



Indiana Arts Commission

FY27 Arts Project Support Scoring Rubric

Instructions for reviewers:

You will be asked to assign a score of 1 (No) to 4 (Exemplary) to a single question or group of questions within each criteria section of the application.

Scoring:

The scores provided by each reviewer on a single application are averaged to produce a final score for funding consideration.

Additional notes:

- Do not compare an application to another application. Each grant application should be reviewed on its own merits against the evaluation criteria.
- Scoring on grammar or writing skills is not part of the evaluation criteria. Focus only on the information provided in the application.

SECTION 1: PROJECT QUALITY AND PLANNING

	QUESTION ASKED: Describe the Project	QUESTIONS ASKED: Description of Key Artistic Personnel + Artistic Documentation Upload/Link (optional)	QUESTION ASKED: Project Activities Timeline
4 – EXEMPLARY	A clear and thorough project description that includes details such as the planning process, what will take place during the project, a breakdown of all project activities and where and when activities will occur. Based on description and details, reviewer thoroughly understands the project.	The key artistic personnel are clearly described and the information provided demonstrates they have exemplary ability to provide quality artistic, educational, and/or cultural experiences.	A clear and thorough list of project activities and timeline is provided. Applicant provides ample evidence that they understand the project from beginning to end, the timeline is well thought out and clearly aligns with project description.
3 – YES	Project description is satisfactory with details provided. Based on description and details, reviewer understands the project.	The key artistic personnel are described and the information provided demonstrates ability to provide quality artistic, educational, and/or cultural experiences.	Project activities are provided, the project timeline is defined and aligns with project description.
2 – SOMEWHAT	Project description provides some details. Based on description and details, reviewer somewhat understands the project.	The key artistic personnel are somewhat described and the information provided somewhat demonstrates ability to provide quality artistic, educational, and/or cultural experiences.	Project activities are somewhat provided, timeline is somewhat defined and somewhat aligns with project description.
1 – NO	Project description is overly broad or vague with few to no details provided. Based on description and details, reviewer lacks clarity on the project.	The key artistic personnel are not described and the information provided does not demonstrate the ability to provide quality artistic, educational, and/or cultural experiences.	Project activities are not provided or vague/missing, timeline is not defined nor aligned with project description.

SECTION 2: COMMUNITY BENEFIT

	QUESTION ASKED: Community Benefit	QUESTION ASKED: Engaging Underserved Populations
4 – EXEMPLARY	Applicant provides a clear and thorough description of the intended audience and shares in detail how that audience will benefit (e.g., learn, understand or appreciate) as a result of participating in the project. Based on description and level of detail provided, reviewer thoroughly understands both the intended audience and how the project benefits the community.	Applicant provides strong and compelling evidence that they will directly engage underserved populations in the project. They provide a thorough description and/or examples of planning or project activities designed to be inclusive of underserved populations.
3 – YES	Applicant describes the intended audience and how that audience will benefit (e.g., learn, understand or appreciate) as a result of participating in the project. Based on description and level of detail provided, reviewer understands the intended audience and how the project benefits the community.	Applicant describes how they will directly engage underserved populations in the project. They provide a description and/or examples of planning or project activities designed to be inclusive of underserved populations.
2 – SOMEWHAT	Applicant somewhat describes the intended audience and how that audience will benefit (e.g., learn, understand or appreciate) as a result of participating in the project. Based on description and level of detail provided, reviewer somewhat understands the intended audience and how the project benefits the community.	Applicant somewhat describes how they will directly engage underserved populations in the project. They may provide a description and/or examples of planning or project activities designed to be inclusive of underserved populations.
1 – NO	Applicant does not describe the intended audience and how that audience will benefit (e.g., learn, understand or appreciate) as a result of participating in the project. Based on description and level of detail provided, reviewer does not understand the intended audience and how the project benefits the community.	Applicant does not describe how they will directly engage underserved populations in the project. They do not provide a description nor examples of planning or project activities designed to be inclusive of underserved populations.

SECTION 3: PROJECT MANAGEMENT

	QUESTION ASKED: Project Management Team	REVIEW: Project Budget
4 – EXEMPLARY	Based on project role and relevant experience provided, project team is highly qualified to successfully administer the proposed project.	The budget section clearly aligns with the project description and provides exemplary detail/clarity.
3 – YES	Based on project role and relevant experience provided, the project team demonstrates ability to successfully administer the proposed project.	The budget section aligns with the project description and provides good detail.
2 – SOMEWHAT	Based on project role and relevant experience provided, the project team somewhat demonstrates ability to successfully administer the proposed project.	The budget section somewhat aligns with the project description and has some detail.
1 – NO	Based on project role and relevant experience provided, the project team does not demonstrate ability to successfully administer the proposed project.	The budget section does not align with the project description and lacks detail.