



Indiana Arts Commission - FY2011 Regional Arts Partners  
Tippecanoe Arts Federation  
Application #100010

Primary Contact: Tetia Lee  
Phone: (765) 423-2787  
Email: tetial@tippecanoearts.org

Document Generated: Monday, February 7th 2011, 2:13 pm

## Applicant Profile

<b>Applicant Type</b>	Organization
<b>Legal Name</b>	Tippecanoe Arts Federation
<b>Date of 501(c)3 incorporation</b>	03/14/1978
<b>Address1</b>	638 North St. Lafayette, Indiana 47901 UNITED STATES
<b>Telephone</b>	(765) 423-2787
<b>Primary Contact</b>	Tetia Lee
	Phone: (765) 423-2787 Email: tetial@tippecanoearts.org
<b>Organization Type</b>	Arts Council/Agency
<b>Applicant Status</b>	Organization - Non-Profit
<b>Applicant Institution</b>	Arts Council/Agency
<b>Applicant Discipline</b>	Multidisciplinary
<b>Grantee Race</b>	White
<b>Congressional District</b>	27
<b>State House District</b>	7
<b>State Senate District</b>	22
<b>FEIN / TAX ID</b>	
<b>Fiscal Year Ends Date</b>	06/30
<b>DUNS Number</b>	
<b>Web Address</b>	<a href="http://www.tippecanoearts.org">http://www.tippecanoearts.org</a>



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## Before You Begin

- 1. Before you begin your application, please review the guidelines and expectations for this program. Remember that all communication through the IAC Online Grants System is sent to the email address you provided in the Profile for your account. If you do not receive notifications email when you start the application or when you submit it, please contact the IAC.**
- 2. When completing your online application, please remember to save often. It is especially important to remember to save frequently when completing lengthy narrative areas, walking away from your computer, logging out of the system, or moving to a new page.**
- 3. Applicants are responsible for providing all applicable information and the burden of proof is on each applicant to qualify for competitive funds.**
- 4. If you have questions regarding any areas of the application, please contact Michelle Anderson at [mianderson@iac.in.gov](mailto:mianderson@iac.in.gov) or 317-232-1286 for assistance. Any technical issues should be directed to the grants manager at [grantsadmin@iac.in.gov](mailto:grantsadmin@iac.in.gov) or 317-232-1278.**
- 5. The following application contains several acronyms that you will need to be familiar with as you work through each page. These acronyms are as follows:**
  - IAC - Indiana Arts Commission**
  - NEA - National Endowment for the Arts**
  - RAPOS - Regional Arts Partner Operating Support (Formerly CAP)**
  - RBG - Regional Block Grant**



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## Applicant Profile

**1. Home County:**  
Tippecanoe

**2. Web Address:**  
[www.tippecanoearts.org](http://www.tippecanoearts.org)

**3. Authorizing Official First Name:**  
Tetia

**4. Authorizing Official Last Name:**  
Lee

**5. Authorizing Official Title:**  
Executive Director

**6. Authorizing Official Phone #:**  
765-423-2787

**7. Authorizing Official E-mail:**  
[tetial@tippecanoearts.org](mailto:tetial@tippecanoearts.org)



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## Business Information

**1. D-U-N-S Number:**

**2. Is your organization an Indiana Public Entity?**

No

**3. Organization FY start date:**

July 1

**4. Organization FY end date:**

June 30

**5. Are you a non-profit organization?**

Yes

**6. Incorporated?**

Yes

**7. Date Incorporated/Founded:**

03/14/1978

**8. State in which organization is incorporated:**

IN

**9. Tax Exempt (through IRS)?**

Yes

**10. Enter Your Tax Exempt Identification Number (if applicable):**

*(The Tax Exempt Identification Number or Taxpayer Identification Number (TID#) is a 10 digit number followed by a 3 digit LOC#. )*

**11. Date received IRS tax-exempt status:**

12/1/1978



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## Projected Regional Profile

### **1. What is the population of the region being served? Describe the counties of the region regarding ethnicity, age, socioeconomic conditions/background. Also discuss what areas of your region you consider to be underserved and why.**

Comprised of 14 counties (Benton, Carroll, Cass, Clinton, Fountain, Howard, Jasper, Montgomery, Newton, Pulaski, Tippecanoe, Tipton, Warren, and White), Region 4 is the largest geographic IAC Regional Partner service area in the state.

Overall, Region 4 is predominantly rural, registers little diversity, and the highest percentage of employed are within the manufacturing industry. Region 4's population is 515,371 (STATS Indiana, 2009), 8% of the state's total population. Tippecanoe County comprises 32% of the total regional population as the only county with greater than 100,000 residents. Howard and Tippecanoe counties are the largest and most densely populated counties, registering nearly 50% of the regional population and 294 persons per square mile.

Region 4 is predominantly rural/underserved: 85% of its counties have a population of less than 40,000; 1/3 of the total number of Indiana counties with a population of less than 20,000, are located in Region 4; and excluding Tippecanoe and Howard counties, the average persons per square mile is 53, far below the 169.5 state average. Community libraries are the primary cultural access point for most regional constituents.

Region 4 is 92% White, not Hispanic, 8.5% above the state average. Tippecanoe, White, Cass, and Clinton counties have the largest Latino/Hispanic population, above the 5% state average. Cass county's Latino population has grown over 1200% since census 1990 (10.7%, census 2007). All counties have below state average African/American populations and only Tippecanoe exhibits a notable diverse population - because of both industry and Purdue University.

Overall, Region 4 is slightly below average household median income. Tippecanoe County has the lowest median income level (\$45,330) despite its high level of education with 33.2% of its population holding a bachelors or higher. All other counties fall below the 19.4% average in that category. However, Tippecanoe County also spikes above its regional brethren with 19% of its persons below poverty. (The Purdue University student population contributes heavily to this dichotomy).

In general, Region 4 is white, has an increasing Latino/Hispanic population, is slightly older than the state average, and has a declining overall population in every county but Tippecanoe. The declining population - particularly in Howard County - could be attributed to loss of manufacturing jobs overall. Region 4's work industry, on the whole, is primarily manufacturing and agriculturally based. By overall population and gauged solely by isolated geographic location, roughly 50% of Region 4 is underserved.



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### Projected Board/Staff Demographics

You must save your work on every page. Use the "Save Work" button at the bottom of each page. Please Note: The subtotals for each area will total in the "Grand Total" line. We understand the grand total duplicates data entered. This information will be pulled by category for reporting purposes so no duplication is included.

<b>RACE/ETHNICITY</b>	<b>Governing Board</b>	<b>Staff</b>
Asian	0	1
Black/African American	0	0
Hispanic/Latino	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Pacific Islander	0	0
White	15	3
<b>SubTotals:</b>	<b>15</b>	<b>4</b>
<b>AGE</b>	<b>Governing Board</b>	<b>Staff</b>
Total Children (Under 18)	0	0
Total Seniors (Over 65)	2	0
<b>SubTotals:</b>	<b>2</b>	<b>0</b>
<b>DISABILITY</b>	<b>Governing Board</b>	<b>Staff</b>
Total Persons with Disabilities	0	0
<b>SubTotals:</b>	<b>0</b>	<b>0</b>
<b>Grand Totals:</b>	<b>17</b>	<b>4</b>



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### Projected RBG Demographics

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<b>RACE/ETHNICITY</b>	<b>All Persons Served (Including Artists)</b>	<b>Artists Served</b>
Asian	8,393	156
Black/African American	12,243	212
Hispanic/Latino	14,355	352
American Indian/Alaskan Native	1,377	91
Native Hawaiian/Pacific Islander	73	9
White	217,304	30,417
<b>SubTotals:</b>	<b>253,745</b>	<b>31,237</b>

  

