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2023-2024 Lifelong Arts Indiana Guidelines

Creative Aging Program

AGING SERVICES PROVIDERS

About the Program

Lifelong Arts Indiana is a learning opportunity for Hoosier aging services providers to further their knowledge in providing creative aging activities for older adults. Informed by field best-practices, Lifelong Arts Indiana empowers participants to understand how to best implement creative experiences with older adults, ages sixty-five and older, in their community—and provides access to up to \$5,000 in funding to help make it happen.

Lifelong Arts Indiana includes:

- **Creative Aging Learning Workshop:** A FREE one-day learning experience which explores best practices in creative aging and strategies to develop an effective, sequential arts learning experience for older adults. There is no eligibility criteria to attend these workshops. **Anyone who works with older adults and wants to learn about creative aging may attend.**
- **Early Action Grants:** A funding opportunity to put the Creative Aging Learning Workshop lessons into action. To be eligible for the early action grants, applicants must attend one Creative Aging Learning Workshop before applying. Other eligibility guidelines are listed below. Early Action grants allow nonprofit & municipal community organizations who serve older adults to hire an Indiana artist with experience working with older adults to design and implement a custom arts residency program at your site. **Early Action Grants are restricted to non-arts organizations.**

Timeline:

Deadline to Apply for Learning Workshops	Registrations will close one week before each workshop
Creative Aging Learning Workshop (choose one) 9am-4pm local time	2023: April 28 – Fort Wayne June 23 - Bloomington Sept 19 - Evansville Nov 14 – Gary 2024: Mar 26 – Online – Libraries only – 90 min
Early Action Grants Applications	Rolling deadlines coinciding with learning courses 5/30/2023 7/30/2023 10/30/2023

	12/30/2023
	05/03/2024 – 4:30pmET
Grant Activities Implementation period	June 1 – December 13, 2024
Final Reporting	December 20, 2024 – 4:30pmET

ADA ACCOMMODATIONS

Reasonable accommodations for persons with disabilities will be made when requested at least two weeks in advance. Contact the IAC's accessibility coordinator Stephanie Haines at shaines@iac.in.gov.

Who is Lifelong Arts Indiana for?

Aging Service Providers: Organizations who work in service of older adults

- Senior Centers
- Adult day centers
- Congregate meal sites
- Libraries
- YMCAs
- Community Centers
- Most organizations that work with FSSA Division of Aging in any capacity
- Assisted Living

What if my type of organization or job is not on this list or unsure if I should attend? You can reach out to the program manager Stephanie Haines at shaines@iac.in.gov if you have any questions

Artists! We have another side of Lifelong Arts for you – please check out the Artist Programming tab on the Lifelong Arts Indiana website <https://www.in.gov/arts/programs-and-services/training/lifelong-arts-indiana/>
OPPORTUNITY CLOSED January 2024

IMPORTANT! Training versus grant eligibility: The trainings are free and open to anyone working with older adults. The early action grants have eligibility criteria that limit who is eligible to receive the funding and what projects can be funded. Please read these guidelines thoroughly to understand the grant eligibility criteria.

EARLY ACTION GRANT GUIDELINES

Lifelong Arts Indiana Early Action Grants

Eligible Lifelong Arts Indiana participants who complete the Creative Aging Learning Workshop are eligible and encouraged to apply for the Lifelong Arts Early Action Grants. Applicants may request up to \$5,000 for a project that provides a sequential arts-learning experience for a group of older adults in their community and takes place in the twelve months following their funding approval. The proposal must meet the review criteria and will be reviewed by a conflict-free panel of staff and/or community experts. Funding criteria categories include: Creative Aging & Learning Elements, Feasibility, and Community Engagement.

If applying as an Aging Service Provider Organization, applicants must:

- Be a nonprofit organization or municipal/city entity; and
- Operate in, and serve Indiana residents, year-round; and
- Be in good standing with FSSA, IAC, and the State of Indiana; and

- Have a Unique Entity Identifier (UEI); and
- Have demonstrated programs or services that are designed specifically for older adults; and
- Must comply with all federal, state, and local laws and ordinances, including but not limited to those that prohibit discrimination on the basis of race, color, national origin, gender, sexual orientation, age, or disability; and
- Cannot receive more than one Lifelong Arts Early Action Grant in a twelve-month period

Arts organizations are not eligible for this funding opportunity. This program aims to bring arts opportunities to non-arts providers.

