newborn Clinical	20
PN 108	Pediatric Nursing (Theory)	40
PN 108C	Pediatric Nursing (Clinical)	20
PN 109	Geriatric Nursing (Theory)	40
PN 109C	Geriatric Nursing (Clinical)	20
PN 110	Mental Health Nursing (Theory)	50
PN 110C	Mental Health Nursing (Clinical)	30
PN 114	Professional Development & Leadership (Theory only)	40

GENERAL EDUCATION / LIBERAL ARTS COURSES:		
Course Number	**Course Title**	**Course Hours**
PN 116	Psychology 101	20
PN 102	Anatomy & Physiology	60
PN 104	Nutrition & Diet Therapy (Theory only)	40
PN 115	NCLEX-PN Review & Capstone	20

Number of Credit/Clock Hrs. in Specialty Courses: 720 / 1000 *Percentage:* 72

Number of Credit/Clock Hrs. in General Courses: 280 / 1000 *Percentage:* 28

If applicable:
Number of Credit/Clock Hrs. in Liberal Arts: _____ / _____ *Percentage:* 0

2. Library

a. ***Library Rationale***

- *Please provide information pertaining to the library located in your institution*
-
    - ***Location of library; Hours of student access; Part-time, full-time librarian/staff:*** **HobartHigh School Library- is located inside of the school.**
    - **One full-time staff accessible Mondays to Fridays from 730am to 3pm**
    - **Number of volumes of professional material: o**

- **Physical books: ~2000 items, Large print books:**
- **~1000, Sound recordings / audiobooks: ~2000+**
- **items and E-books & electronic resources:**
- **numbers in the range of 1,000- to 3,000+**
- **depending on the type.**

- **Number of professional periodicals subscribed to:**
  1000

- **Other library facilities in close geographical proximity for student access:**
  Hobart-Lake County Library is 2.5 miles away 2 full-time and 1 part-time
- **It's accessible from Monday and Wednesdays 1230pm to 830pm- Tuesdays and Thursdays from 10am to 6pm, Fridays and Saturdays 9am to 5pm-**

3. Faculty

a. Qualifications

- Elaborating on the information provided in the degree program's developmental timeline under (1.b.),
  Attach completed Instructor's Qualification Record for each instructor.
  **** Include** all required documentation **pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program: 10	**Full-time: 6**	**Part-time: 4**
Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)		

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned (M.S. in Mathematics)	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Anderson, Sheila	MSN	35	1	0		X
Bankhead, Jasmine	MSN	3	1		X	
Beard, Regina	DNP	19	10	7	X	
Brown, Amy	MSN,	29	0	1		X
Bynum, Britney	MSN, FNP	11	0	0	X	

Hayward, Mylicia	BSN	8	0	0		X
Jones, Kricia	BSN	22	1	0	X	
Rivera, Katina	ASN	16	1	0	X	
Salary, LaQuinta	BSN	24	0	0		X
Scully, Donnita	MSN	41	0	14	X	

b. Occupational Outlook: Projected Employment Trends

- As required under IC 21-18-9-5(b), summarize the current and projected labor market supply and demand for the occupations, occupational classifications, and industries identified as most relevant to the proposed degree program under (3.d.). Provide evidence in regional (if available), state, and national terms. The proposal must demonstrate graduates of the proposed degree program should have promising career opportunities.

- Employment & growth (2024-2034): LPN/LVN employment projected to grow 3% (651,400 → 668,500). 54,400 openings per year are expected from growth and replacements. Median pay $62,340 (May 2024).
  Where LPNs work most: Highest employment in nursing care facilities, hospitals, home health, physicians' offices; OEWS shows these industries carry the largest shares of LPN jobs.
  Macro workforce pressure: HRSA's 2024 national health-workforce brief confirms ongoing demand growth across nursing occupations, driven by aging and care-setting shifts.

4. Rationale for the Program

a. **Institutional Rationale (Alignment with Institutional Mission and Strengths)**

- Why is the institution proposing this program and how does it build upon institutional strengths?

  VicTory Training Practical Nursing Program is firmly aligned with the institution's mission to provide high-quality, career-focused education that strengthens both individual lives

and the broader community. Nursing is a profession rooted in service, compassion, and technical skill, and offering this program advances the institution's commitment to preparing students for meaningful careers that address critical workforce needs. By equipping graduates with the knowledge, clinical experience, and licensure preparation necessary to succeed as Licensed Practical Nurses (LPNs), the program directly supports the health and well-being of the region.