<b>AGE</b>	<b>All Persons Served (Including Artists)</b>	<b>Artists Served</b>
Total Children (Under 18)	44,659	1,548
Total Seniors (Over 65)	61,324	1,212
<b>SubTotals:</b>	<b>105,983</b>	<b>2,760</b>

  

<b>DISABILITY</b>	<b>All Persons Served (Including Artists)</b>	<b>Artists Served</b>
Total Persons with Disabilities	4,238	52
<b>SubTotals:</b>	<b>4,238</b>	<b>52</b>

  

<b>Grand Totals:</b>	<b>363,966</b>	<b>34,049</b>
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### Projected RAPOS Demographics

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<b>RACE/ETHNICITY</b>	<b>All Persons Served(Including Artists)</b>	<b>Artists Served</b>	<b>Volunteers(For your organization only)</b>
Asian	1,902	251	11
Black/African American	4,103	866	15
Hispanic/Latino	3,810	751	12
American Indian/Alaskan Native	293	12	0
Native Hawaiian/Pacific Islander	85	1	0
White	79,877	3,111	279
<b>SubTotals:</b>	<b>90,070</b>	<b>4,992</b>	<b>317</b>

  

<b>AGE</b>	<b>All Persons Served(Including Artists)</b>	<b>Artists Served</b>	<b>Volunteers(For your organization only)</b>
Total Children (Under 18)	9,000	3,500	0
Total Seniors (Over 65)	14,000	500	200
<b>SubTotals:</b>	<b>23,000</b>	<b>4,000</b>	<b>200</b>

  

<b>DISABILITY</b>	<b>All Persons Served(Including Artists)</b>	<b>Artists Served</b>	<b>Volunteers(For your organization only)</b>
Total Persons with Disabilities	200	10	1
<b>SubTotals:</b>	<b>200</b>	<b>10</b>	<b>1</b>
<b>Grand Totals:</b>	<b>113,270</b>	<b>9,002</b>	<b>518</b>



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## Projected Summary as an Organization

You must save your work on every page. Use the "Save Work" button at the bottom of each page.

### **1. Please provide your Board member information. Use the formatted Excel spreadsheet provided by the IAC at [http://www.in.gov/arts/files/2011\\_BoardMembers.xls](http://www.in.gov/arts/files/2011_BoardMembers.xls).**

*(The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_BoardMembers.xls) and uploaded here.)*

[2011 RAP4\\_BoardMembers.xls](#)

### **2. Provide a brief organizational profile, including your mission and history. Also, if you were a Partner in FY2010, your FY2010 reports will be reviewed by panelists so incorporate any pertinent outcome discussion in this section.**

*(5,000 Character Limit - About one page of single-spaced text)*

Founded in 1976 as an arts calendar, the Tippecanoe Arts Federation (TAF) has evolved over the last 34 years to meet the ever-changing needs of the region in which it serves. Its initial charges included promotion of the activities of arts and cultural groups in the county and unifying the arts community. These goals drove the mission of the organization for almost fifteen years. TAF grew its organization's capacity when in 1992 TAF acted as a re-granting agent for the city of Lafayette for designated arts funds.

In 1997, TAF was selected as 1 of 12 Regional Arts Partners of the Indiana Arts Commission. Since that selection, the Tippecanoe Arts Federation has expanded its scope from local to regional. Today, TAF serves as an arts council and umbrella organization to arts and cultural entities throughout 14 counties in North Central Indiana. The Federation is comprised of over 120 arts and cultural organizations, ranging from large organizations such as the Lafayette Symphony Orchestra and the Latino Cultural Center, to smaller organizations such as the Centennial Neighborhood Association and the Cass County Arts Council.

TAF has continuously provided core services to its constituency, including grants making, information and referral services, technical assistance, and cultural needs assessment. As the Regional Arts Partner charged with delivering programs and services to the largest geographic area in the state of Indiana, TAF has developed direct programming and services to address the needs of our region. As the recognized leader for arts and culture in the Region, TAF serves as the voice that articulates the importance of the arts on a local, regional, and state level. The Tippecanoe Arts Federation has emerged as a model for arts advocacy in the region and through the arts programs and services it offers, fulfills its mission of promoting the role of arts in the region and facilitating the artistic activities of member organizations.

In its years as Regional Arts Partner, TAF has met and exceeded all goals set forth as projected outcomes of organizational achievement as well as those goals set by the Indiana Arts Commission for a Regional Arts Partner. Development of region specific programming, workshops and assessment has enabled North Central Indiana to emerge as a vibrant arts and cultural area with numerous offerings and nationally recognized programs. Because of the long relationship TAF has had as a Regional Partner, it has been able to serve to cohesively bond the arts and cultural organizations together for increased impact as a unified body.

### **3. Describe the role of the board in governance and management of your organization. Be sure to include details about its meeting schedule, diversity, and involvement in long-term resource development.**

*(5,000 Character Limit - About one page of single-spaced text)*

The board of directors of the Tippecanoe Arts Federation recognize their role as policy makers and fundraisers as key responsibilities of a governance board and a vital component to the fabric of the organization's mission.



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The board exercises due diligence, best practices, and local wisdom in regard to TAF's organizational operations. The board of directors thoroughly discusses and considers funding recommendations of public and private grant dollars for ratification.

TAF board of directors approves programs to be implemented as a part of the offerings of the organization. Members of the board also serve on at least one standing committee (Cultural Plan Implementation, Facility, Finance, Fundraising, Gallery, Governance, and Member Services). In addition, board members attend arts advocacy events, programs and regularly communicate with legislators.

The board of directors meets on a monthly basis on the first Monday of each month. The board is composed of leaders of the community and represents a cross section of the communities TAF serves: industry, education, and manufacturing. TAF's ideal board make-up is consistent with Region 4's ethnic diversity. TAF's board is predominantly white with several standing committee members representing the African American, Hispanic, and Asian populations. Each board prospect serves a minimum of one year on a standing board before further consideration of board service is extended. There are ex-officio designees from the city of Lafayette and West Lafayette, Tippecanoe County and State level in addition to the 15 member board.

One hundred percent of TAF's board contributes in resource development. Leadership contributions are made on an annual basis by every board member. Members of the board participate in direct donor asks, engage sponsors, and identify prospects to serve as members of the Fundraising Committee.

**4. Please provide a list of your staff members. Use the formatted Excel spreadsheet provided by the IAC at [http://www.in.gov/arts/files/2011\\_RAP\\_Staff.xls](http://www.in.gov/arts/files/2011_RAP_Staff.xls).**

*(The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_ Staff.xls) and uploaded here.)*

[2011\\_RAP4\\_Staff.xls](#)

**5. Describe your staff's diversity and experience. Also, discuss any staff challenges that are anticipated in the upcoming fiscal year.**

*(5,000 Character Limit - About one page of single-spaced text)*

The staff of the Tippecanoe Arts Federation has, combined, over 50 years of experience in each of its areas of expertise. The staff of TAF is composed of 4 full time employees.

David Raymer, Business Manager of TAF, earned his MBA from Indiana Wesleyan. Raymer joined TAF in 2005 as a member of the board of directors and after a year of board service and several years of volunteering for the organization, resigned from the board to become a member of its staff. Raymer's main responsibility as CFO, is to work directly with the Finance Committee and auditor to provide fiscal diligence for the organization.

Raymer, a painter himself, is staff lead on TAF's Mural Art Initiative. Raymer assists with the coordination of the Gallery Exhibits as well as the Gallery Walks and maintains the website and online communications.

