

**Indiana Arts Commission
Quarterly Business Meeting**

Friday, June 14, 2024, 9:00 a.m. (ET)
Indiana State Library RM 401
315 W. Ohio St.
Indianapolis, IN 46202



Anne Penny Valentine, Chair

There will be a brief break at approximately 10:00 a.m. (ET)

Members Present: Azizi Arrington-Slocum, Réna Bradley, Chad Bolser, Dave Haist, Greg Hull, Mark Maxwell, Jake Oakman, Kelsey Peaper, Renee Thomas, Anne Penny Valentine, Scott Wylie

Members Present via Zoom: Laurie Burns McRobbie

Members Absent: Walter Knabe, Sofia Souto

IAC Staff Present: Jordan Adams, Eric Ashby, Connie Brahm, Stephanie Haines, Austin Hendricks, Miah Michaelson, Brynn Patrick, Stephanie Pfindler, Gwendolyn Pickett, Victory Sampson, Paige Sharp, André Zhang Sonera

RAP Partners Present via Zoom: Kayla Myers

Special Presenters Present: Neal Cuthbert

Others Present: Senator Greg Goode, District 38

AGENDA

1. Call to Order.

- a. **Welcome.** Commission Chair Anne Penny Valentine called the meeting to order at 9:01 AM
 - i. **Welcome and introductions for new IAC Staff.** Ms. Valentine welcomed new Indiana Arts Commission staff Austin Hendricks and Gwendolyn Pickett, and Governor’s Interns Brynn Patrick, and Victory Sampson. The new staff and interns gave brief introductions. Ms. Valentine welcomed Senator Greg Goode to the meeting. Senator Goode thanked Ms. Valentine for the welcome. He briefly introduced himself and highlighted the importance he places in the work of the Indiana Arts Commission.
- b. **Roll Call.** Ms. Valentine asked for roll call. All were present as listed above.

- 2. Approval of Agenda and March 8, 2024, Meeting Minutes.** Ms. Valentine called for changes or corrections to the previous Quarterly Business Meeting’s (QBM) minutes. None were spoken. Ms. Valentine called for a motion to approve. Commissioner Chad Bolser moved, and Commissioner Scott Wylie seconded. By roll call vote, all were in favor. The motion passed and the minutes were approved.

- 3. Consent Agenda.** Ms. Valentine read aloud the contents contained in the consent agenda. The items are listed below in these minutes. Ms. Valentine asked if any commissioner would like to move any item read to the full agenda. None were requested to move. Ms. Valentine called for a motion to approve the items within the consent agenda. Commission Secretary Réna Bradley moved, and Mr. Bolser seconded. By roll call vote, all were in favor. The motion passed and the consent agenda was approved.

a. Items Submitted for Commission Approval.

- i. FY24 Year-to-Date Financials
- ii. Delegation of Contract Signing Authority to Executive Director

b. Reports for review:

- | | |
|---------------------------------------|----------------------------------|
| i. Arts Trust Report | vi. Every County Funded Update |
| ii. Communications Report | vii. Creative Convergence Update |
| iii. Governor’s Arts Awards | viii. Lifelong Arts Update |
| iv. Staff Updates and Activity Report | ix. Cultural District Update |
| v. External Partnership Update | x. FY25 Committee Assignments |

4. Committee Reports.

a. Committee on the Future.

- i. **FY25 Cultural Trust Draw.** IAC Deputy Director of Operations André Zhang Sonera presented over the Trust. Mr. Zhang Sonera gave a brief background on the Trust, and how it is funded by the sale of the Arts Trust license plates. He stated that the IAC is requesting a

draw of \$123,814 for FY25 to be used for Arts Project Support (APS). He noted that this is to support the larger number of applicants to that program this year. Mr. Zhang Sonera asked for questions from the commission. Ms. Valentine mentioned that this was discussed in the committee meetings earlier this cycle. She noted that this kind of support is what the Trust is for, and the agency has a lot of APS applicants. Ms. Valentine noted that she believes this draw it's the right amount. Ms. Valentine called for a motion to approve the draw request. Commission Vice Chair David Haist motioned, and Commissioner Azizi Arrington-Slocum seconded. By roll call vote, all were in favor. The motion passed.

