



## Overview of IAC Grantmaking Process FY2019

Applicant may consult with RAP/IAC program staff concerning application process.

Application received & reviewed by staff for eligibility. (Ineligible applications are not processed.)

Panelists receive applications and orientation materials at least two weeks before panel meeting.

Panelists review applications and assign initial ratings.

Advisory Panel meeting for public review of each application. Final ratings assigned.

Advisory Panel ratings used to determine funding recommendations. Like panel scores “normalized” across the state for parity (all APS and all AOS I).

Indiana Arts Commission Board reviews and takes action.

Notification of award or denial to all applicants. Grantees receive contracts and other materials.

- *Appeals must be made within 30 days of notification of action.*
- *Appeals Committee (appointed by RAP/IAC chair) considers appeals.*
- *Regional Arts Partner/Indiana Arts Commission review and take action on Appeals Committee recommendations.*

Grantees return signed contracts and other pertinent material.

Contracts processed directly by the IAC will go through Department of Administration, Budget Agency, Attorney General’s Office, Department of Workforce Development, and the Internal Revenue Service. (Generally 12-15 weeks to get contracts fully executed, this may take less time with new electronic contract process)

Contracts processed directly by the IAC - first payments issued by Auditor of State and transferred into applicant’s account.

First payments released by RAP/IAC. (Generally 75% of total grant award)

Grant-supported Activities.

Final Grant Report Due. (See Guidelines for due dates)

Final Grant Report reviewed by RAP/IAC staff.