Director of Arts Education and Regional Services, Paige Sharp, joined the TAF staff in November of 2008 and has brought her nearly 25 years of not for profit background to the organization. Sharp received her BFA from the School of the Art Institute in Chicago with additional coursework at Purdue University stemming from high school. Her personal sensitivity to the needs of professional artists in a business environment has been vital to TAF's growth. Sharp has over a decade of grant writing experience and excels in implementing arts and educational programming. Sharp serves as staff lead for the After School Arts Program (ASAP); ARTreach, an instrument lending library; Exhibition Series; and liaison for the Arts and Education Committee.

Abigail Props serves as Administrative Assistant to the Tippecanoe Arts Federation. Props received



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her BS degree from the University of Indianapolis with an emphasis in the arts. Props is the TAF staff member who works directly with the hundred-plus arts and cultural organizations of the Federation. Props provides information and referral services to the public as well as members. Props maintains the Events Calendar for several member organizations to fully benefit from the ACE (Arts Connection Engine) integration feature that TAF has implemented.

Executive Director Tetia Lee joined the staff of TAF in January of 2008. Lee received her MFA from Indiana State University and a BFA from the American Academy of Art. Before being hired on at TAF, Lee worked for three other Regional Arts Partners over the last 14 years throughout the state of Indiana. Her experience with the Regional Art Partnership and previously established relationship with the Indiana Arts Commission has provided TAF with a greater ability to deliver programs and services to Region 4. Lee's experience with outreach and education, both in a formal environment as well as non-traditional, has enabled TAF to create programs to better serve the communities and fulfill its mission. During her tenure as executive director, Lee has developed and implemented programming to provide access to the arts to at-risk and underserved youth, provided leadership for a cultural plan, and elevated the profile of the organization within the community, around the region and throughout the state.

In the coming year, with reduced funding availability from the state, TAF will continue to actively pursue revenue streams from foundations and national granting agencies. Additionally, the executive director will evaluate each staff duty for potential reassignment of responsibilities to ensure alignment with TAF's strategic plan and organizational objectives.

**6. Please provide a list of your RAC members. Use the formatted Excel spreadsheet provided by the IAC at [http://www.in.gov/arts/files/2011\\_RAP\\_RACMembers.xls](http://www.in.gov/arts/files/2011_RAP_RACMembers.xls)**

*(The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_ RAC.xls) and uploaded here.)*

[2011\\_RAP4\\_RACMembers.xls](#)



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## Projected RAPOS - Arts Education Definition

### 1. Define Arts Education for your organization.

*(2,500 Character Limit - About 1/2 page of single-spaced text)*

Goal number one of the Tippecanoe Arts Federation's strategic plan, Arts Education is both a vital and fundamental component the organization.

The existing plan's three core goals: Education, Engagement, and Sustainability continue to define the organization. The Director of Arts Education position emphasizes the importance within the organizational structure to continually place education as a key priority. Assessed monthly, strategies that weave up-to-date methodologies, metrics, and needs assessment data generate measurable outcomes for future direction.

As the regional arts leader, TAF's definition for arts education functions on three distinct levels:

- 1) to educate the regional community about the value and importance of the arts through mission-based advocacy
- 2) promote and effectively communicate arts educational opportunities and activities of regional member organizations and artists to increase overall participation and,
- 3) to collaboratively offer arts educational programming to meet the artistic needs of the community.

As lead organization for the implementation of the Lafayette/West Lafayette Cultural Plan, unveiled January 2009, TAF drives the Cultural Plan Implementation team to meet targeted goals. The Ad Hoc Education committee, comprised of civic and educational leaders, devises measurably effective means to meet education-related planning goals.

TAF's educationally driven programming is strategically designed to increase arts accessibility for everyone. Diverse, traditional and non-traditional programming allows for increased access while broadening audiences including underserved, underrepresented constituents.

Through TAF's leadership roles, arts advocacy, member services, and arts educational programming, arts education is an integral part of organizational structure.

Arts education, integral to TAF's organizational structure, is evidenced through its leadership roles, arts advocacy, member services, and direct educational programming.



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### Projected RAPOS - Arts Education Activities

You must save your work on every page. Use the "Save Work" button at the bottom of each page. Projections for Arts Education Activities should be made based on your organization's arts education definition.

	<b># of Arts Education Activities</b>	<b># of Arts Education Participants</b>
Direct	270	49,360
Subgrantee	1,377	327,796
<b>SubTotals:</b>	<b>1,647</b>	<b>377,156</b>
<b>Grand Totals:</b>	<b>1,647</b>	<b>377,156</b>



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## Projected RAPOS

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### **1. Describe the arts activities in which your organization will be involved. Be sure to include information about arts in education activities and reaching underserved audiences.**

*(10,000 Character Limit - About 2 pages of single-spaced text)*

The Tippecanoe Arts Federation has incorporated several education-based programs into its repertoire of regular programming. These programs are educationally focused and targeted specifically at underserved audiences.

Bluegrass Jam is a 10 year old program which focuses on celebrating Indiana's traditional music. Jams are held twice a month with forty or more participants each session. Instruction on various bluegrass instruments, solo, duo and group performances occur during the jams. The Bluegrass Jam at the Wells is the largest jam occurring regularly in the state.

The Mural Art Initiative is a collaborative educational outreach program that serves area at-risk and underserved youth populations. The three primary objectives of this multi-faceted program are to: beautify community areas vandalized by graffiti, visually promote the benefit of arts in our community, and provide a life-long positive impact on all project participants.

Many communities within Region 4 have become victim to urban graffiti which is evident in many business and residential neighborhoods, resulting in decreased property values, negative impact on the aesthetic quality of the community, and financial burden for cleanup. As property values decline, once thriving neighborhoods can quickly degrade causing potentially devastating consequences for entire communities.

The Mural Arts Initiative utilizes the expertise of Federation Member Organizations and Artists. This program promotes the role of arts in its ability to educate, engage and beautify a community, thereby highlighting the benefits the arts have on community and economic development.

The Initiative is an arts and cultural educational program serving youth - typically diverse, at-risk, and underserved - who impact the physical environment, promoting teamwork, self esteem, and pride, - key components of mental health. Youth are instructed and mentored by area artists in art fundamentals and techniques as well as pride in accomplishment. These youth, through peer-to-peer interaction and working towards a common goal, learn to understand their cultural diversity and similarity through exposure to sundry area cultures.

Collaboration with city government, Member Organizations (MO), Member Artists (MA), Cary Home (a state licensed organization that strives to prepare adolescents for successful re-entry to the community), and ICI Glidden Paints is ongoing. TAF staff meets weekly with youth at Cary Home for art instruction. Monthly meetings with city government determine future mural locations, likely community partners and open discussion of the state of the arts. MOs receive monthly communications from TAF and specific artists, recommended by their MOs, are personally contacted to participate in the Mural Arts Initiative.

TAF's new, successfully piloted After School Arts Program (ASAP) provides exposure to the arts and mentoring for at-risk and underserved youth in the Greater Lafayette area. Because of the recent influx of low income individuals into the area, the need for a program of this nature increased sharply. Like the Mural Art Initiative, ASAP utilizes the services of TAF MOs and MAs to provide instruction.

The structure of this vision is centered on exploring the arts, including non-traditional forms like dj-ing, film editing, and tattoo design. The arts provide another dimension to help reinforce academics, teach problem solving techniques and inspire creativity, and essentially give kids a chance to have fun and just be kids.

ASAP demonstrates how to take after-school activities beyond the walls of a traditional classroom and involves neighbors, businesses and schools from kindergartens through universities. By involving



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all segments of the community, ASAP presents children with rich and dynamic experiences to bridge businesses: community leaders and college students from a variety of disciplines to families who would otherwise have no access to these opportunities.

The impact of this program on the Greater Lafayette community has been measurable and profound. ASAP directly addresses the need for more arts extracurricular activities, broader audience development, community and neighborhood integration and outreach to youth. ASAP offers youth the opportunity to interact with a diverse group of individuals of varying backgrounds, and an additional peer-to-peer educational opportunity.