- ii. **FY2025 Budget.** Mr. Zhang Sonera presented on the FY25 budget. He gave a recap on the budget's life cycle and important dates. He also noted that the IAC has 9 categories within the budget. Mr. Zhang Sonera noted that the IAC does not use Point 6 or Point 8. See the corresponding memo for an in-depth breakdown of those points (attached). Mr. Zhang Sonera then reviewed how federal funding for the IAC works and noted that the federal calendar doesn't line up exactly with the Indiana budget calendar. He highlighted a holdback of 2% for keeping good credit status and a .4% increase from the National Endowment for the Arts (NEA), that has been allocated for Poetry Out Loud. Mr. Zhang Sonera gave a brief overview of the FY25 budget, including the trust draw that was just approved. He noted that the agency is looking at how to utilize their investments more wisely. Mr. Zhang Sonera then reviewed FY24 vs. FY25 point by point, followed by going over the FY25 expenditures. Please see the corresponding memo for more detailed information (attached). Commissioner Scott Wylie asked about the significance of the color categories in the memo, and Mr. Zhang Sonera said the colors are for indicating partnerships. He noted that some partnerships are not included in the FY25 budget yet as the agency hasn't moved forward with those partnerships at the time of this meeting. Mr. Zhang Sonera noted that the state is currently closing FY24 and FY25 starts on July 1, 2024. Mr. Zhang Sonera noted that he and IAC Executive Director Miah Michaelsen are working on the Biennial Budget request for FY26-FY27, which is due in late August. Ms. Valentine called for a motion to approve the budget. Commissioner Jake Oakman motioned, and Mr. Bolser seconded. Ms. Valentine reminded the commission that only those members physically present at the meeting can vote on the budget. By roll call vote, all were in favor. The motion passed.

Ms. Michaelsen mentioned that IAC has active partnerships with the Department of Education (DOE) and Family and Social Services Administration (FSSA) and she anticipates additional partnerships from both of those entities. She highlighted that those partnerships will be noted in the budget if they happen. She also noted that the agency will be asking for a budget increase during FY26-FY27 for Arts Organization Support (AOS) and APS support, due to the growth seen in both of those projects. She highlighted that the data signals that this increase in funding will be needed, and the agency is excited to support it. Ms. Michaelsen noted that she will have more information regarding that request by the next QBM cycle. Mr. Bolser asked if there has been an estimate on the percentage increase for the FY26-FY27 budget, but he didn't require a specific number at this time. Ms. Michaelsen responded yes. She noted that the increase is based on the demand that the agency is unable to support at this time. She also noted that the growth the agency is seeing is all organic growth without much of a push from the IAC itself.

- iii. **Strategic Framework Baseline for Key Performance Indicators (KPIs).** IAC Grants and Research Manager Eric Ashby presented over the KPIs. Mr. Ashby went through each impact and each individual goal within the impacts. The impacts are as follows:

Impact 1: In every Indiana county, people and communities have access to art experiences.

Impact 2: New populations of Hoosiers experience meaningful learning in and engagement with arts and creativity.

Commissioner Laurie Burns McRobbie asked to what degree the IAC still needs to think about promoting fledgling organizations in parts of the state that have been historically unseen by the Arts Commission. Mr. Ashby responded that APS demand this year predominantly came from urban locations but did see a notable increase from rural

areas. He highlighted that some of the new programs such as Creative Convergence (CC) and Every County Funded (ECF) are not tied to AOS or APS but have more direct access to underserved counties. Ms. Michaelsen also highlighted that the Creative Aging (CA) program also fits the same category as CC and ECF. She noted that it may not be through the core programs of AOS or APS that reaches out to some more traditionally underserved counties, one of the other programs may pick up the slack. Ms. McRobbie thanked the respondents.

Mr. Ashby continued with Impact 3

Impact 3: Indiana's artists build towards successful careers in our state.

Impact 4: Indiana's arts providers have expanded opportunities to enhance the quality of life in their communities.

Impact 5: There is broad recognition of arts and creativity's value for Indiana.

