



INDIANA COMMISSION *for*  
HIGHER EDUCATION

# Indiana Board for Proprietary Education

## AGENDA

Thursday, July 10, 2025

101 West Ohio Street, Suite 300  
Indianapolis, IN 46204-4206

[www.in.gov/bpe](http://www.in.gov/bpe)

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# AGENDA

## Meeting of the Board for Proprietary Education Indiana Commission for Higher Education

July 10, 2025  
11:00 am – 12:00 pm

Indiana Commission for Higher Education  
Kent Weldon Board Room  
101 West Ohio Street, Suite 300  
Indianapolis, IN 46204

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Member	Appointing Authority	Term
Scott Bogan	Secretary of Education	(at the pleasure of the Secretary)
Dr. Matt Butler	Commission for Higher Education	(at the pleasure of the Commissioner)
Anne Shane	Governor	October 1, 2018 – September 30, 2022 (continuing to serve at the pleasure of the Governor)
Ken Konesco	Governor	October 17, 2016 – October 16, 2020 (continuing to serve at the pleasure of the Governor)
Michael Nossett	Governor	May 5, 2025 – May 4, 2029

### I. Call to Order – 11:00 A.M. (*Eastern*)

#### Roll Call of Members and Determination of Quorum

### II. Decision Item

- A. Approval of Final Fee Schedule Rule ..... 1
1. Final Rule LSA Document #25-2 ..... 3
2. List of Technical Changes after the First Notice ..... 7
3. Regulatory Analysis ..... 9
4. Change in Notice of Public Hearing ..... 13

### III. INFORMATION ITEM

#### OLD BUSINESS

#### NEW BUSINESS

#### ADJOURNMENT

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The next meeting of the Board is tentatively scheduled for **September 8, 2025, in Indianapolis, Indiana.**

## BOARD FOR PROPRIETARY EDUCATION

Thursday, July 10, 2025

### DECISION ITEM A-1:

#### Approve Fee Schedule Rule

#### Staff Recommendation

That the Board for Proprietary Education (BPE) approve the final rule incorporating BPE's current fee schedule into Indiana Administrative Code Title 571.

#### Background

The rule will incorporate BPE's current fee schedule into the Indiana Administrative Code (IAC), in compliance with IC 4-22-2-19.6, to maintain current administrative operations. Under IC 21-18.5-6-3 and IC 21-18.5-6-12(f), BPE is required to assess an authorization fee and a renewal fee, each with a specified statutory minimum dollar amount. In March 2022, the Board memorialized the current fee schedule through board action with an effective date of May 2022. However, the statutorily required fee structure has not been adopted through formal rulemaking and, consequently, is absent from the Indiana Administrative Code. Continued compliance with the aforementioned statutes and the continuance of current administrative operations necessitate the Board exercise its formal rulemaking authority under IC 21-18.5-6-27 to incorporate a fee structure into the Indiana Administrative Code pursuant to IC 4-22-2-19.6.

On January 22, 2025, BPE formally solicited public comment on incorporating the current fee schedule through rulemaking. The public comment period closed February 21, 2025.

The only change to the rule is the addition of the interim rule repeal clause. A repeal clause was added to the Final Rule (Section 2) to repeal the Interim Rule, already approved by the Board and effective May 7, 2025, once the Final Rule becomes effective.

A public hearing was held on July 7, 2025. No comments were submitted during the comment period, and no public comments were presented during the public hearing.

The current fee schedule reflected in the rule is: the mandatory application for authorization fee is two thousand five hundred dollars (\$2,500), regardless of physical presence in Indiana, plus three hundred dollars (\$300) per program for initial authorization from an institution with a physical presence or twenty-five dollars (\$25) per program for initial authorization from an institution with no physical presence. Currently, the mandatory annual renewal fee is one thousand dollars

(\$1,000), regardless of physical presence in Indiana, plus twenty-five dollars (\$25) per program for institutional authorization renewal, regardless of physical presence in Indiana.