ASAP clientele consists of members of the Greater Lafayette Community. Collaboration with many inner city organizations and schools: Miller Elementary; New Community School (a charter school); CASA (Court Appointed Special Advocate, a program of Tippecanoe County), probation and court juvenile services referrals; and Cary Home make up the majority of the student base. TAF has also partnered with Big Brothers Big Sisters and the Lafayette School Corporation (Oakland School: an alternative school highlighting the arts for cross subject learning) to design specific course curriculum based on ASAP course structure. At peak, drawing approximately 40 students/day, TAF is ideally located downtown and within walking distance of the YWCA, a CityBus stop, and the CityBus depot. Youth from the area are invited to "drop in" at the Wells Building (home of TAF). This program is heavily subsidized through both private and public support in order to provide classes at no cost to the student. MOs and MAs receive payment as contracted staff for the services they provide. Students and their guardians are asked to fill out an information profile with emergency contact information and acknowledgment of commitment to the program. Cultivating a relationship of trust and fulfillment is an important theme of this program. TAF encourages the organization and the facility itself to be viewed, indeed, as a COMMUNITY cultural center.

The Artist in Residence program allows visiting artists to stay and engage in participating communities. These programs offer conditions that are conducive to creativity. The Artist in Residence program is available to schools, libraries and community centers throughout Region 4: Benton, Carroll, Cass, Clinton, Fountain, Howard, Jasper, Montgomery, Newton, Pulaski, Tippecanoe, Tipton, Warren and White counties. Residency activities in the visual, performing, and literary arts are made available to these venues. Through the talents of MOs and MAs of TAF, the arts are literally taken to underserved areas to increase accessibility and awareness of the arts. Residencies consist of one to three week engagements in specific communities. Direct collaboration with school systems and local governments allow for a greater depth of art integration during the residency.

The TASTE of Tippecanoe has been a part of TAF's programming for nearly thirty years. The TASTE serves as both the major fundraising event for the organization and for arts advocacy and education. The TASTE provides a stage for up and coming musicians to showcase their talents, local restaurants to celebrate their culinary skills, an artists' row to display and sell their original works, and MOs a platform for promoting their services to an engaged audience of around 30,000 annually to grow their patrons. A community event, the TASTE collaborates with local governments, regional agencies, and regionally based businesses.

Throughout each year, TAF presents Gallery Exhibits in three galleries located within its facility, the Wells Community Cultural Center. The Exhibition Series consists of regionally based artists, primarily at an intermediate stage of their professional careers. Opportunities are made available for solo and group exhibition, and as a part of the series, a kindergarten through eighth grade art exhibition is presented at the Wells. School groups regularly tour the Wells galleries to provide arts educational opportunities to their students.

Gallery Walks are presented two to three times a year. Local businesses in the Greater Lafayette area provide venues for regional artists to exhibit their artwork. TAF administers this event and produces a map and promotional material for each Gallery Walk. TAF staff matches artists with downtown businesses to create a synergy and cohesion between the artists' style of work and the businesses' wares. TAF works directly with local economic development offices and local governments to provide additional amenities for the event: trolley and carriage ride transportation.

ARTreach, TAF's newest program, is a musical lending library outreach program. ARTreach is



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intended to provide Tippecanoe County at-risk students at the 5th grade level with the opportunity to learn an instrument. The majority of our communities' families cannot afford to rent or lease a musical instrument. For every one instrument that is donated by a community member, a matching new instrument of need is purchased: flutes, clarinets, oboes, violins etc. through this program. The concept of the lending library is to provide an instrument to a student that could be used for multiple years. The instruments will be reissued when they become available to cultivate an additional student's interest in music. This effort is made possible through collaboration with all three Tippecanoe County School Corporations, the Lafayette Symphony Orchestra, Wabash Valley Youth Symphony and Indiana Fiddlers Gathering. A community driven and embraced program, ARTreach has received recognition from The Americans for the Arts as a model arts education community collaborative.

The models developed for the Mural Art Initiative, ARTreach and ASAP programs are implemented in Tippecanoe County and are scheduled to expand throughout Region 4's service area.

**2. Describe the service and target audience that your RAPOS will support. Be sure to include information about reach underserved audiences and how your organization is of value to your community.**

*(10,000 Character Limit - About 2 pages of single-spaced text)*

The After School Arts Program is specifically targeted to the at-risk and underserved youth of Greater Lafayette in Tippecanoe County. A recent addition of individuals of low income into the area because of relocation programs from neighboring states, has caused the need for this program to augment arts educational services. Tippecanoe County has also recognized the value that ASAP provides to help with integration and as a result, students involved in the CASA program will utilize this service on a continuing basis.

The Artist in Residence program targets underserved communities throughout the Region 4 area. Underserved communities in Region 4 are defined as "people lacking access to arts programs, services, or resources due to isolated geographic location, low income, age, race/ethnicity, cultural differences, disability or other circumstances." The Artist in Residence program is available to each of the 14 counties with specific emphasis on delivering supplemental arts services to the identified underserved counties. In 2010 Benton, Carroll, Cass, Fountain, Jasper, Newton, Tippecanoe, Tipton and Warren counties all received residency dollars to augment arts and education opportunities to their citizenry. Community recognition of the importance of this program has been vital to delivering the program successfully.

The Bluegrass Jam has a cross-region pull of performing artists and enthusiasts ranging in age and skill level. Jams provides exposure to traditional music while emphasizing peer-to-peer instruction and performance.

The Exhibition Series benefits regional artists from all fourteen counties of Region 4 by providing a venue to facilitate professional development. Region 4 artists are invited to submit proposals for exhibition. An audience, from each of the counties TAF serves, visits the galleries throughout the year. The youth art exhibit, presented annually, also draws from each of the fourteen counties that TAF serves. This exhibit underlines the importance of arts education within our school systems and brings together educators, students, parents and extended families in recognition of this effort. Most of Region 4 consists of rural communities where arts and exhibition opportunities are limited; Gallery Exhibits provide arts exposure and access at a familial level.

Gallery Walks draw artists from around the region to display their work. The program takes place in the downtown Greater Lafayette cultural district. Gallery Walks provide increased exposure to the arts and encourage a sense of community. Both city governments recognize the role the arts play in economic development and collaborate regularly.

The Mural Art Initiative is a collaborative educational outreach program that serves regional at-risk and underserved youth populations. TAF works directly with city governments and their youth outreach groups to execute murals in participating communities. Successful completion of the pilot mural located in Lafayette, Tippecanoe County, has sparked a deeper expansion of the program



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region-wide. West Lafayette has committed multiple sites for murals and Monticello, of White County, has identified locations as well. Each community has acknowledged the positive benefits of the Mural Art Initiative as a public art component of their community and economic development plans.

The TASTE of Tippecanoe provides arts exposure at the grass roots level. Through the TASTE, TAF connects to a greater audience of non-traditional arts enthusiasts. The TASTE audience represents a cross section of the population of the region. The success of the arts outreach for this event relies on the diversity of arts programming offered: performance, visual, literary and culinary. The community looks forward to this annual event and it is recognized as the premiere art event of the summer for the Region.

ARTreach benefits underserved students (determined by free and reduced lunch) by providing them with a musical instrument, for use throughout their academic career, at no cost. ARTreach links students with peer-to-peer instruction and mentors who are professional, practicing musicians. ARTreach highlights the arts as a valuable resource for our young people to express themselves and gain important skills for their future. ARTreach aids underserved or underrepresented community families by assuring equal access to the arts.