Mr. Ashby went through each Impact line by line. A detailed breakdown of these impacts and their current standings can be seen in the corresponding memo (attached). Mr. Ashby highlighted that there will be updates on the KPIs presented every quarter. He also noted that the final report of KPI goals comes out in July, meaning that the main update will be at the September QBM. Mr. Ashby called for questions. None were spoken. Ms. Valentine thanked him for his work.

b. Programs, Grants, and Services Committee

- i. **FY25 APS Data Presentation.** Mr. Ashby began presenting over the APS data. He reminded the commission what the APS program is. He then noted that this year all applicants will get the full request amount of their grant, up to \$4,000. Ms. Valentine reminded the commission that the full request amount approval was approved by the commission. Mr. Ashby gave the following highlights from the APS panel review process: 21 panels with 120+ panelists; a record number of 322 applications, an increase of 37% from the prior year; 71/92 Indiana counties applied for this program, an 11% increase; 115 new applicants, a 2% increase; 95 of applications were from rural counties, an increase of 19 applications. Mr. Ashby highlighted that applications for the APS program have been trending up steadily. He noted that 87% of the applicants are not-for-profits with a smattering of local governments applying. Mr. Ashby noted that some arts organizations have moved into the APS program as they may not have the full two-year support from AOS grants. He highlighted that arts organizations that are applying for APS represent 37% of the applicant pool. He noted that some of these applicants are eligible for AOS support, rather than APS support, and that there may be other options for arts organizations to apply to. Mr. Ashby noted that the predominant budget size of APS applicants is \$20k-50k. Mr. Ashby then went point by point about specific organization demographics. He then briefly summarized the funding recommendations at the end of the presentation. Please see the corresponding memo for more information (attached). Mr. Ashby noted that there is consistency with funding this year compared to prior years despite the increase in demand for the APS program. IAC Deputy Director of Programs Paige Sharp asked for more information about the decrease in grantees in rural counties despite the increase in rural applications. Mr. Ashby noted that some counties might be so rural that they may only have one applicant, and if that applicant doesn't get approved, then the county doesn't see funding from this program. Ms. Michaelsen noted that the agency may need to do some capacity building for first-time rural applicants who didn't score well on their applications this year. She noted that the agency wants to see them get funded, but that they may need more assistance in applying. Mr. Ashby continued with some more data points. He highlighted that every region received at least 25% of their applications funded. Mr. Ashby noted that the statistical drop in applicants funded this year is due to the number of applications received. Commissioner Renee Thomas asked if the type of arts activity applied "weight" when applicants are applying. Mr. Ashby said no, as the division of art types is federally dictated. He concluded that upon reflection, smaller organizations and towns generally score lower, which indicates a need for capacity building. He also noted he is impressed with the creativity presented, and the varying types of projects that applied. Ms. Sharp noted that the organizations are applying to a robust application and that some consultants have

recommended the agency simplify the application, which could mean streamlining the application process.

Ms. Michaelsen continued Ms. Sharp's note by mentioning that the commissioners will see some recommended changes at the September QBM to the program regarding access and process. She noted that the agency cannot go to the trust every year for funding, as was just approved earlier in this meeting so more funding may be requested in subsequent years.