- How is it consistent with the mission of the institution and how does this program fit intothe institution's strategic plan (please provide a link to the strategic plan)?

  VicTory Training Practical Nursing Program is consistent with the institution's mission to provide accessible, high-quality, and career-focused education that empowers students while strengthening the community. By preparing graduates to meet licensure requirements and enter the healthcare workforce as Licensed Practical Nurses, the program advances the mission by equipping students with practical skills that lead to stable, in-demand careers and directly improve community health outcomes. The program also fits into the institution's strategic plan by expanding healthcare offerings, strengthening partnerships with regional employers, and addressing workforce shortages identified in Northwest Indiana and across the state.

b. **State Rationale: General**

- How does this program address state priorities as reflected in the Commission's most recent strategic plan, the HOPE (Hoosier Opportunities & Possibilities through Education) Agenda?

The HOPE Agenda emphasizes increasing access to post-high school training, improving completion rates, and retaining graduates within Indiana's workforce as foundational goals. By offering a high-quality, licensure-eligible Practical Nursing program, VicTory Training expands access to a recognized credential in a high-demand field—supporting the HOPE goal of boosting post-high school training and education rates among youth and adults. Because our program is designed with structured clinical support, NCLEX success integration, and student support mechanisms, it strengthens completion outcomes by helping students persist through the challenges of health care training.

c. **State Rationale: Economic and Social Mobility**

- How does this program address the mobility initiative [6. Measurable distinction in economic and social mobility and prosperity outcomes] of the HOPE (Hoosier Opportunities & Possibilities through Education) Agenda?

VicTory Training Practical Nursing Program directly supports the HOPE Agenda's mobility initiative, which seeks measurable improvements in economic and social mobility outcomes, by offering a credential that leads to stable, well-paying employment in healthcare. As a licensure-track program, graduates gain access to the workforce as Licensed Practical Nurses—entry into a middle-income profession with opportunities for wage growth, specialty roles, and further education pathways (LPN-to-RN)

d. **Evidence of Labor Market Need**

- National, State, or Regional Need
  - Number of volumes of professional material:

  Number of volumes of professional material: Regionally, Northwest Indiana consistently reports 250+ open LPN positions, and the local workforce development plan identifies nursing as a priority sector, strengthened further by demand spillover from the Chicago metropolitan area. Supported by extensive professional materials—including BLS data, Indiana Department of Workforce Development projections, HRSA analyses, and Bowen Center research—evidence clearly

demonstrates that graduates of this program will have strong and sustained career opportunities.

e. **Placement of Graduates**

- Please describe the principal occupations and industries, in which the majority of graduatesare expected to find employment.
-

Graduates of VicTory Training Practical Nursing Program are expected to be employed predominantly as Licensed Practical Nurses
(LPNs) in clinical and healthcare settings. The principal occupations will include roles such as:
Licensed Practical Nurse / Licensed Vocational Nurse (LPN / LVN) providing direct patient care under supervision of RNs or physicians Long-Term Care / Skilled Nursing Facility Nurse caring for residents in nursing homes, assisted living, and rehabilitation centers Home Health / Community Health Nurse delivering care in patients' homes, hospice settings, and community health agencies Clinic / Ambulatory Care Nurse assisting with outpatient services, chronic care management, and supportive nursing services in physician's offices
Hospital / Medical-Surgical Support Nurse in wards, internal medicine units, post-operative care, or specialty support (e.g. telemetry, med-surg

- If the program is primarily a feeder for graduate programs, please describe the principal kinds of graduate programs, in which the majority of graduates are expected to be admitted.
-

While VicTory Training Practical Nursing Program is primarily designed to prepare graduates for immediate entry into the healthcare workforce as Licensed Practical Nurses (LPNs), it also serves as a strong feeder into advanced nursing education pathways. Graduates who wish to continue their studies may pursue LPN-to-RN bridge programs leading to an Associate Degree in Nursing (ADN), followed by RN-to-BSN completion programs, and ultimately progress into graduate-level nursing education such as Master of Science in Nursing (MSN), Doctor of Nursing Practice (DNP), or PhD programs

f. **Job Titles**

- List specific job titles and broad job categories that would be appropriate for a graduate of~~t~~his program.
  Licensed Practical Nurse (LPN), Charge Nurse (LPN level, in long-term care or skilled nursing facilities), Clinic Nurse / Ambulatory Care Nurse, Home Health Nurse (LPN), Hospice Nurse (LPN), Rehabilitation/Restorative Care Nurse, Long-Term Care Nurse, School Nurse (LPN, in certain districts/roles) and Correctional Facility Nurse (LPN)

