

**INDIANA ARTS COMMISSION  
PROGRAM EVALUATION COMMITTEE**

IAC Conference Room  
150 W. Market Street Suite 618  
Indianapolis, Indiana 46204  
November 20, 2008, 2:00 p.m.

Karen Ellerbrook, Chair

Minutes

Members present: Karen Ellerbrook, Kelly Schreckengast, Pam Hicks, Suzie Rentschler

Members via teleconference: Earl Williams

Members absent: Sandi Clark

IAC staff present: Lewis Ricci, Michelle Anderson, Bobbie Garver, Susan Britsch, April Blevins, Kristina Davis, Eric Freeman, Dennis Hardin

1. **Welcome and Introductions.** Ms. Ellerbrook convened the meeting at 2:00 p.m., welcomed everyone and reviewed the committee charge. She acknowledged guests from Dance Kaleidoscope and the Evansville Philharmonic Orchestra.

2. **Consent Agenda.** Mr. Williams moved to adopt the consent agenda. Ms. Hicks seconded. Motion passed.

3. **Review of FY2009 Presenter Touring Program Applications.** IAC Community Development Manager Bobbie Garver reviewed the procedure to be followed: each applicant's artistic documentation will be presented, followed by remarks from the first and second readers, followed by open discussion, followed by marking of score sheets; the scores may range from a high mark of 1 to a low mark of 5; after all applications have been reviewed in this way, the score sheets will be totaled and average scores attained, providing a ranking of the applications; then there will be discussion to determine which applications will be funded and the amount of funding. The applications were reviewed in this order: Evansville Philharmonic Orchestra, Early Music in Motion, Honeywell Foundation, Dance Kaleidoscope. The average scores were: Evansville Philharmonic Orchestra (1.0), Early Music in Motion (1.75), Honeywell Foundation (1.50), Dance Kaleidoscope (1.0). Ms. Rentschler moved to recommend full funding of all four applications. Ms. Hicks seconded. Motion passed. The awards will be as follows: Evansville Philharmonic, \$2,850; Early Music in Motion, \$2,550; Honeywell Foundation, \$1,850; Dance Kaleidoscope, \$5,000. Final approval will be brought before the full commission at the December 12 meeting.

4. **Ratification of 2009 Arts in Education Applications.** IAC Community Development Manager Susan Britsch presented a hand-out (attached) showing the 19 previously-scored applications, with the applicants ranked top to bottom. She informed the committee that full funding of all applications would not be possible due to budget limits. Her recommendation to the committee was to fully fund as many applications as possible by establishing a cut-off point among the scores, above which full funding will be approved, and below which no funding will

be offered. There was discussion on Ms. Britsch's recommendation. Ms. Schreckengast moved to establish a score of 70 as the cut-off point. Mr. Williams seconded. Discussion followed. Ms. Hicks called the question. Motion passed. Sixteen of the applications with scores above 70 will be fully funded. Three applications with scores below 70 will not be funded. Final approval will go before the full commission at the December 12 meeting.

**5. Review and Approval of Cultural Districts Guidelines & Applications.** IAC Community Development Manager Kristina Davis reviewed the Cultural Districts Guidelines & Application print-out (attached). The document still needs minor editing, and a final draft will be ready for the meeting of the full commission on December 12. Ms. Hicks moved to approve the draft document. Ms. Rentschler seconded. Motion passed.

**6. Indiana Artisan Update.** Indiana Artisan Project Manager Eric Freeman gave a brief report on the current status of the project. He reported that 85 artisans have been juried into the program from 41 counties in Indiana. There will be two more juries scheduled in 2009. Eight applicants have been selected for a Trail Development grant. Other mini-grants of \$500 each will be going to selected artisans for business-related expenses. Professional development workshops are in the planning stage. Also planned are trade shows for artisans to sell their wares to wholesalers.

**7. Regional Arts Partners Update.** IAC Deputy Director Michelle Anderson reported on the process of reviewing and re-writing the Regional Arts Partners policy manual and application procedure.

**8. Old Business.** There was no old business.

**9. New Business.** Mr. Ricci reported that IAC has received an inquiry about available services from an inmate of the Indiana Department of Corrections. He asked the committee to consider the prospect of an incarcerated citizen applying for a grant under the Individual Artist Program, and whether IAC should disqualify such an application. Some discussion followed, and Ms. Ellerbrook asked for a show of hands on each side of the issue. Two committee members were in favor of allowing such an applicant, and two committee members were against allowing such an applicant. Mr. Ricci will bring the matter before the full commission at the December 12 meeting.

**8. Adjourn.** Ms. Schreckengast moved for adjournment. Ms. Rentschler seconded. Motion passed. Meeting adjourned at 3:32 p.m.