- ii. **FY24/FY25 AOS & APS Grantee Approval.** Mr. Ashby presented the recommendations for AOS and APS region by region. All the commissioners were provided with this information a week before the meeting at minimum, with ample time to review the approvals. Please see the corresponding memo for specific breakdowns of funding recommendations for AOS and APS (attached). Ms. Bradley asked if the Regional Arts Partners (RAPs) help the organizations that are applying each year but consistently not receiving funding, by directing them to better uses of their time. Mr. Ashby responded that yes, the RAPs and the agency do provide comments to help direct organizations, but without noting specific year by year funding denials. Regional Arts Partner Kayla Myers noted that applicants who aren't funded often will reach out to the RAP to ask why, and she notes that her own work is on a case-by-case basis based on how receptive the organization is to feedback. Ms. Valentine called for a motion for AOS approval. Ms. McRobbie moved, and Commissioner Kelsey Peaper seconded. By roll call vote, all were in favor. The motion passed. Ms. Valentine called for a motion to approve the APS grantees. Mr. Haist moved, and Ms. Thomas seconded. By roll call vote, all were in favor. The motion passed.
 1. **Regional Arts Partner and Traditional Arts Indiana Grantee Approval.** Mr. Ashby presented this agenda item. The presentation was a recap of the memo provided, and these grantees are included within the AOS portion of the memo. Please see the corresponding memo for specific information (attached). Ms. Valentine noted his is a subset of AOS and was not called out. She requested that next time the commission votes on this point, for it to be a separate item on the agenda. Ms. Valentine called for a motion, Mr. Wylie moved, and Commissioner Greg Hull seconded. By roll call vote, all were in favor. The motion passed.
- iii. **AOS Guideline Change Request.** Ms. Sharp began by noting that the previous guidelines for AOS approved by the Commission were to split funding over two payments: a 75% payment at the beginning of the fiscal year and a 25% payment at the end of the fiscal year. Ms. Sharp noted that after internal discussion the agency is requesting that the guidelines for AOS grantees be changed to 100% funding at the beginning of the fiscal year. She noted that this change would make AOS consistent with project support guidelines. After an internal risk mitigation assessment, Ms. Sharp said she feels confident that this change is good for both the organizations and the commission. Ms. Valentine called for discussion. Hearing no comments, Ms. Valentine called for a motion to approve. Mr. Bolser motioned, and Commissioner Mark Maxwell seconded. By roll call vote, all were in favor. The motion passed. IAC Marketing and Communications Director Connie Brahm noted that all communications to the funding decisions and recommendations are handled by the Communications Department and encouraged the commissioners to direct applicants who contact them to contact the agency instead. For non-funded applicants, Ms. Brahm reminded the commissioners that those applicants need to contact Ms. Michaelsen. She also encouraged the commissioners to direct grantees questions toward the IAC.
- iv. **Lifelong Arts (LLA) Returning Artists Framework.** IAC Arts Education and Accessibility Manager Stephanie Haines and IAC Artist Services Program Manager Jordan Adams presented about Lifelong Arts. Ms. Haines discussed the Creative Aging program and its expanding reach. She took time to highlight a few training courses the agency has done as part of Phase One: three open statewide training courses; two artist cohort training sessions; one online library training; one Arts organization training. She highlighted that there were range of diverse people attending these trainings. Phase Two contained Early Action Grants, with 11 aging service provides, 25 artist grants, 38 library grants and nine arts organization applying. Currently, Creative aging is in Phase Three that focuses on research and sharing the

program's impact. Ms. Haines noted this phase includes feedback from program participants and training participants as well as focus groups. Ms. Haines mentioned that a comprehensive report on this program would be coming in December. Please see the corresponding memo for more information (attached). Ms. Haines highlighted that the vote on this agenda item is for funding FY25's Cohort 2 of the same program. She and Ms. Adams noted Cohort 1 is on a break, but Cohort 2 is about to begin and requires funding to get off the ground. The total funding for approval is \$3,500. Ms. Valentine called for questions. Hearing none, Ms. Valentine motioned to approve. Ms. Michaelsen noted that this funding is what is being voted on instead of guidelines Mr. Oakman moved and Ms. Peaper seconded. By roll call vote, all were in favor. The motion passed.

At this point, there was a brief 10-minute break.

- v. **Artist Services Next Steps Presentation.** Ms. Valentine noted that this item was moved up one spot on the agenda for scheduling purposes. Ms. Adams presented an overview of what the Next Steps program was. She highlighted its goals, as follows:

- **To create an opportunity for local artists to network**
- **To inform new and refined services**
- **To provide an open forum for artists of various background to voice their experiences**

She overviewed the methodology for developing the program, with listening sessions as well as a statewide survey. She reviewed the timeline moving from September 2023 to May 3, 2024. Please see the corresponding memo for a detailed breakdown of the results of the survey and listening sessions (attached). She highlighted that there are two suites of program offerings. Suite A is as follows:

- **Community building consisting of**
 - **Network and Community Programs**
 - **Local Liaisons**
 - **Town Hall Meetings**

Suite B is as follows:

- **Business Development, consisting of**
 - **Creative Business Strategy Series**
 - **Get it Going Series**
 - **Ramp Up**

Ms. Adams noted the current timeline of the project, which can be found in the attached memo. She highlighted the program evaluation during FY25 and that the program will be on pause for the evaluation. Ms. Adams thanked Mr. Haist for his question in the Programs, Grants, and Services Committee, and noted she will likely have outside evaluations done on the program as part of the evaluation process. Ms. Adams highlighted the internal and external partnerships: Core Programming, Arts Learning, and Communities internally, and Indiana Economic Development Corporation (IEDC), Indiana Small Business Development Corporation (ISBDC), outside arts organizations, and companies within the community as external partnerships. Ms. Adams mentioned that the funds for this program have been allocated, beginning in FY25, with the frameworks of said programs presented in 2025. Ms. Thomas asked if the pause would communicate to On-Rampers that the program itself is permanently on pause, not just temporarily. Ms. Adams mentioned the agency is waiting to have all the information settled on On-Ramp updates internally, then sharing out one bulk update to the program. Ms. Adams noted that the agency also wanted to communicate with the commissioners about the On-Ramp update before making the announcement to the program. Mr. Ashby noted that the transcript of the listening sessions was sent out to all the participants who attended the listening session. Ms. McRobbie congratulated Ms. Adams on her work with this program.