5. Information on Competencies, Learning Outcomes, and Assessment

a. **Program Competencies or Learning Outcomes**

- List the significant competencies or learning outcomes that students completing this program are expected to master.
- Graduates of the VicTory Training Practical Nursing Program will be able to:

1. Provide safe, effective, and patient-centered nursing care using sound clinical judgment and the nursing process.
2. Communicate and collaborate effectively with patients, families, and members of the healthcare team.
3. Demonstrate competency in essential nursing skills and procedures across diverse care settings.

4. Apply ethical, legal, and professional standards within the scope of practical nursing practice.
5. Promote health and wellness by educating and advocating for patients and communities.
6. Demonstrate readiness for licensure and lifelong learning through successful preparation for the NCLEX-PN and future nursing advancement.

b. **Assessments**

- Summarize how the institution intends to assess students with respect to mastery of program competencies or learning outcomes.

The institution will assess student mastery of program competencies and learning outcomes through a combination of formative and summative evaluations embedded throughout the curriculum. Assessment methods include written examinations, skills lab check-offs, clinical performance evaluations, case studies, and simulation scenarios to measure knowledge, technical ability, and critical thinking. Students' communication, professionalism, and ethical decision-making will be evaluated through faculty observation, reflective assignments, and feedback from clinical supervisors. Mastery of outcomes will be further validated through standardized NCLEX-PN preparation testing and a comprehensive capstone course that integrates theory, lab, and clinical practice.

6. Program Information on Composite Score, Licensure, Certification, and Accreditation

a. **Federal Financial Responsibility Composite Score**

- Provide the institution's most recent Federal Financial Responsibility Composite Score, whether published online, provided in written form by the U.S. Department of Education, orcalculated by an independent auditor using the methodology prescribed by the U.S. Department of Education.

  N/A

b. **State Licensure**

- Does a graduate of this program need to be licensed by the State to practice their professionin Indiana and if so, will this program prepare them for licensure?
- VicTory Training Practical Nursing Program must be licensed by the Indiana State Board of Nursing to practice as a Licensed Practical Nurse (LPN) in the state. Licensure requires successful completion of the National Council Licensure Examination for Practical Nurses (NCLEX-PN).

- If so, please identify:
  VicTory Training Practical Nursing Program must be licensed by the Indiana State Board of Nursing to practice as a Licensed Practical Nurse (LPN) in the state. Licensure requires successful completion of the National Council

Licensure Examination for Practical Nurses (NCLEX-PN).

- The specific license(s) needed:

Licensed Practical Nurse

- The State agency issuing the license(s):

Indiana State Board

c. **Professional Certification**

- What are the professional certifications that exist for graduates of similar program(s)?

Graduates of VicTory Training are primarily expected to pursue state licensure as a Licensed Practical Nurse (LPN) through successful completion of the NCLEX-PN examination, which is administered by the National Council of State Boards of Nursing (NCSBN) and required by the Indiana State Board of Nursing.

- Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in arelated job in Indiana? Yes

- If so, please identify

VicTory Training Practical Nursing Program graduates will be prepared to obtain the NCLEX-PN licensure, the national certification
required for employment as a Licensed Practical Nurse in Indiana. Licensure is essential for entry-level practice, and the program's curriculum, clinical training, and NCLEX success
courses are designed to ensure readiness.

- Each specific professional certification:

In addition, graduates may pursue optional national specialty certifications in areas such as long-term care, pharmacology, IV therapy, geriatrics, pediatrics, hospice, and wound care, which, while not required, can improve employment prospects and career advancement opportunities in Indiana's healthcare workforce.