Early Action Grant Selection Criteria

Applications will be evaluated by a conflict-free admissions committee of peers and professionals. The following criteria will be used to evaluate the early action grant applications:

- **Service to older adults** - Extent to which the organization regularly provides substantial, ongoing services to older adults.
- **Feasibility** - Extent to which the organization demonstrates it can effectively and feasibly plan, implement, and host an artist residency.
- **Creative Learning Focus** - Extent to which the applicant artist residency plan is arts-focused, artist-led, and consists of hands-on sequential learning.
- **Community Engagement** - Extent to which the applicant demonstrates the unique needs of older-adult participants are well-considered in the artist residency plan.
- **Qualified Artist** – Extent to which the selected artist has the relevant experience and/or training to work with older-adult participants in this capacity.

ELIGIBLE EXPENSES

The allowability of expenses is based on IAC policy, National Endowment for the Arts Legislation, and [2CFR 200](#).

Personnel

- Artist contracts, honorariums, stipends
- Contractors
- Staff or contractor meeting or planning time
- Salaries and fees

Operations

- Space rental
- Promotion and marketing
- Printing
- Security
- Insurance
- Personal Protective Equipment (PPE)
- Cleaning services
- Information Technology (e.g. software, captioning, streaming- including increased bandwidth, hardware, specialized audio-visual equipment, etc.)
- Fee subsidies for presenting services

Capital Expenditures (not to exceed \$1,000)

- Equipment (purchase or rental) provided it plays an integral part of the project

- Construction and renovation-type projects that are integral to an organization's mission or that facilitate accessibility (e.g., accessibility-related construction and renovation, substantial exhibition design, the installation of climate control systems for a museum, etc.,) are allowable.

Programming

- Production or commissioning costs
- Consumable supplies
- Costs associated with the creation of a temporary or permanent piece of public art

NON-ALLOWABLE EXPENSES

Operations

- Cash reserves, endowment accounts, deficit reduction or elimination
- Taxes and interest
- Compensation to foreign nationals
- Visa costs
- Travel outside the United States
- Indirect costs or underwriting for programming, activities, and/or services by degree-granting colleges and universities outside of what is explicitly allowable for project-based grants.
- Cost of goods for resale
- Alcoholic beverages
- Donations and contributions
- Fundraising and Investment costs
- Lobbying
- Home office workspace
- Prohibited telecommunications and video surveillance services and equipment
- Regranting to individuals or other organizations
- Applications for projects that primarily present political, denominational, religious, or sectarian ideas or projects that enhance the property of religious institutions.

Capital Expenditures

- Capital improvements, facility construction, structural renovations, and restorations not integral to an organization's mission or that facilitate accessibility
- Purchase of artwork
- The purchase of vehicles

Programming

- Events not open to the public. (Project Support for schools, disability service organizations, and similar service agents with specific communities served, must include an event/activity that is open to the public).
- Projects or programs to be delivered outside the State of Indiana
- Activities and expenses outside the grant period
- Activities that are solely for the purpose of fundraising

REQUIREMENTS FOR GRANT RECIPIENTS

To receive an IAC award, you'll be expected to:

- Certify and comply with civil rights statutes that govern nondiscrimination in federally assisted programs (view the NEA's civil rights FAQs)

Requests for alternative formats of these guidelines (large print, braille, ASL, etc) can be sent to the IAC's accessibility coordinator Stephanie Haines at shaines@iac.in.gov

- Complete the electronic contracting process
- Follow the IAC process for modifying a grant proposal (as needed)
- Follow funding acknowledgement requirements
- Submit public official thank you with the final grant report
- Submit your final grant report by the due date and provide detail (including documentations as required) on how funds were used.
- [Follow the Americans with Disability Acts \(ADA\) requirements](#)
- Be aware of state contracting requirements
- Be aware of federal contracting requirements
- Follow public manifestation, fair labor, drug free workplace, and civil rights standards
- Monitoring/records retention and tax responsibilities
- Full details online here <https://www.in.gov/arts/programs-and-services/funding/requirements-of-grant-recipients/>

Questions?

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