



**Office of the State Veterinarian**  
Discovery Hall, Suite 100  
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## Hunting Preserve Check List

### Startup or Renewal Basics

- ☐ Submit an **application** or **renewal application** to the Indiana State Board of Animal Health
  - ☐ Application must be sent to the above address. Field staff cannot take this payment
  - ☐ **Send \$300:** Make check payable to "State of Indiana" with initial application and renewal
- ☐ **Schedule an inspection** and inventory review with a BOAH Field Veterinarian
  - ☐ Schedule inspection at least 4 weeks before expected first hunt
- ☐ **Fences** must be at least 8 feet in height and not more than 6 inches above the ground
  - ☐ Vegetation along the top of the fence cannot compromise the fence to less than 8 feet
  - ☐ Hunting preserves **signs** must be at each entry and exit facing outward
- ☐ **Records** for inventory review
  - ☐ Records for purchased animals should include:
    - ☐ Name and address
    - ☐ Date moved in
    - ☐ Official ID and secondary ID
  - ☐ Harvested-animal records should include:
    - ☐ Date harvested
    - ☐ Special hunting permit number
    - ☐ Official ID and secondary ID
  - ☐ Culled animal records should include:
    - ☐ Date culled
    - ☐ Cull tag number
    - ☐ Official ID and secondary ID
  - ☐ Animals found dead records should include:
    - ☐ Date found dead
    - ☐ Cause of death if known
    - ☐ Official ID and secondary ID

### Requirements for Hunts

- ☐ Hunting preserves may hold **hunts for permitted animals** from September 1 through March 1 *after* the license is renewed
- ☐ Complete a **special hunting permit** for each permitted animal that is hunted (cervid, sheep, goat)
  - ☐ If the cervid does not have a tag, provide an **official ID for records** and CWD sampling; include a note on permit if harvested cervid receives a new tag or is retagged
  - ☐ **Collect a sample for CWD** of each cervid older than 1-year-of-age that is harvested, culled, or found dead and able to be sampled

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- ☐ **CWD samples** must be submitted annually to an authorized laboratory (Purdue University ADDL) by April 1
- ☐ A special hunting permit is not required for cull animals; culls may include:
  - ☐ Sick/injured animals
  - ☐ Harvest for food
  - ☐ Population control
  - ☐ 501c3 hunt
- ☐ Provide the hunter with a copy of the **Special Hunting Permit** after the hunt is concluded
- ☐ Complete the **Report of Sales Form** and submit to the Board of Animal Health by the 10<sup>th</sup> of each month, even if no hunts take place
  - ☐ Example: Hunts in September should be reported on the Report of Sales Form due October 10<sup>th</sup>
  - ☐ **Fee due** for each doe, sheep, and goat: \$90
  - ☐ **Fee due** for each buck: \$240
- ☐ Assign a **transportation tag** to each harvested animal and record on special hunting permit form
- ☐ Assign a **cull tag** to each culled animal and record information in records
  - ☐ Save CWD test result for each animal culled older than 1-year-of-age in records
- ☐ Attach the **CWD test result** for each animal harvested to the preserve copy of the special hunting permit; this verifies that each cervid harvested older than 1-year-of-age was tested for CWD

## Contact Information

- ☐ Obtain and submit special hunting permits, transportation and cull tags
  - ☐ Emily Koch, Director of Licensing: [ekoch@boah.in.gov](mailto:ekoch@boah.in.gov) or 317-544-2411