BPE charges fees to cover the cost of processing applications and evaluating institutions at initial application and renewal. This process includes: (1) a review of annual financial statement data; (2) the development of a scorecard summarizing an institution's components of its financial composite score; (3) the latest financial information data, trends, and annual revenues; and (4) the preparation of recommendations for further detailed analysis for institutions that merit further investigation. Institutions appearing on the watch list described in IC 20-19-7 have further detailed analysis, and institutional financial executives are interviewed.

All postsecondary credit-bearing proprietary educational institutions, as defined at IC 21-18.5-2-12, are impacted by this rule. This currently totals 104 institutions. However, the number changes annually.

This rule will not require any additional expenditures, nor will it collect any additional revenue, as the rule is incorporating the current fee structure into the Indiana Administrative Code. This money is deposited into the postsecondary credit bearing proprietary educational institution authorization fund pursuant to IC 21.18.5-6-26 (c).

### **Supporting Documents**

The following documents are in the agenda packet:

- Final Rule
- List of Changes after the First Notice
- Rule Regulatory Analysis
- Change in Notice of Public Hearing

## **TITLE 571 BOARD FOR PROPRIETARY EDUCATION**

### **Final Rule** LSA Document #25-2

### **DIGEST**

#### **BPE Fee Schedule**

Adds rules to the Indiana Administrative Code at 571 IAC complies with IC 4-22-2-19.6. This rule will incorporate the Board's current fee structure into the Indiana Administrative Code. Continued compliance with the aforementioned statutes and the continuance of current administrative operations necessitate the Board exercise its formal rulemaking authority under IC 21-18.5-6-27 to incorporate a fee structure into the Indiana Administrative Code pursuant to IC 4-22-2-19.6. Effective 30 days after filing.

#### **HISTORY**

Notice of First Public Comment Period published: January 22, 2025 [20250122-IR-571250002FNA]

Regulatory Analysis submitted with Notice of First Public Comment Period: [DIN]

Date of First Public Hearing: July 7, 2025

#### **SUMMARY/RESPONSE TO COMMENTS**

The Indiana Board for Proprietary Education (IBPE) requested public comment from January 22, 2025, through February 21, 2025, and during the public hearing on July 7, 2025. The IBPE received no comments in response to the Notice of First Public Comment Period or at the Public Hearing.

**571 IAC 1-1-1; 571 IAC 1-1-2; 571 IAC 1-1-3; 571 IAC 1-1-4; 571 IAC 1-1-5; 571 IAC 1-1-6; 571 IAC 1-1-7; 571 IAC 1-1-8; 571 IAC 1-1-9**

SECTION 1. 571 IAC 1 IS ADDED TO READ AS FOLLOWS:

#### **ARTICLE 1. BOARD FOR PROPRIETARY EDUCATION**

##### **Rule 1. Board for Proprietary Education**

##### **571 IAC 1-1-1 Applicability**

**Authority:** IC 21-18.5-6-27

**Affected:** IC 21-18.5-6-3; IC 21-18.5-6-12

**Sec. 1. The definitions in this rule apply throughout this article. (Board for Proprietary Education; 571 IAC 1-1-1)**

##### **571 IAC 1-1-2 "Board for proprietary education" defined**

**Authority:** IC 21-18.5-6-27

**Affected:** IC 21-18.5-5-1; IC 21-18.5-6-3; IC 21-18.5-6-12

**Sec. 2. "Board for proprietary education" has the meaning set forth in IC 21-18.5-5-1. (*Board for Proprietary Education; 571 IAC 1-1-2*)**

**571 IAC 1-1-3 "Institution" defined**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-2-12; IC 21-18.5-6-3; IC 21-18.5-6-12**

**Sec. 3. "Institution" has the meaning set forth in IC 21-18.5-2-12. (*Board for Proprietary Education; 571 IAC 1-1-3*)**

**571 IAC 1-1-4 "Institution with a physical presence" defined**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-6-3; IC 21-18.5-6-12**

**Sec. 4. "Institution with a physical presence" means an institution that currently occupies a physical location for student instruction or an administrative office to facilitate student instruction. (*Board for Proprietary Education; 571 IAC 1-1-4*)**

**571 IAC 1-1-5 "Institution with no physical presence" defined**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-6-3; IC 21-18.5-6-12**