**3. Describe the evaluation system will measure the effectiveness of the activities supported by RAPOS. What outcomes will you use and how will you measure them to determine the results of these activities? Describe both your qualitative and quantitative processes/criteria.**

*(5,000 Character Limit - About 1 page of single-spaced text)*

Community arts activities are evaluated through several processes to gain broad feedback. Evaluation and review of each program by staff, board members and community members is solicited on a regular basis. Staff meets at least twice a month to review the progress of each program. Staff provides written reports which include recommendations on how to improve programming. TAF conducts online surveys via [surveymonkey.com](http://surveymonkey.com), and hard copy evaluations are given out at the conclusion of a program to get participant feedback and comment. Questions about participation and non-participation are asked in order to implement alternative methods for increased accessibility. Staff reports on programs to the board of directors and board members often serve on committees which aid in program development. Regular meetings with program sponsors, local government leaders, and arts and cultural directors are held to increase evaluation of programs.

Participation levels, ongoing community support and demand will serve as the measure to determine the success of current programming. Enrollment and attendance are tracked for each program. Community support is reflected in level of participation as well as the number of sponsors TAF is able to secure for the continuation of these educational programs. Questions that directly address quality of programs are included in evaluations of programs. TAF implements programs that have high impact both on the participant and on the community as a whole.

**4. Please upload the Excel spreadsheet with your projected RAPOS Outcomes. Use the formatted Excel spreadsheet provided at [http://www.in.gov/arts/files/2011\\_RAPOS\\_Outcomes.xls](http://www.in.gov/arts/files/2011_RAPOS_Outcomes.xls). You will provide the actual outcomes for these projections in your grant reporting.**

*(The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_RAPOSOutcomes.xls) and uploaded here.)*

[2011\\_RAP4OS\\_Outcomes.xls](#)

**5. Describe key partnerships and collaborations integral to your RAPOS services; integral to services supported by your RAPOS.**

*(5,000 Character Limit - About 1 page of single-spaced text)*

Maintaining relationships with fellow arts and cultural organizations is an ongoing partnership. The Executive Director convenes a group of fellow arts and cultural CEOs (the Directors Roundtable) on a monthly basis to provide a communication forum. Schedules are coordinated and needs of organizations are expressed during these meetings. The Directors Roundtable serves as the base group that collaboratively responds to the immediate issues of the arts and cultural community.



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Relationships are established with local governments - city mayors and senior administrative staff, local economic development corporations, chambers of commerce, community foundations - throughout Region 4 to disseminate information about programming opportunities. These partnerships allow for the arts to be a formalized component of the agendas throughout the communities TAF serves.

Support by elected officials has been demonstrated on a public platform:

"For us, Lafayette and West Lafayette, arts and culture go well beyond notions of entertainment and aesthetics but speak as visible demonstrations of the community's self-expression and aspirations," Tony Roswarski, Mayor City of Lafayette.

"To be recognized as a community that embraces and supports the arts is important to our continued commitment to provide a quality of life that is attractive to our residents," states John Dennis, Mayor City of West Lafayette.

TAF staff and board remain in close contact with state and local legislators essential to advocacy efforts. Representative Sheila Klinker is a champion and voice of the arts and is in regular communication with the arts and cultural communities in TAF's service area. Representative Randy Truitt and Senator Ron Alting are also regularly engaged by TAF and the arts and cultural community for arts advocacy efforts. Staff frequently corresponds with arts educators, superintendents and principals throughout the region to drive toward and achieve goals and strategies of long term organizational planning.

The Executive Director is a member of the Regional Leadership Institute that has facilitated relationships with a more diverse cross section of the movers and shakers of the region. This has aided in the creation of a region-wide partnership of elevating arts and culture as a direct resource for community and economic development.

**6. Please upload the Excel spreadsheet with your Arts Activities supported by RAPOS. Use the formatted Excel spreadsheet provided at <http://www.in.gov/arts/files/2011RAPOSActivities.xls>. (The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_ RAPOSActivities.xls) and uploaded here.)**

[2011\\_RAP4\\_OSAactivities2.xls](#)



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## Projected Core Services

You must save your work on every page. Use the "Save Work" button at the bottom of each page. The following questions address pages 8 and 9 of the FY2011 Policies and Guidelines.

### 1. With regard to all of your core services, discuss how you will meet the Regional Arts Partnership baseline goals and policies.

*(5,000 Character Limit - About one page of single-spaced text)*

RAP core services are integrated within the TAF organizational structure through partnership, mission, strategic plan, cultural plan, and vision. TAF will meet and exceed RAP baseline goals and policies.

#### 1) Grants Making

Three workshops will be provided: one in a strategically located, underserved county; and, two hosted in Tippecanoe County. Regional Advisory Council representatives will be utilized to host, market, and encourage participation. Centrally located, Tippecanoe County will hold one workshop specifically on Operating Support level grants and one on Project level grants.

All potential and funded applicants will be informed that thank you letters to legislators (two, at minimum) are required for funding and that this advocacy tool is a vital part of funding overall. All subgrantees will be required to provide letter documentation as part of their Final Grant Report.

TAF collaborated with the Indiana Arts Commission (IAC) to standardize and pilot the online Regional Initiative Grant (RIG) application process. Region 4 synthesized statewide regional arts partner applications into one standardized application in both the operating and project support categories. As the application author, both written and through the online system build, TAF created, piloted, and worked collaboratively with the IAC to standardize and modernize this system for increased access and efficiency.

TAF looks forward to working with the IAC this upcoming year to utilize pilot year constituent feedback to improve and enhance the newly constructed system.

BRAVO - TAF's annual grant award ceremony and "Celebration of the Arts" - attracts over 300 arts supporters, enthusiasts, volunteers, legislators, media representatives, and funded organization representatives. This annual brunch celebration not only recognizes the vitality of grants recipients, it is an important platform for recognizing major volunteer and business supporters.

#### 2) Information and Referral

Since integrating ACE, the online events calendar fueled by Indianaarts.org, TAF has actively promoted events web page use by both non-members and the over 120 active member organizations and artists located region-wide. Consequently, TAF has seen an 80% increase in page traffic from July 2009, to date.

TAF's website is visually appealing, easy to navigate, and fulfills TAF's key goal in both the cultural plan and strategic plan, to be THE provider of up-to-date online arts information for Region 4. The website highlights upcoming activities on its main page, provides links to all members (artists and organizations, by category), a navigation bar quick-link to the event's calendar highlight's partner organizations, and provides information on the organization's core services. The TAF website also provides an ever-expanding public art map as well as links to other RAP websites, state and federal arts and advocacy organizations.

"Arts Intersect," TAF's online monthly events calendar, is disseminated each month to a growing list of over 2,000 subscribers. Arts Intersect provides information on upcoming regional events including images, a brief description, and links to the host web page for further information.

The TAF "Art Education and Activity Resource Guide" is a free colorful document that provides information on arts education opportunities available to Region 4 schools, homeschools, and parents.



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### 3) Advocacy

Advocacy is both vital and core to TAF's mission and service. TAF meets regularly with city and state officials to ensure arts dialogue and support is kept in the forefront. TAF's role with the Regional Leadership Institute (RLI), program collaborations with city officials, and participation in monthly community council meetings has been key in aligning arts with economic development including the designation of Lafayette/West Lafayette as a state recognized cultural district.

### 4) Needs Assessment

Although the Indiana Arts Commission will conduct statewide needs assessment, TAF will continue region-wide assessment in partnership with the Americans for the Arts (AFTA). As one of 100 arts organizations across the country accepted by this national organization, the National Arts Index (unveiled January 20, 2010) methodology will be applied to create a "Local Arts Index" for Region 4. This collaborative process will begin in June of 2010. The Regional Advisory Council is both informed and excited about the opportunity to assist and participate in this important program.