- vi. **Regional Arts Partner (RAP) Evaluation Presentation.** Ms. Sharp presented the RAP Evaluation in partnership with Mr. Neal Cuthbert. Ms. Sharp shared a brief overview and history of the RAP program: beginning in 1996 and the program was started to make sure that the IAC is providing broad localized access to its services. She also highlighted that the partners provided a much deeper suite of services in the earlier years because the investment was greater, but due to external pressures and budget cuts, the offerings by the RAPs has

centralized specifically to AOS and APS support. With the introduction of more technological aspects, the IAC's role in interacting with the RAPs has deepened. Currently, the RAPs meet online with the IAC twice a month throughout the year, and the program's budget for FY25 is \$392,000. At this point, Ms. Sharp introduced Mr. Cuthbert, and highlighted his experience dealing with decentralized organizations. Mr. Cuthbert noted the evaluation and highlighted some specific questions:

- **"To what extent is the program achieving its purpose?"**
- **"To what extent do the stakeholders understand program activities?"**
- **"To what extent do program activities align with the partner's missions?"**
- **"What are some recommended actions to achieve IAC's desired outcomes?"**

He then overviewed the review process: document review began in January 2024; followed by interviews with RAP representatives and IAC leadership staff in March 2024 which concluded in April; and a draft report of findings delivered on May 3, 2024. He highlighted that the program is currently working as an administrative assistance and oversight for IAC work statewide. The RAPs understand this role they are in, according to Mr. Cuthbert. Mr. Cuthbert noted that the IAC intentionally sought out partners that were founded with the arts in mind, who found alignment with the IAC. He stressed that these organizations were not founded to be part of the IAC RAP partnership. Mr. Cuthbert highlighted his general findings, notably the initial design of the RAP system has had to adapt to a variety of changes in its lifetime: some RAPs are purely administrative, but others provide other programming. He noted that the RAPs are all varied in size, mission, and capacities, and not all of the RAPs currently have alignment in their mission with the IAC's mission. He stressed that while the partnerships are getting the job done, the variance between the organizations included causes discontinuity of the program's delivery and impact. He highlighted that all of the RAPs value their participation and find value in the program. Mr. Cuthbert then shared his three recommendations for the program. He noted that in his recommendations (listed below) the first is the immediate next step, and the second and third are two different courses of action for the agency to consider, after taking Step 1.

- **Step One: The IAC needs to clarify its vision and desired outcomes for the RAP system**
- **Option One: The IAC could embrace the complexity and varied impacts of the current system as the cost of doing business**
- **Option Two: The IAC could re-design the system to make it more consistent, impactful, and accountable across the state.**

Mr. Cuthbert noted that on the second option, some RAPs volunteered this idea themselves. Mr. Cuthbert asked for questions from the Commission. Ms. Michaelsen noted that the full report is in the commissioner's packet of memos. Please see the corresponding memo for the full report (attached). Ms. Valentine noted that none of this was especially shocking. Ms. Bradley asked if anyone Mr. Cuthbert has worked with before had tried to implement Option One. Mr. Cuthbert responded that there are some organizations who have, but that the cost of constant evaluation of the system can cause a lot of time to be invested in "tweaking" the system. Ms. Michaelsen called for more questions. Ms. McRobbie asked for more information about how the commission can interact with the RAPs as a system. Mr. Cuthbert noted that with Option Two, the IAC would have a more homogenous group of RAPs who would be more in line with the IAC's mission. He highlighted that reducing from 12 part-time raps to six full-time RAPs, would make the partnership much more consistent. He expounded that the current system gives a lot of diverse viewpoints, but the smaller group of partners would make the program more streamlined. Ms. McRobbie thanked him for his response. Ms. Michaelsen began presenting on what is next for the partnership. She noted that from June to December 2024 the IAC will clarify the vision and internal parameters that would impact the regional services of the IAC and the Partnership. Ms. Michaelsen noted Mr. Hull and Mr. Maxwell are joining the staff in a "study group" on this first step. She then highlighted that, following this "study group," there will be a report to the commission by December 2024. In phase two, from January to March 2025, the agency will design an approach based on the suggestions of Mr. Cuthbert's evaluation, and test whether this approach can address the