**Sec. 5. "Institution with no physical presence" means an institution that does not currently occupy a physical location for student instruction or an administrative office to facilitate student instruction. (*Board for Proprietary Education; 571 IAC 1-1-5*)**

**571 IAC 1-1-6 "Program" defined**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-6-3; IC 21-18.5-6-12**

**Sec. 6. "Program" means each diploma, certificate, or degree program offered by an institution. (*Board for Proprietary Education; 571 IAC 1-1-6*)**

**571 IAC 1-1-7 Application cycle**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-6-3; IC 21-18.5-6-4; IC 21-18.5-6-12**

**Sec. 7. Institutions seeking initial authorization to operate in Indiana shall submit an application containing the requirements of IC 21-18.5-6-4 to the board for proprietary education with the fee outlined in section 9 of this rule. (*Board for Proprietary Education; 571 IAC 1-1-7*)**

**571 IAC 1-1-8 Renewal cycle**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-6-3; IC 21-18.5-6-4; IC 21-18.5-6-12**



**Sec. 8. Institutions shall renew authorization annually by submitting an application containing the requirements of IC 21-18.5-6-4 and the renewal fee outlined in section 9 of this rule. (Board for Proprietary Education; 571 IAC 1-1-8)**

**571 IAC 1-1-9 Fee schedule**

**Authority: IC 21-18.5-6-27**

**Affected: IC 21-18.5-6-3; IC 21-18.5-6-12**

**Sec. 9. (a) The fees set by the board for proprietary education are as follows:**

**(1) Two thousand five hundred dollars (\$2,500) per application for initial institutional authorization from an institution with a physical presence plus three hundred dollars (\$300) per degree program for initial degree program authorization.**

**(2) Two thousand five hundred dollars (\$2,500) per application for initial institutional authorization from an institution with no physical presence plus twenty-five dollars (\$25) per program for initial program authorization.**

**(3) One thousand dollars (\$1,000) per application for institutional authorization renewal from an institution with a physical presence plus twenty-five dollars (\$25) per program for program renewal and three hundred dollars (\$300) per degree program for initial degree program authorization.**

**(4) One thousand dollars (\$1,000) per application for institutional authorization renewal from an institution with no physical presence plus twenty-five dollars (\$25) per program for program renewal.**

**(b) Fees must be paid not later than thirty (30) days after the application has been submitted.**

**(c) Nonpayment will result in the denial of the institutional authorization or renewal and program authorization or renewal.**

**(d) Failure to pay in accordance with the fee payment schedule, which results in the substantial nonpayment of the fee, may result in the revocation of the institutional authorization or renewal and program authorization or renewal.**

**(e) Fees are nonrefundable and may not be refunded or applied to a subsequent application or renewal if the:**

**(1) institutional authorization or renewal, or program authorization or renewal, is denied or revoked; or**

**(2) application is withdrawn after the payment is deposited. (Board for Proprietary Education; 571 IAC 1-1-9)**

**SECTION 2. LSA DOCUMENT #25-277, POSTED AT 20250625-IR-571250277IFA, IS REPEALED.**

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## **TITLE 571 BOARD FOR PROPRIETARY EDUCATION**

List of Changes after the First Notice:

### **Final Rule**

LSA Document #25-2

### **List of Changes after the First Notice**

#### **Add Section 2**

“SECTION 2. LSA DOCUMENT #25-277, POSTED AT 20250625-IR-571250277IFA, IS REPEALED.”

### **SUMMARY OF CHANGES TO FINAL RULE LSA DOCUMENT #25-2**

The only change made to LSA Document #25-2 is the addition of a provision repealing an identical interim rule recently approved by the Board for Proprietary Education (BPE). On May 7, 2025, the BPE approved an interim rule incorporating BPE’s current fee schedule into Indiana Administrative Code Title 571.