- The national organization issuing each certification:

Long-term care - Certification: *Certified in Long-Term Care (CLTC)*

Credentialing Body: *National Association of Long Term Care Administrator Boards (NAB)* or *Nursing organizations such as NADONA*

Pharmacology - National Option: *Pharmacology for Nurses CE Certification* (various accredited CE providers or ANCC)
Credentialing Body: *American Nurses Credentialing Center (ANCC)* or *State Nursing Boards*

IV therapy - Certification: *IV Therapy Certification for LPNs and RNs*
Credentialing Body: *Infusion Nurses Society (INS) – Certified Registered Nurse Infusion (CRNI*

Geriatrics - Certification: *Gerontology Nursing Certification (LPN/LVN)*
Credentialing Body: *National Association for Practical Nurse Education and Service (NAPNES)*

Pediatrics - Certification: *Certified Pediatric Nurse (CPN)*
Credentialing Body: *Pediatric Nursing Certification Board (PNCB)*

Hospice - Certification: *Certified Hospice and Palliative Licensed Nurse (CHPLN)*
Credentialing Body: *Hospice and Palliative Credentialing Center (HPCC)*

Wound care - Certification: *Wound Care Certified (WCC)*
Credentialing Body: *National Alliance of Wound Care and Ostomy (NAWCO)*

- Please explain the rational for choosing each professional certification:

VicTory'Training Practical Nursing Program prepares graduates for successful entry into the healthcare workforce while also providing the foundation for advanced specialty certifications that expand professional competence and career opportunities. Each certification aligns with key areas of study and practice within the program.

Certified in Long-Term Care (CLTC) credential recognizes expertise in gerontological nursing and quality-of-life management for older adults, reinforcing the program's emphasis on long-term and chronic care.

Pharmacology CE Certification, approved by the Indiana Department of Health or the American Nurses Credentialing Center (ANCC), validates safe medication administration and a thorough understanding of pharmacological principles.

Certified Registered Nurse Infusion credential, awarded by the Infusion Nurses Society (INS), demonstrates mastery in intravenous therapy, infusion management, and vascular access—skills emphasized in both classroom and clinical instruction.

Gerontology Nursing Certification through NAPNES confirms specialized knowledge in meeting the physical, psychological, and social needs of aging patients.

Certified Pediatric Nurse (CPN) credential offered by the Pediatric Nursing Certification Board highlights proficiency in pediatric growth, development, and family-centered care.

Certified Hospice and Palliative Licensed Nurse (CHPLN) certification, offered by the Hospice and Palliative Credentialing Center (HPCC), verifies the nurse's ability to provide compassionate, end-of-life and symptom management care.

Wound Care Certified (WCC) credential from the National Alliance of Wound Care and Ostomy (NAWCO) demonstrates advanced skills in wound assessment, prevention, and treatment.
Collectively, these certifications complement the VicTory Training's curriculum by reinforcing clinical excellence, promoting professional growth, and ensuring that graduates are well prepared to meet the diverse and evolving needs of patients across the healthcare continuum.

- Please identify the single course or a sequence of courses that lead to each professional certification?

Each certification aligns with specific coursework in the **VicTory Training Practical Nursing Program**:

b. **Long-Term Care / Geriatrics:** PN 109 – Geriatric Nursing, PN 101 – Fundamentals of Nursing
c. **Pharmacology:** PN 103 – Pharmacology
d. **IV Therapy:** PN 105 and PN 106 – Medical-Surgical Nursing I & II
e. **Pediatrics:** PN 108 – Pediatric Nursing
f. **Hospice and Palliative Care:** PN 110 – Mental Health Nursing and PN 109 – Geriatric Nursing
g. **Wound Care:** PN 105 and PN 106 – Medical-Surgical Nursing I & II

d. **Professional Industry Standards/Best Practices**

- Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)? Yes

If so, please identify: VicTory Training Practical Nursing Program curriculum is designed to fully incorporate professional industry standards and best practices for the preparation of Licensed Practical Nurses. The program is aligned with the National Council of State Boards of Nursing (NCSBN) NCLEX-PN Test Plan, ensuring that all content areas reflect the competencies required for safe and effective entry-level practice. It also integrates guidelines from the Indiana State Board of Nursing, as well as evidence-based standards for nursing education and clinical practice established by professional organizations such as the National Association for Practical Nurse Education and Service
(NAPNES)and the National Federation of Licensed Practical Nurses (NFLPN).

- The specific professional industry standard(s) and/or best practice(s):

Clinical instruction emphasizes best practices in patient safety, cultural competence, interprofessional collaboration, and use of simulation-based learning, consistent with national nursing education trends. Together, these standards ensure that graduates are practice-ready, licensure-prepared, and able to provide safe, ethical, and high-quality care in diverse healthcare settings.