expectations of the program. This phase will be followed by another report to the commission. Ms. Michaelsen stressed that a target date for planned significant changes impacting the RAP Program is tentatively on July 1, 2027 (FY28). Ms. Valentine asked for more information on how the current RAPs are connected to the process. Ms. Myers noted that she and Regional Arts Partner Sherri Wright were able to see the report first as co-chairs and shared it with the rest of the RAPs. Ms. Myers believes the way that the IAC is going about this is the correct route and she has no concerns. Ms. Michaelsen noted that the RAPs will get the timeline on the action plan the next time Ms. Sharp meets with the RAPs. Ms. Michaelsen asked Mr. Cuthbert if he had anything else to add. He thanked the IAC for the work and noted his enjoyment of the project.

- vii. **Arts Education Share-Out.** Ms. Haines presented regarding Arts Education. She highlighted that the program is focused on In-Schools, in the Community, and Out of School. Ms. Haines highlighted the Fellowship for Creative Teaching (FCT) program, with all the current teachers who are currently in the program, and the timeline of the program, with a focus on the July Summer Institute for Creative Teaching. After the summer conference, the 20 fellows in the program will connect with a local partner, (either artist or arts organization) to create longevity for these skills. The fellows receive funding to have an artist in the classroom to apply the learning from this program. Ms. Haines highlighted that the outcome of this program is that students in Indiana have access to creative approaches to learning through the arts. Based on the feedback from the first year, Ms. Haines feels confident in reaching the goals set by the program. Please see the corresponding memo for additional information (attached). Ms. Haines reviewed some of the previous year's outcomes of organizations working with schools. Ms. Haines also highlighted one of the outcomes of the FCT being that Students in Indiana have access to creative approaches to learning that incorporate the arts. Ms. Haines then noted the out-of-school programs, which are focused on times when school is not in session. She highlighted that out-of-school programs are the next big push from the Arts Education programming. There is a partnership with the DOE's 21st Century Community Learning Centers, which are already vetted by the state and serve underserved communities, which will help infuse artists into those sites. Ms. Haines noted that full share-out will be coming in September. Ms. Valentine called for questions. None were spoken.
5. **Regional Arts Partnership Consortium Report.** Regional Arts Partner Kayla Myers presented this agenda item. She noted that the panels have been completed now. She noted that panelist comments are being added to the applications, along with final grant report reminders in advance of the July 13 deadline. Ms. Myers noted positive conversations when the RAPs had their discussions with Mr. Cuthbert. She noted that there were mixed responses: partners with more capacity want to keep the existing model, and partners with less capacity were more interested in the six full-time partnerships. She thanked the IAC for their transparency in the RAP evaluations. Ms. Valentine asked Ms. Myers to thank the other RAPs from the Commission for their commitment to this work.
6. **Consent Agenda Items Moved to Full Agenda.** None at this time.
7. **FY25 Officer Election.** The FY25 slate of officers was noted as follows: Ms. Valentine as Chair, Mr. Haist as Vice Chair, and Ms. Bradley as Secretary. Ms. Valentine called for discussion, but none was had. Ms. Valentine called for a motion to approve the officers as listed. Mr. Wylie moved, and Mr. Oakman seconded. By roll call vote, all were in favor. The motion passed and the officers were approved as listed.
8. **Old Business and New Business.** Ms. Brahm reminded the commissioners about writing handwritten thank you notes to the agency's grant panelists, and that they will be getting their grant panelists from the Communication Staff. Mr. Hendricks reminded the commission committee assignments are coming out at the start of FY25 and if anyone has any conflicts to let him and Ms. Valentine know. Ms. Valentine noted the upcoming QBM on Thursday September 6, 2024, in Terre Haute, IN.
9. **Adjournment of Quarterly Meeting.** Ms. Valentine called for a motion to adjourn, Mr. Oakman motioned, and Mr. Hull seconded. By voice vote the motion passed. The meeting adjourned at 11:42 AM.