## **2. How are partnerships and collaborations part of your core services and how will they fit in with organizational goals?**

*(5,000 Character Limit - About one page of single-spaced text)*

The mission of the Tippecanoe Arts Federation is to promote the role of the arts in the region and facilitate the artistic activities of members organizations.

From its mission to all activities designed to fulfill its mission, TAF is a collaborative organization. TAF partners with the IAC to both promote the role of the arts in the region and facilitate member arts activities. Serving collaboratively with the IAC to pilot the online grants system, even the most rural of Hoosier constituents was able to receive personal technical assistance for this new process.

Most recently, TAF collaborated with the IAC to provide administrative support for their fundraising technical assistance workshop offered June 3rd and 4th in the newly designated cultural district of Lafayette, Indiana.

Nearly all TAF programs, services, and educational activities are collaboratively-based. The three over-arching goals of the organization's strategic plan are engagement, education, and sustainability. TAF's partnership with the IAC is a key component to meeting strategic goals with core services functioning as strategies.

Through its partnership with the IAC, TAF continues effective collaborative relationships and forges new ones each year, bringing core services to both ongoing and new audiences. TAF engages and educates, through workshops or personal consultation, about the importance of the TAF/IAC regional partnership. Encouraging collaboration of all its grantees is an important component of all TAF regional block grant applications, as evidenced by inclusion in both narrative questions and evaluation criteria.

The TAF strategic plan Goal 2: Engagement, is defined as "Engage arts organizations in developing complementary visions and programs for the community, and facilitate their capacity for collaboration, partnerships, and development." The number of organizational collaborations is part of the strategic plan metrics.

A detail of how the IAC/TAF partnership works twofold to meet both organizational and partnership goals can be found in "Arts Intersect". This e-events calendar, created through use of Constant Contact marketing service, provides both a valuable information and referral service to Region 4 constituents while meeting the organizational mission of facilitating artistic activities of its members. This program is entirely collaborative-based - TAF works in tandem with both artists and organizations to effectively communicate information to its audience. Links to organizational websites encourage recipients to further explore promoted opportunities and the organizations themselves.

Networking and collaborative connections with school representatives, including superintendents and educators, serve to both provide arts information to educators and increase arts opportunities for youth. Information and referral resource - the "Arts Education and Activity Resource Guide" - is a free



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TAF website downloadable document for educators looking to integrate arts into their curricula. TAF collaborated with Purdue University business writing students and member organizations to author and design this substantive publication.

### **3. How will arts in education and underserved audiences be addressed in your core services?**

*(5,000 Character Limit - About one page of single-spaced text)*

Education is the number one goal of TAF's strategic plan. Updated strategies are currently being constructed for the renewed version, but education will remain goal one.

Within the framework and evaluation of the Regional Initiative Grant (aka Regional Block Grant), applicants are encouraged to reach underserved populations and meet the art education needs of schools. Those applicants who do not evidence initiatives in either category are scored measurably lower; three applicants this year lost eligibility for funding as a result.

Grant workshops communicate the critical importance of increasing overall arts participation through educational activities and reaching underserved audiences. Programs that serve diverse populations are encouraged in counties with a strong and growing minority population.

The Regional Advisory Council (RAC) plays a vital role in communicating core service opportunities to the most rural of counties. In addition, newly forged relationships between RAC members has resulted in programs and services extending beyond traditionally rural boundaries. For example, Jasper County representative, John Groppe, has been scheduled by RAC member, Monica Cassinova, to give a lecture on New Deal Murals to her White County library patrons. Because of the RAC, resulting network opportunities, relationship building, and education is fostered and extended.

The RAC meets four times per year. Each meeting is held in one of the 14 regional counties. Meetings provide both a platform for business and regional engagement. Most recently, the RAC met at the Fountain County D'Arlier Cultural Center in Veedersburg. Outside of TAF and the Fountain County representative, no one had heard of this extraordinary arts organization.

TAF-produced organizational brochures that outline core services and educational activities are disseminated across the region, including libraries, cultural centers, and visitor centers. The TAF Arts Education and Activity Resource guide, available electronically, is actively promoted to the above as well as schools and homeschools.

#### Current Strategic Plan Goal 1: Education

Key strategies were designed to inherently incorporate core services, as follow:

1. Communicate the value of the arts in the quality of personal and community life, and its role in economic development. [Actions: codification; website; newsletters; speakers; informative workshops.]
2. Define the arts needs in communities including prioritized program, service, and organizational needs. [Actions: needs analysis; informative workshops.]
3. Serve as clearinghouse for information about the arts to the community. [Actions: program coordination; venue assessment; information clearinghouse.]
4. Provide up-to-date knowledge and skill development services to member organizations to assist with their organizational, developmental, and program needs. [Actions: staff training; technical assistance; informative workshops; website; newsletters; speakers.]
5. Conduct effective promotional activities to raise public awareness of the quality, breadth and depth of programs and services offered. [Actions: website; newsletters; media communication; brochure/catalog.]
6. Respond to K-12 needs in arts education and encourage member organizations to develop and offer complementary programs to enhance K-12 curricula. [Actions: needs analysis; articulation of member organization programs and activities.]

### **4. How will you determine and evaluate the outcomes for all of your core services? Describe both your qualitative and quantitative processes.**



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Evaluation and outcomes are integral to strengthening core services. Last year's (FY10) grant advisory panelist written evaluations and wrap up verbal evaluative discussion were the foundation for FY11 application and scoring criteria changes. Panelists wanted an application that seamlessly related to evaluation criteria. Consequently, when new applications were authored, narrative headings were the same as main criteria headings. Panelists therefore knew exactly where to extrapolate related requirements.

The outcome of these FY11 changes were written evaluation forms and verbal discussion appreciating the coalescence. Evaluation concerns from FY11 will be the foundation to next years' changes. The Regional Advisory Council will review the proposed changes, the previous year's data analysis, and constituent feedback, and advise on additional application and process changes.

Information and referral data is compiled in the following areas: email requests, phone requests, overall web-based traffic, email subscribes, unsubscribes, and "opens," member (artist and arts organization) events calendar usage, Facebook visits and fans, and events' calendar site visit statistics.

Data is evaluated quarterly by the entire staff to determine strengths, weaknesses, and need for retooling.

**5. Please upload the Excel spreadsheet with your projected Core Services Outcomes. Use the formatted Excel spreadsheet provided at [http://www.in.gov/arts/files/2011\\_RAP\\_Services\\_Outcomes.xls](http://www.in.gov/arts/files/2011_RAP_Services_Outcomes.xls).**

**You will provide the actual outcomes for these projections in your grant reporting.**

*(The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_ CoreServiceOutcomes.xls) and uploaded here.)*

[2011\\_RAP4\\_Services\\_Outcomes.xls](#)

**6. How are prospective Regional Block Grant applicants identified? How do they apply and what is the criteria? How are the applications paneled? Define your grant categories, grant period, and grant payment process.**

*(10,000 Character Limit - About 2 pages of single-spaced text)*

The regional arts inventory conducted by the Regional Advisory Council (RAC) in 2009, provides a comprehensive database of prospective and active Regional Block Grant (RBG - aka RIG) applicants. The Director of Regional Service's active engagement with underserved counties both informs and encourages prospective applicants to participate in the grants process. RAC members are also charged to personally communicate with prospective applicants and encourage their participation.

Annually, the RAC evaluates quantitative and qualitative outcomes from the previous year application to determine the final application for the upcoming fiscal year. All changes are then ratified by the TAF board of directors (July - December).

The application new fiscal year timeline and process is posted on the TAF website in January. TAF works with the Indiana Arts Commission to determine an exact date for the Regional Initiative grant opportunity to be open for online applicants. (The FY11 online access occurred January 29, 2010.) Simultaneously, Regional guidelines are posted on the TAF and IAC websites. The IAC website communicates to visitors that guidelines are different for each region and to be sure to follow the appropriate regional guidelines. Beginning FY12, the IAC anticipates all regional partners will use the online system for Regional grants. Each region currently maintains guideline autonomy so the unique needs of their region continue to be met; for example, not all partners offer mini grants.