The interim rule incorporated BPE's current fee schedule into the Indiana Administrative Code (IAC), in compliance with IC 4-22-2-19.6, to maintain current administrative operations. Under IC 21-18.5-6-3 and IC 21-18.5-6-12(f), BPE is required to assess an authorization fee and a renewal fee, each with a specified statutory minimum dollar amount. In March 2022, the Board memorialized the current fee schedule through board action with an effective date of May 2022. However, the statutorily required fee structure had not been adopted through formal rulemaking and, consequently, was absent from the Indiana Administrative Code. Continued compliance with the aforementioned statutes and the continuance of current administrative operations necessitated the Board to adopt an interim rule effective prior to June 30, 2025. The interim rule is identical to LSA Document #25-2 in incorporating BPE’s fee structure into the Indiana Administrative Code pursuant to IC 4-22-2-19.6, and with the adoption of the final rule, the interim rule is no longer necessary. Having identical interim and final rules in the Indiana Administrative Code would cause unnecessary confusion, so a provision has been added to the final rule to effectuate the repeal of the interim rule upon the final rule becoming effective.

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**TITLE 571 BOARD FOR PROPRIETARY EDUCATION****Regulatory Analysis**  
LSA Document #25-2**I. Description of Rule**

**a. History and Background of the Rule** – Prior to doing business in Indiana, a postsecondary credit-bearing proprietary educational institution (institution) is required to obtain authorization from the Indiana Board for Proprietary Education (Board). Pursuant to [IC 21-18-6-3](#), an application for authorization must include a fee of at least one hundred (\$100) dollars for processing the application and evaluating the institution. Currently, the mandatory application for authorization fee is two thousand and five hundred dollars (\$2,500), regardless of physical presence in Indiana, plus three hundred dollars (\$300) per program for initial authorization from an institution with a physical presence or plus twenty-five dollars (\$25) per program for initial authorization from an institution with no physical presence. Further, an institution can annually renew their authorization by continuing to meet the requirements of [IC 21-18.5-6](#) and submitting a fee of at least twenty-five dollars (\$25) pursuant to [IC 21-19.5-6-12\(f\)](#). Currently, the mandatory annual renewal fee is one thousand dollars (\$1,000), regardless of physical presence in Indiana plus twenty-five dollars (\$25) per program for renewal institutional authorization, regardless of physical presence in Indiana.

The statutory requirement to submit an authorization fee predates the creation of the Board in 2012. The Commission on Proprietary Education (COPE) oversaw the authorization of institutions prior to 2012. The fees were established with the creation of the Indiana Commission on Proprietary Education in 1971. The fees were raised by the Commissioners of the COPE in 2011. House Enrolled Act 1270 (2012) simultaneously abolished COPE and established the Board. Through recodification, the Board inherited COPE's mandatory application and annual review fees and their corresponding fee minimum dollar amounts. In March 2022, the Board memorialized the current fee schedule through board action with an effective date of May 2022. However, the statutorily required fee structure has not been adopted through formal rulemaking and, consequently, is absent from Indiana Administrative Code. Continued compliance of the aforementioned statutes and the continuance of current administrative operations necessitate the Board exercise its formal rulemaking authority under [IC 21-18.5-6-27](#) to incorporate a fee structure into Indiana Administrative Code pursuant to [IC 4-22-2-19.6](#).

**b. Scope of the Rule** – This rule will apply to all postsecondary credit-bearing proprietary educational institution operating in Indiana, regardless of physical presence.

**c. Statement of Need** – The statutory purpose of the Board, as outlined in [IC 21-18.5-6-1](#), is to protect students, educational institutions, the general public, and honest and ethical operators of institutions from dishonest and unethical practices. The Board charges fees to cover the cost of processing applications and evaluating the institutions at initial application and renewal. Volatility in the proprietary education sector has required greater scrutiny of these institutions, necessitating the Board to increase fees in 2022.

In response to many high-profile closures of institutions that impacted thousands of Hoosier students, the Board has instituted a more rigorous evaluation process which focuses on the financial health of the institutions who operate in Indiana. This process includes: a review of annual financial statement data; the development of a scorecard summarizing the institution's components of their financial composite score, the latest financial information data, trends, and annual revenues; and, the preparation of recommendations for further detailed analysis for institutions which merit further investigation. Institutions appearing on the "Watch List" have further detailed analysis and institutional financial executives are interviewed.

