

INDIANA ARTS COMMISSION  
PROGRAM EVALUATION COMMITTEE

June 1 – 2, 2009

IAC Conference Room  
150 W. Market Street, Suite 618

Karen Ellerbrook, Chair

Minutes

Members present June 1: Karen Ellerbrook, Sandi Clark, Earl Williams, Suzie Rentschler, Kelly Schreckengast, Pam Hicks

Members absent June 1: Judy Hess

IAC staff present June 1: Lewis Ricci, Michelle Anderson, Bobbie Garver, Kristina Davis, Susan Britsch, April Blevins, Dennis Hardin

1. **Welcome and Introductions.** Ms. Ellerbrook called the meeting to order at 10:08 a.m., and asked everyone to introduce themselves. Prior to the meeting, all committee members submitted signed documents indicating any conflicts of interest concerning the voting process; individual committee members excused themselves from discussions and scoring for grant applications that presented a conflict of interest.

2. **Consent Agenda.** Ms. Clark moved to adopt the consent agenda; Ms. Rentschler seconded. The motion passes.

3. **Ratification of FY2010 Individual Artist Program (IAP) Applicants.** Mr. Ricci explained that applications for these grants were paneled and scored earlier in the spring. IAC will fully fund as many grants as the state budget ultimately will allow, rather than partially fund a larger number of applications. The cut-off point from the scores will be determined by the amount of total grant money available, which will not be known until a special session of the legislature passes a budget bill later in June. Mr. Williams moved to recommend that the full commission approve the IAP grants in order of their scores, fully funding as many as possible without exceeding the budget. Ms. Hicks seconded. Motion passed.

4. **Ratification of FY2010-2011 Major Arts Institution Applications.** Mr. Ricci explained that applications for these grants were paneled and scored on April 28. IAC currently is funding 13 grants in this category, and should fund the same number for FY2010-2011. Ms. Rentschler moved to recommend that the full commission approve the 13 top-scoring applications for receipt of Major Arts Institution Grants. Ms. Hicks seconded. Motion passed.

5. **Ratification of FY2010 Regional Arts Partnership (RAP) Applications.** Mr. Ricci explained that applications for these grants were paneled and scored on May 14. He presented a handout (attached) showing the ranking of the 11 applications from current RAP organizations. These grants will be one-year grants starting in FY2010. Grant awards in this category will be

partially based on application scores. Amounts to be awarded are yet to be determined and will depend on the final state budget, which is not yet known. He presented a handout (attached) showing possible budget scenarios. Ms. Clark moved to recommend that the executive committee approve the rankings of the applications, with awards amounts to be determined at a later date. Ms. Hicks seconded. Motion passed.

**6. Review and Approval of FY2010-2011 Statewide Arts Service Organization Applications (SWASO) and FY2010 American Masterpieces.** Ms. Ellerbrook explained that five organizations have submitted applications for SWASO grants: Indiana Music Educators Association, Art Education Association of Indiana, Indiana Coalition for the Arts Foundation, Association of Indiana Museums, and Indiana Theater Association. Ms. Davis explained that discussion and action would be needed to determine the eligibility of the application from Indiana Theater Association, because they had failed to fulfill the application requirement of including a current strategic plan. Ms. Clark moved to remove the Indiana Theater Association application from consideration. Ms. Schreckengast seconded. Motion passed. All applications were then discussed in turn by the assigned first and second readers, followed by electronic scoring by the committee (printout of scores attached). Mr. Ricci explained that, under normal circumstances, the decision about the amount of funding for each approved application would be discussed and voted upon; however, due to the uncertainty of the FY2010 state budget, he recommended that the applications be ranked according to score and that funding amounts be applied at a later date. The committee agreed verbally. Ms. Ellerbrook recommended that applications for Presenter Touring Program (PTP) grants be reviewed and scored along with applications for American Masterpieces (AM) grants, since both categories will be funded from the same pool of available money. The committee agreed verbally. Each AM and PTP application was discussed in turn by its first and second reader, followed by electronic scoring by the committee. A total of 18 applications were reviewed and scored (printout of scores attached) Final rankings will be reported to the full commission for approval, with award amounts to be determined at a later date.

**7. Recess.** Ms. Ellerbrook called a recess in the meeting at 1: 55 p.m. The committee will reconvene at 9:00 a.m., June 2.

Members present June 2: Karen Ellerbrook, Sandi Clark, Jeanne Mirro (substituting for Kelly Schreckengast), Earl Williams, Judy Hess, Pam Hicks, Jenny Guimont (guest voting panelist), Pam Nicholas (guest voting panelist).

Members absent: Kelly Schreckengast

IAC staff present: Lewis Ricci, Bobbie Garver, Susan Britsch, Kristina Davis, Dennis Hardin

Guests: Adam Perry, Arts Midwest

**8. Review and Approval of ARRA Stimulus Applications.** Ms. Ellerbrook re-convened the meeting at 9:01 a.m. and asked everyone to introduce themselves. Mr. Ricci explained that 80 applications were received for grants under the American Recovery and Reinvestment Act, funded by the National Endowment for the Arts. Monies from these grants will be used

exclusively to fund critical staffing positions in arts organizations. Most applications are for the full allowable amount, \$25,000 for one year. The IAC will receive enough money from NEA to fund approximately 16 applications. All applications have been read and scored by a first and second reader prior to this meeting. These scores have resulted in a ranking of 1 – 80, and a printout (attached) was provided which showed the scoring. Mr. Ricci asked the committee to consider and decide a reasonable cut-off point for reviewing the top-scoring applications. The committee decided to consider applications which had scored above 85, which totaled 30 applications. Each of the 30 applications was orally reviewed by the first and second reader, followed by fresh scoring by the full committee. The 30 applications were then re-ranked according to the new scoring, and a printout (attached) was provided to the committee. Calculations showed that there will be funding available for the top 14 scoring applications. A few of the applying organizations are also eligible for direct funding from NEA, in which case they will be ineligible to receive money through IAC. The committee reviewed and scored 7 additional applications to provide a list of alternate grantees in the event that a top-scoring organization would accept funding directly from NEA. The results will be presented to the full commission for approval at the June 12 business meeting.

9. **Old Business.** Ms. Garver announced that the Fort Wayne Children's Choir, a FY2009 grantee in the American Masterpieces program, is unable to fulfill the requirements of their grant. They have received \$7,200 in grant payments. Ms. Hicks moved to require that \$7,200 be returned to IAC by the Fort Wayne Children's Choir. Ms. Clark seconded. Motion passed.

10. **New Business.** Ms. Rentschler suggested that the grant application process could be simplified to more directly address the bases upon which they will be scored, and that less detail could be required in listing board members. Other committee members agreed. More discussion will be had at the next PEC meeting in August.

11. **Adjourn.** Mr. Williams moved for adjournment. Ms. Hess seconded. Motion passed. Meeting adjourned at 1:10 p.m.