Press releases are disseminated to all regional media and an e-announcement with grant application (IAC online system) links are disseminated to over 2500 recipients via electronic communication. Recipients include the arts inventory list comprised of libraries, schools, former grant applicants, and



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former grant recipients.

All potential applicants are strongly encouraged to attend the mid-February grantsmaking workshops available both at TAF (two workshops) and in a regional strategically located county (one workshop). Grantees determine how they best fit within the grant eligibility requirements to determine which grant best fits their needs. Ongoing support is provided by the Director of Regional Services. Subgrantee applications are due mid-April. During the inaugural year of Region 4's participation in the online system, grantees were encouraged to submit a draft review by the March 26 deadline. This provided opportunity for enhanced technical assistance during a time of substantial change.

Representative of Region 4, each panel is comprised of no less than five and no greater than seven panelists as well as one panel chair. Each application has a first and second speaker responsible for providing beginning dialogue regarding the application and evaluation criteria. Operating Support application criteria are: Administration and organizational excellence (25 points); Arts programming and artistic quality (25 points); Audience development and visibility efforts (25 points); and, Arts education/community outreach efforts to underserved communities (25 points).

The Arts Project Support and Mini-grant application criteria are: Community Impact (40 points); Management (30 points); and Quality (30 points). Panels (one for operating support and one for project support) are convened the third week of May, are open to the public, with applicants strongly encouraged to attend. Those applicants who attend will hear their application score announced after their application is evaluated and scored, with time for processing.

Funding allocations are determined by the Indiana Arts Commission to place funding emphasis to arts organizations. Primarily rural in nature, Region 4 art organizations are located in the two most densely populated counties: Tippecanoe and Howard. Taking data trends into consideration, the IAC funding strategy is consistent with Region 4's historical funding trends: 80% to arts organizations, 20% to non-arts organizations.

Funding notification letters are disseminated in July, contracts signed in August/September with 75% of funding available post receipt of the signed contract. The awards ceremony takes place in October. Subgrantees receive 25% of their grant award after submission and acceptance of their final grant report due in mid-April.

Due to the tenuous nature of the state economy, applicants are kept abreast of news that would potentially effect their grant award dollars or funding dates. TAF holds a full disclosure policy.

**7. What types of reporting do you require of your regional block grantees? What are the due dates?**

*(5,000 Character Limit - About one page of single-spaced text)*

The Final Grant Report, due in the latter part of April, will require the following:

1. Proposed budget and actual budget table.
2. Documentation of thank you letter to state legislator (one due with signed agreement, one due with final report).
3. Quantitative and Qualitative outcomes.
4. Demographics (number and characteristics of people served as well as geographic area served).
5. In-kind donation report.

**8. What types of advocacy activities do you plan to participate in at the state government level?**

*(5,000 Character Limit - About 1 page of single-spaced text)*

During the FY11 grant cycle, TAF's executive director, Tetia Lee, will be the Board President of Indiana Coalition for the Arts (INCA) - Indiana's arts advocacy organization. Lee has been an active volunteer, board member, and INCA officer for the past two years. She has played an instrumental role to the growth and success of INCA's advocacy efforts.



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Lee is also a member of the Regional Leadership Institute (RLI). The RLI was formed as part of a national Workforce Innovations in Regional Economic Development (WRIED) grant from the US Department of Labor. The "Hoosier Heartland" region, Region 4, was studied through intensive data collection and community partner collaboration (RLI) to develop strategic goals for transforming the regional economy. Lee assured the arts were positioned on the same informational level as the rest of trending information that included tourism, labor, healthcare, accessibility to major markets, and growth regions, to name a few.

The RLI is comprised of civic and economic development leaders and began November 2008. RLI discussion and data analysis culminated in two major publications disseminated throughout the region and state. The publications, at a quick and comprehensive glance, give folks an idea of assets and resources available to them. The full color Cultural Asset map and two page narrative along with an additional Historic Preservation map reveal the arts and culture as an important contributing factor to regional economic development consideration and opportunity in the Hoosier Heartland.

Spearheaded by TAF, Lafayette was selected as one of 100 Communities across the country participating in the Local Arts Index (LAI) initiative with Americans for the Arts. Americans for the Arts recently unveiled its National Arts Index "a highly distilled annual measure of the health and vitality of arts in the United States." The study used "76 equal weighted, national-level indicators of arts activity...from 1998 to 2008." (AFTA press release 1/20/2010.)

The Local Arts Index will use data collection from existing and new sources to develop a comparative study. The measurement, process, and culminating results will be communicated with local, state, and national legislative leaders.

In addition to regional and national advocacy efforts, the Tippecanoe Arts Federation continues to build relationships with regional civic and legislative state leaders. Leaders are invited to all public events and programs and are integrated into TAF's annual Bravo Celebration of the Arts and grant awards ceremony.

**9. Provide the activities that make up your Regional Services Timetable. Use the formatted Excel spreadsheet provided at [http://www.in.gov/arts/files/2011\\_RAP\\_RegionalServicesTimetable.xls](http://www.in.gov/arts/files/2011_RAP_RegionalServicesTimetable.xls).**

*(The formatted Excel spreadsheet must be completed and saved with your organization's name in the title (e.g. IAC\_RegionalServicesTimetable.xls) and uploaded here.)*

[2011\\_RAP4\\_RegionalServicesTimetable.xls](#)



Indiana Arts Commission - FY2011 Regional Arts Partners  
 Tippecanoe Arts Federation  
 Application #100010

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 Phone: (765) 423-2787  
 Email: tetial@tippecanoearts.org

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**Projected RAPOS Budget - Income**

You must save your work on every page. Use the "Save Work" button at the bottom of each page. The IAC requires at least a \$1 to \$1 match for RAPOS. Therefore, if the Partner requests \$100,000 for its "IAC RAPOS Funds Request" income line, the other income lines must total at least \$100,000. This would total \$200,000. If any of the other income lines is not cash, the Partner must specify the percentage. Only 50% or less is acceptable. Include all income and expenses necessary to administer all projected RAPOS activities. The total RAPOS Income MUST match the total RAPOS Expenses. Only one RAPOS grant is available per Partner, regardless of the number of counties in its regional coverage. Use the blank boxes on the left to enter any category needed that is not included below. An area to further explain each line is available on the next page.

**PROJECTED RAPOS INCOME**

Fees/Service, contractual, admissions	275,500
Government Support/Federal, state (NOT including IAC funds), regional, and local	22,500
IAC RAPOS Funds	10,000
Other Support/Including sponsorships, corporate gifts, and foundations	121,900
Individual Gifts	47,000
NCHS Foundation	150,000
7.5% Regional Block Grant fee	9,112
In-kind	54,900
Interest Income	3,279
	0
<b>SubTotals:</b>	<b>\$694,191</b>
<b>Income Totals:</b>	<b>\$694,191</b>



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**Projected RAPOS Budget - Expenses**

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**PROJECTED RAPOS EXPENSES**

Employee Compensation, Benefits, and Taxes	174,415
Professional Fees and Contracted Labor	151,738
Space Rental	32,820
Travel/Transportation	4,400
Marketing/Publicity/Promotion	12,695
Staff Development & Training	500
Supplies	111,823
Instruments (NCHS Foundation)	150,000
Fundraising and Administration	900
In-kind	54,900
	0
	0
<b>SubTotals:</b>	<b>\$694,191</b>
<b>Expense Totals:</b>	<b>\$694,191</b>



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## Projected RAPOS Budget Explanation

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### 1. Use this space to explain and/or clarify any line items from your RAPOS Budget.

