

CHAPTER FOUR |

RENEWING, AMENDING, OR REPLACING A CREDENTIAL

As noted in Chapter 1, the BMV issues three types of credentials: driver's licenses, learner's permits, and identification cards. Once your credential has been issued, it is valid for a defined period of time and may be renewed, amended, or replaced based on your circumstances. Please read the section titled For-Hire Endorsement in Chapter 2 for information on renewing, amending, or replacing a chauffeur's or public passenger chauffeur's license.

If you lose your credential while temporarily residing outside of Indiana, you may obtain an interim credential subject to certain qualifications. If your residential address, name, or gender has not changed, you may replace or renew your credential online at [IN.gov/BMV](https://www.in.gov/BMV), if eligible. You may renew your credential online or on a BMV Connect kiosk every other renewal. For a full listing of the online renewal, replacement, and amended credentials requirements, continue reading or visit [IN.gov/BMV](https://www.in.gov/BMV).

RENEWING A CREDENTIAL

A probationary driver's license expires when the card holder is 21 years and 30 days of age. A probationary driver's license may be renewed online if the holder meets the requirements. All other credentials expire at midnight on your birthday.

If your birthday falls on a day when BMV branches are closed, your credential expires at midnight on the next business day. Credential expiration dates vary for residents with temporary lawful status. All individuals are subject to an administrative penalty if your credential is renewed after the expiration date.

If you are renewing a driver's license that has been expired for at least 180 days but not more than five years, you must pay an administrative penalty, pass a knowledge exam, and pass a standard vision screening.

If you are renewing a driver's license that has been expired for five years or more, you must pay an administrative penalty, pass a knowledge exam, a driving skills exam, and a standard vision screening.

A driver's license or identification card may be renewed by U.S. citizens or individuals with permanent lawful status up to 24 months before the credential expiration.

Individuals with lawful temporary status can only renew up to 30 days prior to the expiration of their current credential. A learner's permit may be renewed up to 31 days before it expires.

- ➔ If you are at least 21 years of age and have six or more active points on your driving record, you must take the knowledge exam to renew your driver's license.

Driver's License Renewal for United States Armed Forces Personnel

If you are temporarily living outside of Indiana because you are serving with the United States Armed Forces, your driver's license remains valid for 90 days following your discharge from service or post-deployment. If you meet certain requirements, you may renew your driver's license online at [IN.gov/BMV](https://www.in.gov/BMV). Visit [IN.gov/BMV](https://www.in.gov/BMV) for a listing of those requirements.

If your Indiana driver's license is expired and you wish to obtain a renewed license after you have been discharged, you must visit a BMV branch to provide Department of Defense documentation showing proof of military discharge or your long form DD 214. You may also choose to add a veteran indicator to your credential at that time, provided you bring your long form DD 214 into the BMV branch with you to renew or amend your driver's license.

AMENDING A CREDENTIAL

After you have legally changed any personal information, you must amend the information that appears on your credential. You may amend your credential at any BMV branch. Below are a few common reasons you may need to amend your credential.

Address Change

If you have an Indiana credential, you must notify the BMV of a change of your principal (legal) address and apply for an amended credential within 30 days of the address change.

To change your principal (legal) address on your credential, you must visit a BMV branch to present documents as described in Appendix A.

- You may change your mailing address online at [IN.gov/BMV](https://www.in.gov/bmv), at a BMV Connect kiosk, or at a license branch.

Name Change

You must visit a Social Security Administration office to officially change your name on Social Security documentation and allow at least one business day after your name change transaction is completed before visiting a BMV branch to amend your credential. You will need to visit a BMV branch to apply for an amended credential within 30 days of a name change. You must present documents as described in Appendix A. If you need to replace your SSA card, and your current Indiana license, permit or identification card is not expired, you may do so online for free.

Gender Change

If you have a gender change procedure and hold an Indiana credential, you may visit a BMV branch to apply for an amended credential that indicates the change from male to female or from female to male. You must present a certified amended birth certificate or a physician's signed and dated statement, on letterhead, that includes the language from 140 IAC 7-1.1-3 "<insert customer's name> successfully underwent all treatment necessary to permanently change <insert customer's name> gender from <insert old gender> to <insert new gender>", or a Physician's Statement of Gender Change – State Form 55617, completed in its entirety by both the applicant and the physician.

REPLACING A CREDENTIAL

If you lose your credential or if it is stolen, you may replace it by logging into your [IN.gov/BMV](https://www.in.gov/bmv) account or visit a BMV Connect kiosk to order a replacement, provided your name, gender, or residential address information has not changed. You may replace your credential online a maximum of 10 times before you are required to visit a BMV branch for a replacement.

You may change your mailing address online. However, if any other information has changed, you cannot order a replacement online and you must visit a BMV branch to amend your credential within 30 days of the change and present documents as described in Appendix A.

For a complete list of documents required to obtain a Real ID-compliant credential, see Appendix A (p. 66) of this manual or visit [REALID.IN.gov](https://www.in.gov/realid). If you have questions about collecting your documents, you can call the Indiana BMV toll-free at 888-692-6841 to speak with a customer service representative, or visit any branch for assistance.