**d. Statutory Authority for the Proposed Rule** – The authority for Board to charge application and renewal fees is outlined in [IC 21-18.5-6-3](#) (Application for Authorization Fee) and [IC 21-18.5-6-12\(f\)](#) (Authorization Renewal Fee). The Board's general rulemaking authority may be found at [IC 21-18.5-6-27](#).

**e. Fees, Fines, and Civil Penalties** – This rule will incorporate the Board's current fee structure into the Indiana Administrative Code. Adding this policy to the Indiana Administrative Code complies with [IC 4-22-2-19.6](#), and an explanation of how these fees are assessed is included in the Cost Analysis section.

## II. Fiscal Impact Analysis

### a. Anticipated Effective Date of the Rule – Early/mid 2025

**b. Estimated Fiscal Impact on State and Local Government** – This rulemaking will not have a fiscal impact on state and local government because the rule is incorporating the current fee structure into the Indiana Administrative Code.

**c. Sources of Expenditures or Revenues Affected by the Rule** – This rulemaking will not require any additional expenditures, nor will it collect any additional revenue, as the rule is incorporating the current fee structure into the Indiana Administrative Code. The annual average of the total fees collected between FY 2019 and FY 2023 is \$503,729. This money is deposited into the postsecondary credit bearing proprietary educational institution authorization fund pursuant to [IC 21.18.5-6-26](#) (c).

## III. Impacted Parties

All postsecondary credit-bearing proprietary educational institutions, as defined at [IC 21-18.5-2-12](#), are impacted by this rule. This currently totals 104 institutions. However, the number changes annually.

## IV. Changes in Proposed Rule

This rulemaking will not make any substantive changes to current practice or current fees. This rulemaking's sole purpose is to ensure the agency's compliance with [IC 4-22-2-19.6](#) by incorporating the Board's current fee structure into the Indiana Administrative Code. This specific rulemaking incorporates the fee structure as it relates to application, authorization and renewal fees.

<a href="#">570 IAC 2-1-1</a>	Adds applicability section stating the definitions in the rule apply throughout the article.
<a href="#">570 IAC 2-1-2</a>	Defines the board for proprietary education. The definition references Indiana Code for simplicity and consistency between the rule and law.
<a href="#">570 IAC 2-1-3</a>	Defines institution. The definition references Indiana Code for simplicity and consistency between the rule and law.
<a href="#">570 IAC 2-1-4</a>	Defines institution with a physical presence. This definition is needed for clarity when looking at the fee schedule to differentiate the types of institutions.
<a href="#">570 IAC 2-1-5</a>	Defines institution with no physical presence. This definition is needed for clarity and to differentiate from the term above.
<a href="#">570 IAC 2-1-6</a>	Defines program. This definition further clarifies terms used in the fee schedule so impacted parties will understand what each fee is referencing.
<a href="#">570 IAC 2-1-7</a>	Establishes the application cycle and requires the payment of the applicable fee in the fee schedule.
<a href="#">570 IAC 2-1-8</a>	Establishes the renewal cycle and requires the payment of the applicable fee in the fee schedule.
<a href="#">570 IAC 2-1-9</a>	Establishes the fee schedule. This schedule is put into rule to comply with HEA 1623 (2023), and for clarity for impacted parties.

## V. Benefit Analysis

**a. Estimate of Primary and Direct Benefits of the Rule** – The proposed rule ensures the consistent assessment of fees for applications and renewals by institutions for programs with a physical presence in the state and for those programs with no physical presence in the state. Further, this rulemaking is ensuring the Board's compliance with [IC 4-22-2-19.6](#).

**b. Estimate of Secondary or Indirect Benefits of the Rule** – The secondary, or indirect benefit of this rule, is that compliance with [IC 4-22-2-19.6](#) will allow the Board to continue collecting fees in the same methods that has been used for decades. This rule ensures the Board has the resources to ensure institutions operating in Indiana are monitored for fiscal stability with more warning of possible sudden unannounced closure.

**c. Estimate of Any Cost Savings to Regulated Industries** – This rulemaking is not changing any of the current fee amounts, so there are no cost savings.

## VI. Cost Analysis

**a. Estimate of Compliance Costs for Regulated Entities** – There are no compliance costs imposed by this rule. This rulemaking adds a rule to the Indiana Administrative Code so that the Board's fee structure complies with statutory provisions at [IC 4-22-2-19.6](#).