- The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate: National Council of State Boards of Nursing (NCSBN), Indiana State Board of Nursing and National Association for Practical Nurse Education and Service (NAPNES)

e. **Institutional Accreditation**

- Accrediting body from which accreditation will be sought, and the timetable for achieving accreditation.

VicTory Training will seek programmatic accreditation for the Practical Nursing Program through the Accreditation Commission for Education in Nursing (ACEN). If program approval is granted in December, the institution will begin the accreditation process immediately upon approval.

- **January–March (Year 1):** Submit initial application for candidacy and begin self-study preparation.
- **April–August (Year 1):** Complete and submit ACEN Candidacy Application and Eligibility documentation.
- **September–December (Year 1):** Undergo ACEN Candidacy Review and respond to any recommendations.
- **January–June (Year 2):** Submit Self-Study Report and prepare for site visit.
- **July–December (Year 2):** ACEN conducts site visit and makes an accreditation decision.

VicTory Training anticipates achieving initial programmatic accreditation within 18–24 months of program approval, ensuring continuous quality improvement and alignment with national nursing education standards.

- Reason for seeking accreditation.

1.Quality Assurance – Accreditation ensures the curriculum, faculty, and outcomes meet rigorous national standards for nursing education.
2. Licensure & Eligibility – Accreditation strengthens program credibility with the Indiana State Board of Nursing and assures alignment with NCLEX-PN preparation.
3. Student Benefit – Accreditation expands access to federal financial aid, facilitates credit transfer for students pursuing advanced nursing degrees, and enhances graduates' employment opportunities, since many healthcare employers in Indiana prefer or require graduation from an accredited nursing program.

f. **Specialized Program Accreditation**

- Does this program need specialized accreditation in order for a graduate to become licensedby the State or to earn a national professional certification, so graduates of this program canwork in their profession or have substantially better prospects for employment? Yes

- If so, please identify the specialized accrediting agency: VicTory Training Practical Nursing Program curriculum is designed to fully incorporate professional industry standards and best practices for the preparation of Licensed Practical Nurses. The program is aligned with the National Council of State Boards of Nursing (NCSBN) NCLEX-PN Test Plan, ensuring that all content areas reflect the competencies required for safe and effective entry-level practice. It also integrates guidelines from the Indiana State Board of Nursing, as well as evidence-based standards for nursing education and clinical practice established by professional organizations such as the National Association for Practical Nurse Education and Service
- (NAPNES)and the National Federation of Licensed Practical Nurses (NFLPN).

g. **Transferability of Associate of Science Degrees**

- Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

- Does a graduate of this A.S. degree program have the option to apply all or almost all of thecredits to a related baccalaureate degree at your institution? N/A

- If so, please list the baccalaureate degree(s): N/A

7. Student Records (Institutions that have Previously Operated)

a. **Are all student transcripts in a digital format?**
No

- If not what is the percentage of student transcripts in a digital format?
5%

- What is the beginning year of digitized student transcripts?
2025

- Are student transcripts stored separately from the overall student records?
Yes

b. **How are student records stored?**
National Healthcare Association (NHA) website

- Where is the computer server located?
- n/a

- What is the name of the system that stores the digital records?

  NHA website

c. **Where are the paper student records located?**

Students transcripts are stored in a locked file cabinet/room

d. **What is the beginning year of the institutional student record series?**

2015

e. **What is the estimated number of digital student records held by the institution?**

7

f. **What is the estimated number of paper student records held by the institution?**

100

g. **Aside from digital and paper, does the institution maintain student records in other formats such as microfiche?**

no

- If so, what is the most significant format?

  n/a

- If so, what is the estimated number of student records maintained in that format? n/a

h. **Does the institution maintain a staff position that has overall responsibility and authority over student records?**

- If so, what is the name, title, and contact information for that individual?

Ayanna Westbrook, RN contact@victorytraining.net (219)8065383 Student Sucess Advisor

i. **Has the institution contracted with a third-party vendor such as Parchment to have student records digitized, maintained, and serviced?**
no

j. **Approximately what is the average number of requests for student records or verification of attendance that the institution receives in a day and week? 0**

This Section Applies to All Institutions

k. **Is there anything that the Commission should consider with regard to the institutional student records**? We're looking into Parchment.

l. **What is the digital format of student transcripts? NHA website**

m. **Is the institution using proprietary software? If so, what is the name? no**

n. **Attach a sample transcript specifically for the program being proposed as the last page of this program application.**

8. Projected Headcount and FTE Enrollments and Degrees Conferred

- Report headcount, FTE enrollment, and degrees conferred data in a manner consistentwith the Commission's Student Information System

- Report a table for each campus or off-campus location at which the program will be offered

- If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.