The Projected Operating Support budget figures do not include re-granting dollars (IAC + NCHS) of \$321,494. Additionally, the budget does not include depreciation.

#### INCOME:

Fees, Service, Contractual Income =  
Building Use, Membership, and Booth Fees; Artwork, Ticket, and Admission

Other Support including sponsorships... =  
Foundation and Grant programming Support; Taste of Tippecanoe Sponsorship dollars comprise 61% of total sponsorship dollars.

NCHS Foundation =  
North Central Health Services one year foundation support for ARTreach instrument program

In-kind =  
Marketing, and donated goods and services

#### EXPENSES:

Professional Fees and Contracted Labor =  
Taste of Tippecanoe entertainment and contractual labor; After School Arts Program artist instructors;  
Accountant; Building Service

Supplies are predominantly comprised of Taste of Tippecanoe. Additional supplies are traditional office and program needs.



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### Projected RBG Budget - Income

You must save your work on every page. Use the "Save Work" button at the bottom of each page. Required RBG \$1 to \$1 match will be added later in this application. The total RBG Income MUST match the total RBG Expenses.

#### PROJECTED RBG INCOME

IAC RBG Funds Provided by IAC and entered by the Partner. Based on ratified RBG calculation.	121,494
Additional Granting Funds Only include RBG funds that are directly granted out to subgrantees.	0
Other Grant funds not associated with RBG	200,000
<b>SubTotals:</b>	<b>\$321,494</b>
<b>Income Totals:</b>	<b>\$321,494</b>



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### Projected RBG Budget - Expenses

You must save your work on every page. Use the "Save Work" button at the bottom of each page. Required RBG \$1 to \$1 match will be added later in this application. The total RBG Income MUST match the total RBG Expenses. Please divide as you would recommend for your region. AOS for the smallest arts organizations will not be added until FY2012.

#### PROJECTED RBG EXPENSES

AOSII	39,632
AOSI	58,027
RBG Project/Mini Grants	23,835
Other	200,000
<b>SubTotals:</b>	<b>\$321,494</b>
<b>Expense Totals:</b>	<b>\$321,494</b>



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## Projected RBG Budget Explanation

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### **1. Use this space to explain and/or clarify any line items from your RBG Budget.**

The \$200,000 is North Central Health Services capital and capacity building grant dollars to arts organizations located within an eight county district (Tippecanoe plus surrounding counties).



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**Projected Required Match and Leveraged Income**

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**PROJECTED REQUIRED MATCH AND LEVERAGED INCOME**

1. RBG Required Match	The IAC requires a \$1 to \$1 match for RBG funding. This can include match from subgrantees. The "RBG Required Match" must be identical to "IAC RBG Funds" reported earlier.	121,494
2. RAPOS Required Match	Should equal "IAC RAPOS Funds" Should already be included in the RAPOS budget income lines	10,000
3. Direct Leveraged Income (above required match)	Can include in-kind Should be from funding sources contributed directly to Partner Should NOT be included in lines 1, 2, or 4 of this table	241,498
4. Indirect Leveraged Income (above required match)	Can include in-kind Should ONLY be from funding sources that were contributed to subgrantees Should NOT be included in lines 1, 2, or 3 of this table	2,853,623
<b>SubTotals:</b>		<b>3,226,615</b>
<b>Grand Totals:</b>		<b>3,226,615</b>



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## Projected Budget - Totals

You must save your work on every page. Use the "Save Work" button at the bottom of each page.

### 1. Is non-cash funding included in your RAPOS Projected Income?

Yes

#### a. If you answered "Yes" in question 1, list the percentage of funding that is NOT cash.

7%

### 2. Is non-cash funding included in your RBG Projected Budget - Income?

Yes

### 3. What percentage of funding for your RBG required match is NOT cash.

50%

### 4. Do your total RBG expenses match your total RBG income?

Yes

### 5. Do your total RAPOS expenses match your total RAPOS income?

*(You must be able to answer "Yes" for this application to be valid. )*

Yes

### 6. Projected Budget Comments:

*(2,500 Character Limit - About 1/2 page of single-spaced text)*



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## Required Documentation

You must save your work on every page. Use the "Save Work" button at the bottom of each page. Please upload the following materials. You are welcome to come to the IAC office if you need to use our office equipment to turn your paperwork into electronic documentation. If you need to submit documentation by mail rather than electronically, you must receive approval from Michelle Anderson (mianderson@iac.in.gov or 317-232-1286). All upload fields are required, so documents being mailed must be replaced by a document stating a "physical" copy is being mailed. Please remember that all documentation - whether submitted online or mailed - is due by the application deadline date.

### 1. Upload your independent financial audit from the most recent fiscal year.

[R-1 FS Audit Report-FINAL.pdf](#)

### 2. Articles of Nonprofit Incorporation (as applicable).

*(If you are a public entity and do not have Articles of Nonprofit Incorporation, upload your legislative mandate or a document stating this section is not applicable)*

[Articles of Incorporation.pdf](#)

### 3. IRS tax-exempt status letter

### 4. Current strategic or long-range plan

[5-yearStrategicPlan2005.pdf](#)

### 5. Unaudited year-to-date financial statement for most recently completed month

[FY10thruAprilAccepted.pdf](#)

### 6. Job descriptions of key management staff

[Job Descriptions.pdf](#)

### 7. Organizational by-laws

*(Should include board recruitment, nomination, and rotation policies)*

[TAF ByLaws 2010.pdf](#)

### 8. Non-arts focused Partners must submit their arts granting policy statement.

()

No File Uploaded

### 9. If applicable, a copy of the FY10 Interim Report has been uploaded for panelist reference.

[FY10\\_Region 4\\_Tippecanoe Arts Federation\\_Interim Report.pdf](#)

### 10. If applicable, a copy of the FY10 Final Report has been uploaded for panelist reference.

[FY10\\_Region 4\\_Tippecanoe Arts Federation\\_Final Report.pdf](#)



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## Accessibility Statement

**1. By selecting "Yes", the applicant assures that all arts programs, services, and activities made possible with Indiana Arts Commission funding and all facilities in which such programs, services, and activities are held (whether owned, leased, or donated to the Applicant) will be accessible to people with special needs, in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 or will provide readily achievable reasonable accommodation as warranted.**

Yes

**2. Applicant assures that this warranty is based on (Check all that apply):**

Applicant self-assessment

**If you selected "Other", please specify:**

**If you selected "Independent accessibility assessment" or "Applicant self-assessment", provide the name and title of the individual who completed the warranty.**

Kurt Wahl, Architect for Wahl Architecture

**Date completed:**

*(Format MM/DD/YYYY)*

10/15/2008

**3. By selecting "Yes", the applicant assures that materials supporting the above statements are maintained on file and are available for review.**

Yes



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## Application Checklist & Signature

Please review your application for accuracy before you submit. Be sure you have followed the instructions at the top of every page before finalizing your application as you will not be able to edit your application once it has been submitted. Your application is not submitted until you click the submit button on the Submit Application Page. You will receive a confirmation email if your electronic submission has been successful. If you do not receive this email, your application has NOT been submitted. Contact the grants manager at 317-232-1278 or grantsadmin@iac.in.gov if you have questions regarding your submission.

Only submit the electronic copy of your application. A mailed "physical" copy of the application is no longer required. Print the PDF copy of your application for your records. A PDF version of the application will always be available to you through the IAC's Online Grants System.

1. Please provide an electronic signature certifying that you have read the guidelines incorporated herein by reference and will comply with the guidelines, including all embedded links, policies, application requirements and federal and state statutes prohibiting discrimination or physical or mental disability.

*(To provide an electronic signature, type your name in the box.)*

Tetia Lee