**b. Estimate of Administrative Expenses Imposed by the Rules** – There will be no administrative expenses imposed by this rule as the rule incorporates the current practice and fee structure.

**c. The fees, fines, and civil penalties analysis required by [IC 4-22-2-19.6](#)** – The rule is not creating any new, nor increasing any existing civil penalties. Instead, this rulemaking is adding new rules to ensure the Board's fees comply with new statutory requirements found at [IC 4-22-2-19.6](#).

This application and renewal fees satisfy [IC 4-22-2-19.6](#)(2) as the fee is a based price plus an additional amount based on the number of programs offered by the institution. The specific dollar amount can be reasonably calculated by institutions by multiplying the amount by the number of programs offered plus the base fee. The authorization fee is a set amount satisfying the requirement of [IC 4-22-2-19.6](#)(a).

**d. If the implementation costs of the proposed rule are expected to exceed the threshold set in [IC 4-22-2-22.7\(c\)\(6\)](#)** – The implementation costs of the proposed rule are not expected to exceed the threshold set in [IC 4-22-2-22.7\(c\)\(6\)](#).

## VII. Sources of Information

To develop this rule, the Board relied on the current fee structure which can be found at <https://www.in.gov/bpe/forms-and-applications/new-institution-authorization/>. Historical data on the amount of application, authorization and renewal fees collected from institutions was provided by Board staff.

## VIII. Regulatory Analysis

Given that this rulemaking will not impose any new costs but has the benefit of ensuring the Board complies with [IC 4-22-2-19.6](#), it is the Board's judgment that this rulemaking will have a positive impact on the state and regulated entities.

## IX. Contact Information of Staff to Answer Substantive Questions

Ross Miller, Director of State Authorization and Reciprocity  
101 W Ohio, Suite 300  
Indianapolis, IN 46204  
[Rmiller@che.in.gov](mailto:Rmiller@che.in.gov)  
317-232-1033

*Notice of First Public Comment Period with Proposed Rule:* [20250122-IR-571250002FNA](#)

*Notice of Determination Received:* December 19, 2024

*Posted:* 01/22/2025 by Legislative Services Agency

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## TITLE 571 BOARD FOR PROPRIETARY EDUCATION

### Change in Notice of Public Hearing

LSA Document #25-2

The Board for Proprietary Education gives notice that the date of the public hearing for LSA Document #25-2, posted at [20250122-IR-571250002FNA](#), has been changed. The changed Notice of Public Hearing appears below:

#### Notice of Public Hearing

Under [IC 4-22-2-23](#), notice is hereby given that on **July 7, 2025**, at 10:00 a.m., at the Board for Proprietary Education, 101 West Ohio Street, Suite 300, Indianapolis, Indiana, the Board for Proprietary Education (BPE) will hold a public hearing on adding rules at [571 IAC 1](#) concerning incorporating BPE's current board adopted fee schedule into the Indiana Administrative Code, in compliance with [IC 4-22-2-19.6](#), to maintain current administrative operations.

The purpose of this hearing is to receive comments from the public prior to consideration of adoption of these rules by the BPE. All interested persons are invited and will be given reasonable opportunity to express their views concerning the proposed rule.

If BPE does not receive substantive comments during the public comment period or public hearing, the rule may be adopted with text that is the same as or does not substantially differ from the proposed rule.

The public may attend the BPE meeting in person or join remotely using the following:

To join by video, use the following Microsoft Teams website address, meeting ID, and passcode:

[Join the meeting now](#)

Meeting ID: **265 127 904 056 4**

Passcode: **vZ3sU9Vp**

To join by phone, dial 1 (317) 552-1674. When prompted, enter phone conference ID: **445 405 601#**.

Copies of these rules are now on file at the Board for Proprietary Education, 101 West Ohio Street, Suite 300, Indianapolis, Indiana and are open for public inspection and copying.

Ross Miller

Director of State Authorization and Reciprocity

Indiana Commission for Higher Education/Indiana Board for Proprietary Education

*Posted: 06/04/2025 by Legislative Services Agency*