



# STATE OF INDIANA

Eric J. Holcomb, Governor

Peter L. Lacy, Commissioner

## New Manufactured Home Title Application Checklist

When applying for an Indiana title for a new manufactured home, the following documents are required:

- Certificate of Origin (C of O) or Manufacture Statement of Origin (MSO).** If the manufactured home was manufactured in more than one unit, the C of O/MSO is required for each unit. If a C of O or MSO cannot be provided, the purchaser must obtain a Court Order. Once the Court Order is issued, the purchaser must apply for title by submitting the [Court Order Application Packet](#).
- Proof of Sales Tax Paid or Not Paid.**
  - If sales tax was paid to an Indiana dealer/non-dealer, a [Certificate of Sales of Manufactured Homes or Industrial Building Systems \(ST108MH\) – State Form 35838](#) is required.
  - If sales tax was not collected, or if the seller is an out-of-state dealer/non-dealer who collected the sales tax, a Bill of Sale or Purchase Agreement is required.
- Power of Attorney (POA), if applicable.** A copy of the POA documents and the appointed POA's driver license or identification card is required at time of application.
- For Established Indiana Residents: One proof of Indiana Residency.** An Indiana driver's license or identification card may be accepted as proof if the address on the credential is correct. If the address is not correct, any document from the approved [BMV documentation list](#) that is dated within the last 60 days may be used as proof. To view the approved BMV documentation list, click on the link provided or visit myBMV.com.

**For New Indiana Residents/Out-of-State Residents: Your Out-of-State Driver License or Identification Card, Proof of Social Security Number, and Proof of Address.** Proofs of address must be dated within 60 days. A list of acceptable proofs of social security number and address is located on the approved [BMV documentation list](#).

You may visit any Indiana BMV license branch to apply for your Indiana manufactured home title.