- Round the FTE enrollments to the nearest whole number - 0

- If the program will take more than five years to be fully implemented and to reach steadystate, report additional years of projections. n/a

Projected Headcount and FTE Enrollments and Degrees Conferred

October 2026									
Institution/Location: VicTory Training at Hobart High School									
Program: Practical Nursing									
				Year 1	Year 2	Year 3	Year 4	Year 5	
				FY2027	FY2028	FY2029	FY2030	FY2031	
Enrollment Projections (Headcount)									
	Full-Time			0	0	0	0	0	
	Part-Time			20	30	40	50	60	
	Total			20	30	40	50	60	
Enrollment Projections (FTE*)									
	Full-Time			0	0	0	0	0	
	Part-Time			20	30	40	50	60	
	Total			20	30	40	50	60	
Degrees Conferred Projections				18	27	37	47	57	
Degree Level: Practical Nursing Diploma									
CIP Code: - 51.3901; State – 25-23113									
FTE Definitions:									
Undergraduate Level: 30 Semester Hrs. = 1 FTE									
Undergraduate Level: 24 Semester Hrs. = 1 FTE									

Victory Training

VicTory Training – Unofficial Transcript

Practical Nursing Program (980 Clock Hours / 14 Months)

Student Name: _____

Student ID: _____

Program Start Date: _____

Program End Date: _____

Quarter 1 (Months 1–3)

Course No.	Course Title	Theory	Clinical/Lab	Total	Grade
PN 101	Fundamentals of Nursing	60	50	110	____
PN 102	Anatomy & Physiology	60	—	60	____
PN 111	Skills Lab & Simulation	—	60	60	____
PN 116	Nuclei Success I (NCLEX Prep)	50	—	50	____

Quarter 1 Total: 280 Hours

Quarter 2 (Months 4–6)

Course No.	Course Title	Theory	Clinical/Lab	Total	Grade
PN 103	Pharmacology	60	—	60	____
PN 104	Nutrition & Diet Therapy	40	—	40	____
PN 105	Medical-Surgical Nursing I	70	60	130	____
PN 117	Nuclei Success II (NCLEX Prep)	20	—	20	____

Quarter 2 Total: 250 Hours

Quarter 3 (Months 7–10)

Course No.	Course Title	Theory	Clinical/Lab	Total	Grade
PN 106	Medical-Surgical Nursing II	70	60	130	____
PN 107	Maternal & Newborn Nursing	40	20	60	____
PN 108	Pediatric Nursing	40	20	60	____

Quarter 3 Total: 250 Hours

Quarter 4 (Months 11–14)

Course No.	Course Title	Theory	Clinical/Lab	Total	Grade
PN 109	Geriatric Nursing	40	20	60	____
PN 110	Mental Health Nursing	50	30	80	____
PN 114	Professional Development & Leadership	40	—	40	____
PN 115	NCLEX-PN Review/Capstone	20	—	20	____

Quarter 4 Total: 200 Hours

Program Totals

Theory / Didactic Hours: 640

Clinical & Lab Hours: 340

Program Total: 980 Clock Hours

Cumulative GPA/Overall Grade: _____

Completion Status: ☐ In Progress ☐ Completed ☐ Withdrawn

Issued By (Registrar/Records Office): _____

Date Issued: _____

Transcript Key

Grading Scale

Grade	Description	% Range	GPA Points
A	Excellent	90–100%	4.0
B	Good	80–89%	3.0
C	Satisfactory	70–79%	2.0
D	Marginal	65–69%	1.0
F	Failing	Below 65%	0.0

Symbols:
- I = Incomplete
- W = Withdrawn
- T = Transfer Credit

Program Information:
- Program Length: 14 months
- Total Clock Hours: 980
- Credential Awarded: Diploma in Practical Nursing
- Licensure Preparation: Graduates are eligible to sit for the NCLEX-PN examination.

Accreditation:
VicTory Training intends to seek accreditation through the Accreditation Commission for Education in Nursing (ACEN).